

Article 1

Name

The name of this club is Community Helping Organization (CHO)

Purpose

The Community Service Organization strives towards community involvement. Students have the opportunity to gain volunteer hours and promote the welfare of their neighboring community.

Dues

Pay \$10 ASO Fee to join clubs!

Time/Place of meetings/events

(Club Meetings) Tuesdays → @ zoom / English Conference Room

(Community service events) Saturdays → 8:00 am - 2:00 pm

Article 2

Eligibility

In order to become a club member, participants must pay the ASO fee.

Special Requirements for Membership

No limit in number of people that may join the club, functionality in community service club is open and pursues as many people as possible.

Special requirements for members membership to the Community Helper Organization is not limited on the basis of age, race, ethnicity, sex, gender, immigration status or religion. There will be no inactive members or alumni members. Membership will be composed of Associated Student Union members only. All membership lists are filed in the Associated Student Union Office.

Article 3

Officer Positions + Duties

President

The president serves as the leader of the club, initiating and executing goals, setting plans and meetings, and is the overseer of all decision-making. Ensure all officers meet expectations, and be informed of every member's action and participation in the club. Plan future steps for the club alongside officers to continue the legacy. Any current club member may apply for this position.

Vice President

The Vice President shall hold the same responsibilities as the president since they're expected to serve as a replacement once the president retires. Initiates goals, meetings, and events alongside the president. In charge of future steps for the club, and are chosen as president by default during the election process. Any current club member may apply.

Secretary

The secretary will be accountable for communicating information between officers and club members, such as resources needed from members for events, and announcing meeting times and dates. Secretary will also be in charge of maintaining social media platform, updating students with the latest news about the progress and status of the club. Secretary's must be sure to capture as many photographs since this will be a major requisite to receive credit for volunteer hours.

Treasurer

The Treasurer holds responsibility for collecting any paperwork, such as attendance, field trip excursion forms, etc. Ensuring that all paperwork is well organized, and collected swiftly as well as actively participate at volunteering events. Support from the President, Vice President, or Club Advisor will be provided if needed.

Club Advisor

Prioritize the welfare and safety of members during club meetings and events. Time commitment during weekends, and constant participation. Attend every service event, along with club meetings. Club advisor must make sure that students treat one another, and our guests with upmost respect.

Special Elections

In the event of an emergency, an election may be held during the club meeting and then promptly redirected back to a regular meeting. Emergency elections will be held the same as regular elections every semester.

Term of Office

Elections for officer positions shall be held semesterly. Students may be in the same position twice depending on Vice president's anticipated availability for the next term of election, along with votes from club members. Priority for officer positions should be given to actively engaged members of the club. Elections take into account the students' activeness and dedication to the club which can be measured by officers and club advisors.

Special Requirements as to Scholastic Standing or Other Rules

Officers must be regularly enrolled students and must maintain a GPA of at least 2.5 and above.

Regular members must be enrolled students and maintain a GPA of at least 2.0 and above.

Replacement Due to Ineligibility

Quorum

Considering this is a community service club, students must set an example for those they help, and the family created simply by being a member of the club. For every meeting, a population of at least 5 students (not including officers) must attend to satisfy Quorum. Including officers, the population should consist of at least 11 people per meeting.

Article 4

Club Rules

Students must abide by the following rules and regulations. If any regulation is violated, officers have the right to expel students from the club, this also includes any officer that may violate the regulations set.

A club may be discontinued by lack of interest or disciplinary measures on the recommendation of the ASU senate, with the approval of the Vice President of student affairs

Rules

- If members/officers miss at least 5 club meetings without any form of communication, officers or another higher order have the right to expel them from the club due to lack of involvement. With appropriate communication, members can still participate in the club for credit
- If members/officers miss at least 5 volunteer opportunities/events, officers or other higher order has the right to expel them from the club due to lack of involvement
- If members/officers don't satisfy the GPA requirement needed to be eligible for the club, they will not be accepted in the club.
- If at least one officer doesn't satisfy the necessary work ethic and expectations set by their officers, an emergency election can be held to substitute someone else for the position.

Article 5

Amendments to the Constitution

Any member has the right to suggest a modification.

No constitution should be accepted by less than the majority of members voting.

No constitution should be adopted by less than a majority of the voting membership

Article 6

Parliamentary Procedure

Parliamentary procedure will be in accordance with this Constitution . All produce not approved for by this Constitution, shall be governed by "Robert's Rule of Order, Newly Revised Edition."