

Asian Cultural Club Constitution

Revised 8/23/25

Article 1: Organization

A. Club Name:

Asian Cultural Club (ACC)

B. Purpose:

To spread knowledge of Asian cultures while creating a friendly environment where everyone is welcome to learn and make friends.

C. Dues:

-All members must pay the \$10 ASO fee each semester.

*If a member has trouble paying, contact the club President, club Treasurer, and/or club advisor for other ways of financing.

D. Meetings:

Asian Cultural Club will meet once a week in person and on Zoom unless indicated otherwise.

Meeting agendas will be created and distributed prior to meetings.

Article II: Membership

A. Eligibility:

Membership to ACC is open to anyone interested in learning about Asian cultures while having an open mind. Members also need to show respect towards others and their cultures, religions, beliefs, genders, disabilities, sexual orientations, etc.

B. Service Requirement:

Once officially committed to the club, each officer/member must be active in club and/or ASU activities for a minimum of 50% of the Fall and Spring semesters in order to get a certificate of recognition at the end of the year. Members must check in to ASU events in order to be recorded as present.

***Members must attend at least four meetings each semester and participate in at least half of the activities held by ACC.**

ACC and ASU Events for Participation:

- There will be around 10 club meetings during the semester. Members must attend at least 30 minutes per meeting to be recorded.
- ACC and/or ASU events such as ASU Club Day, in-person or online presentations, volunteer opportunities, and approved club events.

- Completion of any assigned creative projects, such as posters, flyers, and presentations.

***Everyone is equal and has the right to have their opinions about the topics and upcoming events. ACC will ensure that all members have opportunities to actively get involved in activities, presentations, services, and organization.**

Article III: Officers and Elections

A. Titles and Duties:

1. President: The executive director of ACC matters. In charge of organizing events, filing paperwork, appointing vacant officer positions before chartering, communicating through the club email, posting on the club's social media, and representing the whole club. The President chairs all club and club officer meetings and finalizes meeting agendas. Has veto power over document formats, agenda items, and social media posts. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. Must attend at least five club meetings during the Fall semester. Attends ASU Club Days when available. The President delegates responsibilities as needed.
2. Vice-President: Assists the President in all tasks. Holds the responsibility of organizing events, communicating through the club email, tracking the participation of club members, and overseeing attendance and note-taking by the Secretary. Chairs club and club officer meetings in the absence of the president. May assist the president with social media outreach and announcements. Contributes to meeting agendas and organizes club files. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. Must attend at least five club meetings during the Fall semester. Attends ASU Club Days when available.
3. ICC Representative: Attends and represents ACC at the biweekly ASU Inter-Club Council meetings held on Thursday at 1pm. Reports back to ACC regarding any matters the club should be aware of. May contribute to meeting agendas and minutes. May chair club and club officer meetings in the absence of the President and Vice President. Must attend at least five club meetings during the Fall semester. Must attend at least half of ASU Club Days.
4. Secretary: Records the minutes for the meetings and other approved events. Document member participation by stating the individual tasks each club member completed in club minutes with the club Vice-President. Notes club member and officer attendance in meetings. Organizes all agendas, minutes, forms, and flyers into club file folders. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. Must attend at least five club meetings during the Fall semester. Attends ASU Club Days when available.
5. Treasurer: Maintains and keeps track of the club's financial records and is privy to any financial transaction regarding the club. May contribute to meeting agendas and minutes.

May assist the president with social media outreach, including the creation of logos, flyers, polls, and other creative matters. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. May chair club and club officer meetings in the absence of the President and Vice President. Must attend at least five club meetings during the Fall semester. Must attend at least half of ASU Club Days.

B. Election of Officers and appointments of the vacant positions:

All positions will be elected within the last month of the previous Spring or Fall semester.

Anyone who wants to run for a club officer position is required to give a short speech to introduce themselves and demonstrate how they fit the position. After their speech, applicants shall answer a set list of questions if they are clearly provided in an email at least 72 hours prior to the election. If a position cannot be filled from the previous semester or cannot be confirmed in the current semester, nominations and elections for that post will be held at the club's earliest convenience. If the club lacks the sum of officers needed for the next year's chartering, the President may appoint officers during the Summer semester. When officer elections are held during Fall or Spring semester, initial nominations shall be picked from the pool of vice officers. Club members may not apply nor run for any officer position without attending at least one prior club meeting. This excludes appointments.

*** At any time, if an officer feels like they cannot fulfill their responsibilities after being elected, they must contact the club President or Faculty Advisor immediately, after which the club members and officers will nominate a potential officer during the appropriate agenda item at the next club meeting for a vote.**

C. Vice Officers

1. Duties and Privileges

- i. Participation in club and officer meetings.
- ii. During officer meetings, voting at a tiebreaker and/or on specified items.
- iii. Eligibility to run for an officer position if/when a position becomes vacant during Fall or Spring semesters.
- iv. Any and all Vice Officer privileges may be absconded or revoked at the president's discretion at any time with notice on an official club agenda prior to revocation.
- v. Vice Officers must attend at least three officer meetings each Fall and Spring semester.
 1. This may be waived if there are less than three officer meetings before the semester ends.
 2. This may also be waived if the Vice Officer informs officers of either an emergency, lack of transportation, sickness, assignments, or any other reasonable excuse.

2. Eligibility

- I. One must be a paying ASU member.
- II. One must be an active ACC member.
- III. One must attend at least half of ACC club meetings in a Fall or Spring semester before appointment.
- IV. One must be recommended by two officers or advisor(s).

D. Officer Impeachment:

Any club member has the right to bring an impeachment to club vote by emailing the club President or Faculty Advisor requesting the agenda item a minimum of 72 hours before a club meeting. Any officer neglecting to comply with three or more duties assigned by the Constitution or the club President and documented shall qualify for an impeachment vote. Any officer failing to attend a minimum of 5 club meetings during the Fall semester or missing three consecutive club and officer meetings shall face an impeachment vote at the next club meeting. Any officer facing an impeachment vote may have 2 minutes to advocate for themselves before the start of voting. All impeachment voting shall be overseen by the faculty advisor(s) in a written format on paper or through Zoom chat. If the majority of votes indicate support of impeachment, the officer must step down from their position and cannot hold an officer position in the club for the rest of the academic year. If any officer earns a second impeachment, that individual will not be allowed to run for club office or receive an officer appointment for two full calendar years.

E. Term of Office:

Officers shall be elected by a quorum or appointed by an elected president and must commit to a full Fall or Spring academic semester. After one Fall or Spring semester, an election will occur to determine the officers for the next Fall or Spring semester. All members are limited to serving their title for a maximum of one academic year, after which they must either step down or fulfill a new title.

F. Definition of Quorum in Regard to Votes:

A quorum is defined as a majority of the set of those members who have voted and are present during the election. If a quorum is achieved, the motion passes.

G. ACC is a Democratic Organization:

Though the officers' experience may come into play in guiding the club, ACC is a democratic organization, and when at all possible, final decisions will rely on majority consent.

*** During summer and winter semesters, final decisions shall be voted on by elected or appointed club officers and advisor(s) only.**

Article IV. Miscellaneous Clauses

1. Tie-breaking During Elections:
 - a. If two or more candidates are applying for the same position and neither candidate is able to reach a majority of votes, a dance-off shall occur no fewer than 2 minutes after the initial vote tally. The dance-off shall consist of three 1-minute rounds, of which the officer to be elected shall win at least two by a written vote. During each one-minute round, candidates will take turns dancing for 30 seconds alternatingly. In the event of a second tie, the club advisor(s) shall decide the winning candidate on merit. If one or all candidates refuse to dance, the club advisor(s) shall decide the winning candidate based on merit.
2. Special Considerations:
 - a. All club members and Club officers named “Lindsay” shall wear dark lipstick at a minimum of three meetings during each Fall or Spring semester.
 - b. If any official club meeting receives 20 or more concurrent attendees, the club president shall do a 30-second dance as soon as the tally is counted. This clause Takes effect only if it is remembered and brought to the attention of any club officer or advisor before or within the minute the 20th attendee enters the meeting.
 - c. The current ACC President has veto power over any candidate that receives less than 2/3 of the vote. The President must talk to the club advisor(s) within one minute of the start of voting and before the results are announced.
 - d. All new clauses in this constitution shall only apply after one minute has passed since the Constitution was shared with ASU through email.
 - e. All Club officers must have access to the club's Google Drive and be able to add and find files whenever necessary.
 - f. ACC shall hold at least one unofficial event during each Fall semester and at least one official event, preferably a club collaboration, during each Spring semester.
 - g. All officers must pay their ASO fee before the second week of any Fall semester or before the third week of any Spring semester.

Article V. Amendments and Motions:

Any club member has the right to propose an amendment to this Constitution or make any motion regarding the club. If the club moves to amend the constitution, a Constitution Committee shall be created. Club members may volunteer to join the committee. In the event that fewer than two club members wish to join the committee, the President and Vice President will draft a revised constitution before the final vote at the next club meeting.

Article VI. Ratification

This Constitution shall not be adopted with fewer votes than a quorum (as defined above) at an official meeting with an agenda communicated to the membership body a minimum of 72 hours before the meeting.