



# **ASA Constitution**

## **ARTICLE I ORGANIZATION:**

1. Name:  
Armenian Student Association.
2. Purpose:  
Our mission is to inform people about Armenian Culture, Armenians' origin, and role in the U.S. and at LAVC. To create an inclusive environment where Armenian students and their peers can explore, appreciate, and engage with Armenian culture, history, and current issues through open dialogue. We organize dynamic social, cultural, and educational activities designed to enhance academic experiences and make a positive impact on our community, while adhering to democratic values, financial transparency, and accountability. Our vision is to inspire the next generation to connect with their Armenian heritage and actively participate in campus community.
3. Dues:  
To be a member, students should pay the ASO fee per semester.
4. Meetings:  
Armenian Club's meetings will be held every first Friday of the Month at 6PM.

## **ARTICLE II MEMBERSHIP:**

### **Eligibility:**

- 1) Students who have classes at LAVC are eligible to become a member of the ASA.
- 2) Members must attend at all regularly scheduled meetings. After three unexcused absences the board will discuss the removal of the member from the club.

- 3) The Secretary of the Executive Board is responsible for maintaining an attendance chart. Attendance is subject to review every month.

## **ARTICLE III MEMBERSHIP OFFICERS AND ELECTIONS:**

### **A. Membership Requirements**

1. Members must be attending LAVC.
2. Members must attend at all regularly scheduled meetings. After three unexcused absences the board will discuss the removal of the member from the club.
3. The Secretary of the Executive Board is responsible for maintaining an attendance chart. Attendance is subject to review every month.

### **B. The Executive Board members, must always:**

- 1) Comply with the applicable terms and regulations of the organization and of their position.
- 2) Conduct themselves in an honest and professional manner with respect to personal integrity and group solidarity.
- 3) Not engage in unethical coordination.
- 4) Not use their power to influence the decision of the representatives nor seek personal advantage.
- 5) Share responsibility for good public relations of the organization among the member schools or in the community.
- 6) Attend most of the meetings (per the 80/20 rule) in a punctual and prepared manner.
- 7) Work to resolve conflicts cooperatively, whether through the Executive Board or through the member organizations.
- 8) Any clear and noted, repeated violation of the principles are grounds to subject the Executive Board member to termination, after a thorough investigation of the validity of the claim.

- 9) Withdrawal from the elected position should be conducted in the manner outlined in.
- 10) The constitution needs to be approved by the ASU of LAVC to be an eligible Constitution.

**President-** Provides general guidance and leadership to the club, coordinates club activities, presides over meetings, and sets the goals. Should have a GPA above 3.00 and be a student at LAVC at least for one semester.

**Vice President-** Assists president presides over meetings in the absence of the president. Should have a GPA of 3.00 or above and be a student at LAVC at least for one semester.

**ICC Representative-** Participates in Inter-Club Council meetings as a representative of the Armenian Club and informs members about updates. Should have a GPA of 2.00 or above and be a student at LAVC at least for one semester.

**Alternative ICC Representative-** Takes the same role of ICC Representative. Should have a GPA of 2.00 or above and be a student at LAVC at least for one year. Participates in ICC meetings when the ICC Representative is absent.

**Secretary-** Records the length of meetings. Should have a GPA of 2.00 or above and be a student at LAVC at least for one semester.

**Treasurer-** Takes care of the funding of the club. Should have a GPA of 2.00 or above and be a student at LAVC at least for one semester.

**Commissioner of Publicity and Social Media-** Updates different accounts of social media (Facebook, Instagram, etc.) to inform people about the club and club events. Should have a GPA of 2.00 or above and be a student at LAVC at least for one semester.

### **C) Elections**

- 1) Nominations must be filed through an application form a week before the election date, to allow for the referencing of qualifications.
- 2) Elections shall be held at the second ASA Meeting.
- 3) All candidates will be required to present themselves either in person or electronically through telecommunication means at the ASA Body Meeting, detailing their reasons for seeking office. Delegates can field questions to the nominees at this point.

### **Voting**

- 4) Voting will be conducted through a secret ballot, with each Constituent Organization delegation receiving one vote. Observer Organizations are not granted a vote.
- 5) The nominee receiving most of the votes will assume the office.
- 6) The transition period for the new officers will begin after the elections, with the outgoing officers responsible for training the incoming officers.

#### **Run-off Elections**

- 7) In the case of a tie, a run-off vote will be conducted. The candidate receiving most of those votes will assume the office.

#### **Vacancies**

- 8) Vacant offices should be assumed by either President or Vice-President until they are filled.
- 9) Call for applications will be sent out and a two-week deadline shall be established.
- 10) Applicants have two weeks to apply to the Executive Board.
- 11) Presentations will be made to the Senate.
- 12) Voting will be conducted at an ASA Senate Meeting, with each Constituent Organization being allocated one vote.

#### **Removal from Office**

- 13) All elected officers may be subject to removal from office with violation of any of the Articles in the ASA Constitution.
- 14) Any member organization may call upon the removal of an officer from their position with due cause. The officer must be notified of these requests.
- 15) Violation must be presented in writing at least two weeks prior to the meeting.
- 16) Removal from office can occur with a majority vote at the ASA Senate Meetings or ASA General Body Meeting.

### **ARTICLE IV CLUB RULES**

- A. Rules set up by the Los Angeles Community College Board of Trustees will be reviewed by the President and Advisor with the membership at a meeting of each club early in each semester.
- B. A club may be discontinued by lack of interest or disciplinary measures on the recommendation of ASU Senate, with the approval of the Vice President of Student affairs.

### **ARTICLE V AMENDMENTS TO THE CONSTITUTION**

#### **A. METHOD OF ORIGINATION**

Any member should have the right to propose an amendment.

**B. REQUIREMENTS FOR ADOPTION**

In order to make any amendments to the Constitution, a 2/3 majority vote must occur. Any adopted amendment will be placed into effect immediately. Amendments can be made at the beginning of each semester (Spring/Fall).

**ARTICLE VI PARLIAMENTARY PROCEDURE**

The latest edition of Robert's Rules of Order shall govern in all matters not provided for in this Constitution.