

# Constitution

Revised 8/27/24

## Article 1: Organization

### A. Club Name:

Asian Cinema & Cuisine

### B. Purpose:

To spread knowledge of Asian cinema, cuisines, and cultures while creating a friendly environment where everyone is welcome to learn and make friends.

### C. Dues:

-All members must pay the \$10 ASO fee each semester.

\*If a member has trouble paying, contact the club President, club Treasurer, and/or club advisor for other ways of financing.

### D. Meetings:

Asian Cinema & Cuisine will meet once a week on Tuesdays at 3 pm. Meeting agendas will be created and distributed a minimum of 72 hours prior to meetings.

## Article II: Membership

### A. Eligibility:

Membership to ACC is open to anyone who is interested in learning about Asian cinema and cuisines while having an open mind. Members also need to show respect towards others and their cultures, religions, beliefs, other identities, and more.

### B. Service Requirement:

Once officially committed to the club, each officer/member must be active in club and/or ASU activities for a minimum of 50% of the Fall and Spring semesters in order to get a certificate of recognition at the end of the year. Members must check in to ASU events in order to be recorded as present.

**\*Members must attend at least 4 meetings each semester and participate in at least half of the activities held by ACC.**

### ACC and/or ASU events to participate:

- There will be around 10 club meetings during the semester. Members must attend at least 30 minutes per meeting to be recorded.

- ACC and/or ASU events such as ASU Club Day, in-person or online presentations, volunteer opportunities, and approved club events.
- Completion of any assigned creative projects, such as posters, flyers, and presentations.

**\*Everyone is equal and has the right to have their opinions about the topics and upcoming events. ACC will ensure that all members have opportunities to actively get involved in activities, presentations, services, and organization.**

### **Article III: Officers and Elections**

#### **A. Titles and Duties:**

1. President: The executive director of ACC matters. In charge of organizing events, filing paperwork, appointing vacant officer positions before chartering, communicating through the club email, posting on the club's social media, and representing the whole club. The President chairs all club and club officer meetings and finalizes meeting agendas. Has veto power over document formats, agenda items, and social media posts. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. Must attend at least 5 club meetings during the Fall semester. Attends Club Days when available. The President delegates responsibilities as needed.
2. Vice-President: Assists the President in all tasks. Holds the responsibility of organizing events, communicating through the club email, as well as tracking the participation of club members. Chairs club and club officer meetings in the absence of the president. May assist the president with social media outreach and announcements. Contributes to meeting agendas and organizes club files. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. Must attend at least 5 club meetings during the Fall semester. Attends Club Days when available.
3. ICC Representative: Attends and represents ACC at the biweekly ASU Inter-Club Council meetings held on Thursday at 1pm. Reports back to ACC regarding any matters the club should be aware of. May contribute to meeting agendas and minutes. May chair club and club officer meetings in the absence of the President and Vice President. Must attend at least 5 club meetings during the Fall semester. Attends Club Days when available.
4. Secretary: Records the minutes for the meetings and other approved events. Document member participation by stating the individual tasks each club member completed in club minutes with club Vice-President. Notes club member and officer attendance in meetings. Organizes all agendas, minutes, forms, and flyers into club file folders. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. Must attend at least 5 club meetings during the Fall semester. Attends Club Days when available.

5. Treasurer: Maintains and keeps track of the club's financial records and is privy to any financial transaction regarding the club. May contribute to meeting agendas and minutes. May assist the president with social media outreach, including the creation of logos, flyers, polls, and other creative matters. May attend and represent ACC at the ASU Inter-Club Council meetings when the ICC Representative cannot attend. May chair club and club officer meetings in the absence of the President and Vice President. Must attend at least 5 club meetings during the Fall semester. Attends Club Days when available.

B. Election of Officers and appointments of the vacant positions:

All positions will be elected within the last month of the previous Spring or Fall semester.

Anyone who wants to run for a club officer position is required to give a short speech to introduce themselves and demonstrate how they fit the position. If a position cannot be filled from the previous semester or cannot be confirmed in the current semester, nominations and elections for that post will be held at the club's earliest convenience. If the club lacks the sum of officers needed for the next year's chartering, the President may appoint officers during the Summer semester.

**\* At any time, if an officer feels like they cannot fulfill their responsibilities after being elected, they must contact the club President or Faculty Advisor immediately, after which the club members and officers will nominate a potential officer during the appropriate agenda item at the next club meeting for a vote.**

C. Officer Impeachment:

Any club member has the right to bring an impeachment to club vote by emailing the club President or Faculty Advisor requesting the agenda item a minimum of 72 hours before a club meeting. Any officer neglecting to attend a minimum of 5 club meetings during the Fall semester or missing 3 consecutive club and officer meetings shall face an impeachment vote at the next club meeting. Any officer facing an impeachment vote may have 2 minutes to advocate for themselves before the start of voting. All impeachment voting shall be overseen by the Faculty Advisor in a written format on paper or through Zoom chat. If a majority of the votes indicate support of impeachment, the officer must step down from their position and cannot hold an officer position in the club for the rest of the academic year. If any officer earns a second impeachment, that individual will not be allowed to run for club office or receive an officer appointment for 2 full calendar years.

D. Term of Office:

Officers shall be elected by a quorum or appointed by an elected president and must commit to a full Fall or Spring academic semester. After one Fall or Spring semester, an election will occur to determine the officers for the next Fall or Spring semester. All members are limited to serving

their title for a maximum of one academic year in total, after which they must either step down or fulfill a new title.

E. Definition of Quorum in Regard to Votes:

A quorum is defined as a majority of the set of those members who have voted and are present during the election. If a quorum is achieved, the motion passes.

F. ACC is a Democratic Organization:

Though the officers' experience may come into play in guiding the club, ACC is a democratic organization, and when at all possible, final decisions will rely on majority consent.

**\* During summer and winter semesters, final decisions shall be voted on by elected or appointed club officers and advisor(s) only.**

**Article IV. Amendments and Motions:**

Any club member has the right to propose an amendment to this Constitution or make any motion regarding the club. If the club moves to amend the constitution, a Constitution Committee shall be created. Club members may volunteer to join the committee. In the event that fewer than 2 club members wish to join the committee, the President and Vice President will draft a revised constitution before the final vote at the next club meeting.

**Article V. Ratification**

This Constitution shall not be adopted with fewer votes than a quorum (as defined above) at an official meeting with an agenda communicated to the membership body a minimum of 72 hours before the meeting.