

BUSINESS

ASSOCIATE DEGREE FOR TRANSFER:

BUSINESS ADMINISTRATION 2.0

Associate in Science for Transfer Degree (AS-T)

(Program Code 050500, State Code 42130)

Business Administration is a broad field with many disciplines including, administration, accounting, entrepreneurship and small business, finance, law, international trade, management, marketing, operations, information systems, and real estate. This degree is designed to provide students with the core of lower division courses required to transfer to a California State University and pursue a bachelor's degree in business administration in the discipline(s) of their choice. Emphasis is on accounting, the business environment and functions, economics, law, mathematics, and quantitative analysis. For a complete listing of CSUs that accept this degree as meeting lower division major preparation, please go to the Counseling Department. In addition to the 31 units required for the major, students must complete 37 units of general education following the IGETC Plan or 39 units of general education following the CSU GE-Breadth for a maximum total of 60 units with a minimum GPA of 2.0 and a minimum grade of "C" (or "P") for each course in the major.

Students completing the Associate in Science in Business Administration 2.0 for Transfer Degree will have satisfied the lower-division major preparation at most CSUs in Business Administration.

COMPLETE THE FOLLOWING 7 REQUIRED COURSES:

ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
ECON 001*	Principles of Microeconomics	3
ECON 002*	Principles of Macroeconomics	3
LAW 001	Business Law I	3
MATH 227*	Statistics	4
MATH 238*	Calculus for Business and Social Science I	5

LIST A: SELECT 1 COURSES FROM THE FOLLOWING:

BUS 001	Introduction to Business	(3)
BUS 032*	Business Communications	(3)

Total: 31

ASSOCIATE DEGREE:

BANKING AND FINANCE

Associate of Arts Degree (AA)

(Program Code 050400, State Code 02943)

This degree provides an in-depth understanding of the operations of money and capital markets, institutions and management. Students will be prepared for employment in such fields as investing, banking, corporate finance, insurance, credit unions, mortgage banking and related fields.

COMPLETE THE FOLLOWING 7 REQUIRED COURSES:

ACCTG 001	Introductory Accounting I	5
ACCTG 002*	Introductory Accounting II	5
BUS 001	Introduction to Business	3
BUS 032*	Business Communications	3
FINANCE 008	Personal Finance and Investments	3
LAW 001	Business Law I	3
MGMT 013	Small Business Entrepreneurship	3

COMPLETE 2 COURSES FROM THE FOLLOWING:

ECON 001*	Principles of Microeconomics	(3)
FINANCE 002	Investments	(3)
REAL ES 007*	Real Estate Finance I	(3)

COMPLETE 2 COURSES FROM THE FOLLOWING:

BUS 038	Business Computations	(3)
CAOT 082	Microcomputer Software Survey in the Office	(3)
MGMT 001	Principles of Management	(3)

Total: 37

MANAGEMENT

Associate of Arts Degree (AA)

(Program Code 050630, State Code 02945)

This degree serves as the basis for further undergraduate education in management and prepares students for first-level management and supervisory positions, support positions in human resources, and for working in team-based environments. Besides Business Management, students will use the computer and the internet, and integrate other Business disciplines, including Accounting, Marketing, Banking and Finance, and Law.

COMPLETE THE FOLLOWING 8 REQUIRED COURSES:

ACCTG 001	Introductory Accounting I	5
BUS 001	Introduction to Business	3
BUS 032*	Business Communications	3
LAW 001	Business Law I	3
MGMT 001	Principles of Management	3
MGMT 013	Small Business Entrepreneurship	3
MGMT 031	Human Relations for Employees	3
MGMT 033	Human Capital Management	3

COMPLETE 2 COURSES FROM THE FOLLOWING:

ACCTG 002*	Introductory Accounting II	(5)
FINANCE 002	Investments	(3)
INTBUS 001	International Trade	(3)
MARKET 021	Principles of Marketing	(3)
REAL ES 014	Property Management	(3)

COMPLETE 2 COURSES FROM THE FOLLOWING:

BUS 038	Business Computations	(3)
CAOT 082	Microcomputer Software Survey in the Office	(3)
FINANCE 008	Personal Finance and Investments	(3)

Total: 38-40

Cross-listed course. * This course has a prerequisite or corequisite.