

## Viewing Instructor Feedback on Desktop

It is very important to view instructor feedback. They offer advice that will help you do well in the class. Your instructor may leave general comments and they might also leave specific comments within your submitted file. It is best to check for both. Below are instructions on how to access these comments on the Canvas site on a desktop or laptop computer.

1. Click on grades

Fol 2020	Grades for Cole					<b>e</b>	Print Gra
Syllabus	Course	Arrange By					
Announcements	JOURNAL 108 : Article Wr $ \smallsetminus $	Due Date	✓ Appl Appl	×.]			
Grades	Name	Due		Status	Score	Out of	
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Zoom LAVC Library	Staples Discussion	Sep 3, 20	20 by 11:59pm		-30	50	40, 111

2. Click on the assignment you want to view. If a small square icon appears to the left, then your professor has left general comments about the whole assignment which you can see below the assignment name. Click on this

Fall 2020	Grades for					8	Print Grades
Home							
Syllabus	Course	Arrange By					
Announcements	JOURNAL Article Wr 🗸	Due Date	Apply				
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Zoom	Staples Discussion	Sep 3, 2	020 by 11:59pm		30	30	v ⊳t⊊
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	Comments						Close
	Great analysis here. Th piece. Thanks, Prof.	is was the type of response I	was looking for when	I posted the	William 10:51ar	Sep	6, 2020 at

icon to see their general comments. However, if your professor has left specific comments within your submitted file, you will not see those here.

3. To see specific comments within your submitted file, click on the assignment name.

Grades	Name	I
Zoom	Staples Discussion	,
AVC Library		
	Comments	
	Great analysis here. This v	was the type of res

4. A new window will open within Canvas called "Submission Details." On the right side, you will see a Word file that you need to download because your professor has left comments within this Word file. (Do not confuse this with your original file you submitted which is on the left. If you do not see this additional Word file to the right, then your professor did not leave specific comments.) Click on this word file on the left, and it will download to the downloads folder in your computer.

all 2020	Submission Details	Grade: 91/100
llabus	A Critical Review	
nouncements	Cole submitted Sep 19, 2020 at 6:49pm	
odules	Bill-and-Ted-Review-1.docx 13.4 KB	View Feedback See attached files.
oom		William , Sep 29, 2020 at 10:52pm
VC Library		Add a Semment:
		Media Comment Attach File
		Save

5. Once you download and open the Word file, you should see comments from the professor in the left side margin. When you click on each comment, it will highlight a section on the paper that the professor is referring to.

