



Constitution

Article I Organization:

A. Name:

Tau Alpha Epsilon

B. Purpose:

To act as the Los Angeles Valley College's Honor Society. To encourage excellence in academics, and to work with each campus organization for the betterment of our campus and community.

C. Dues:

-All members must pay the \$10 ASO fee each semester.

-TAE requires an additional fee of \$10 per semester dues be paid by each member, and prospective member to the business office.

Each semester, deadline must be paid by the recruitment deadline stated in E.

*If member has trouble paying, please contact Club President and/or Club Advisor for alternate ways of financing.

D. Meetings:

Tau Alpha Epsilon will meet once a week, currently on Wednesday from 4:30-5:30pm in room online over Zoom or hold an occasional in person meeting agreed by the Club members. All those attending are expected to be present for the entire 30 minutes.

E. Deadlines:

Fall Semester:

Join: Members have until **October 20th** to join TAE to earn a fall transcript notation.

Transcript Notations for Fall: By **December 17th**, the Club Advisor must submit a follow up roster of those that completed 75% participation (last name, first name, student ID number, and club officers/title). Must be emailed to Monica Flores (FLORESM10@lavc.edu) and Dr.Negrete (Negretme@lavc.edu) by the stated deadline.

Spring Semester:

Join: Members have until **March 18th** to join TAE to earn a spring transcript notation.

Transcript Notations for Spring: By **June 3rd**, the Club Advisor must submit a follow up roster of those that completed 75% participation (last name, first name, student ID number, and club officers/title). Must be emailed to Monica Flores (FLORESM10@lavc.edu) and Dr.Negrete (Negretme@lavc.edu) by the stated deadline.

Article II Membership:

A. Eligibility:

Membership into TAE is open to all LAVC students with a cumulative GPA of 3.3 or higher, provided that they have 18 units from an accredited college already accounted for, or provided that they have completed or are currently enrolled in at least 12 units.

- i. Incoming Freshmen students must submit a confirmation from each of their Professors mid-semester (at 8 weeks) and at the end of the semester (at 16 weeks) confirming their GPA requirement
 - a. For Fall 2020 and Spring 2021, Freshman GPA confirmations must be communicated through email with taehonorssociety@gmail.com CC'd.

B. Service Requirement:

Once admitted into the Club, each officer/member must be active in club and/or ASO activities for a minimum of 75% of the Fall and Spring semester. All members that fail to be active at a minimum of 75% will **not** be awarded a transcript notation.

-This participation percentage will be measured by a credit system in which the Secretary will document/tally what individual members do for the club (ways to receive credit stated below).

-There is a set 16 credit opportunities one can receive and members must complete 12 of those opportunities.

NOTE: Although highly encourages, members do NOT have to attend every club meeting. However, as long as they fulfill other assigned tasks to make up for loss credit; which there will be other opportunities given.

You can receive participation credits by:

-Attending a single weekly meeting that is planned and approved by TAE; individuals must stay during the entire duration of the meeting (30 minutes).

-Attend TAE and/or ASO sponsored event (in-class presentations, ASU Club's days, volunteer opportunities, Apple Awards Banquet, approved club events)

-For timely completion of any membership assigned creative project, such as posters, flyers or web pages.

-Completing any TAE task assigned by Club, Club President, or Club Advisor.

*Special consideration will be made for extenuating circumstances, please contact Club President.

***Our constitution indicates that Tau Alpha Epsilon is ADA compliant and does not discriminate against individuals on the basis of disabilities. TAE will ensure any and all members have equal opportunities to actively get involved in activities, services, and organizations.**

Students Requiring Additional Support

TAE representatives should be notified if a member requires auxiliary aids for effective communication. To ensure TAE is ADA compliant to the best of its abilities, representatives must be made aware of any modifications to policies and practices that must be made to support all members throughout the duration of all meetings, events, and other club-associated practices.

For Students Who Qualify for Transcript Notations:

Members of TAE who request a transcript notation at the end of the semester must have completed the necessary participation through hard work and prompt involvement in club meetings and discussions. Members must also have attained a semester GPA of 3.3 or higher.

- Secretary of the club will report the names of members who have fulfilled their participation percentage to the President, who will then be sent to the ASU office to confirm the GPA requirement in order to receive a transcript notation.

Article III Officers and Elections:

A. Titles and Duties

- 1) President: The prime director of Society matters. Communication conduit to other campus organizations, and representative of the Society in various matters.
- 2) Vice-President: Assists the President in various tasks. Traditionally takes on the responsibility of organizing events as well as track participation of Club members with Club Secretary.
- 3) ICC Representative: Attends and represents the Society at the biweekly ASU Inter-Club Council meetings held Thursdays at 1PM. Reports back to TAE regarding any matters that they may need to be made aware of.
- 4) Alternative ICC Representative: Attends and represents the Society at the biweekly ASU Inter-Club Council meetings in the case that the ICC Representative cannot attend. Reports back to TAE regarding any matters that they may need to be made aware of.
- 5) Secretary: Records the minutes for the meetings and other approved events. Publishes the minutes in an agreed upon format to the membership body. As well as document member participation by stating the individual tasks each club member completed in Club Minutes w/ Club Vice-President.
- 6) Treasurer: Maintains the financial records of the Society, and are made privy to any financial transaction in regard to the Society.

B. Election of Officers:

When possible, all positions will be elected in the first two weeks of each new semester. If a position cannot be filled from the previous semester, or cannot be confirmed in the current semester, nominations and elections for that post will be held at the Society's earliest convenience.

C. Term of Office:

Officers shall be elected and must commit to a term of one full academic year (two semesters – Fall and Spring), but must be confirmed at the start of each new semester. All members are limited to serving their title for a maximum of two academic years in total, in which they must either step down or fulfill a new title.

* In the case where there is no other member who can better fulfill the role of President of TAE, the current President may pursue their title beyond the two-year limit.

D. Definition of Quorum in Regard to Votes:

Quorum is defined as a majority of the set of those members who have voted and are present during the election.

E. TAE is a Democratic Organization:

Though the experience of the officers may come into play in guidance to the Society, TAE is a democratic organization, and, when at all possible, final decisions will rely on majority consent.

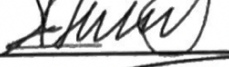

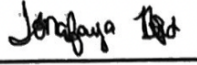
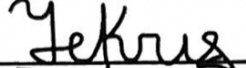
Article IV Amendments and Motions

Any Society Member shall have the right to propose an amendment to this Constitution or to make any motion in any regard to the Society.


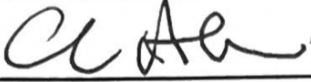
Article V Ratification

This Constitution shall not be adopted with any less than a quorum (as defined above) at a previously stated Wednesday meeting that has been communicated to the membership body.

The Constitution Committee Signatures: Date:

1. Arthur Tumikyan  03/23/22 Club Vice President
2. Christiana Cancik  03/24/22 Club Secretary
3. Tona Byrd  3/23/2022 Club Treasurer
4. Kristin Yegoyan  3/23/202 Club ICC Representative

Tau Alpha Epsilon

- Arial Olshansky  03.23.22 Club President
- Professor Chris Pallotti  3/24/22 Club Advisor