

Student Complaint Form

Date:_____

Department:_____

If applicable, please indicate employee name:

Complaint Description:

Student Name: _______Student ID Number: _______Contact/Cell Phone Number: ______

Student Signature:

Your concerns are important to you. After you have completed this form, please print it out and send it to the Vice President of Student Services.

| EMAIL TO: | hurwitfa@lavc.edu (Subject line: Complaint) |
|------------------|---|
| OR IN PERSON TO: | VP Student Services Office, 2 nd floor Student Services Center Bldg. |
| OR MAIL TO: | Mr. Florentino Manzano |
| | L.A. Valley College, 5800 Fulton Ave., Valley Glen, CA 91401 |

Office Only – Follow Up: