



# Los Angeles Valley College

**LOS ANGELES VALLEY COLLEGE  
Citizens Building Oversight Committee  
Minutes  
November 3, 2015  
President's Conference Room**

## **Members**

Pat Ballew *	Member of the College Foundation
Eric Bubbers	LACCD Representative
Asta Criss	Valley Glen Neighborhood Association
Diedra Stark (absent)	Retirees Association of LAVC
Daniel Rabaso (absent)	Student Representative
Charles Samson	Greater Valley Glen Neighborhood Council
Vacant	Member at large, LAVC Alumni
Vacant	Valley Village Neighborhood Council
Vacant	Sherman Oaks Neighborhood Council
Lisa Cahan Davis	Studio City Neighborhood Council

## **Chair\***

**Ex-Officio** Erika Endrijonas, College President

**Resource:** Mark Strauss, College Project Director, Maggie Lopez, Executive Assistant

### **1. Welcome and Introductions –**

Chair Ballew called the meeting to order at 6:11 p.m.

### **2. Approval of Minutes**

The minutes from the on July 21, 2015 meeting were approved with the following changes: the date of the May 1, 2016 meeting should indicate May 3, 2016. Under President's Report, the acronym LACCD should be added before the word Board.

CBOC Membership – we need to add members. A. Criss offered to look for new members in her Council. Councils from the city of Burbank will also be sought out.

### **3. President's Report**

President Endrijonas and Mark Strauss gave a joint report on the status of the construction on campus.

M. Strauss mentioned that the College is handling its budget wisely. It may even experience some savings. He briefly described the following ongoing projects:

- The Student Union Building is moving along well. It should be completed by the end of December, 2015. The building will be ready for occupancy by the beginning of the spring semester.
- ACA (Academic and Career Advancement building) is going well. It is scheduled for completion in September, 2016. It will be ready for occupancy right after the start of the Fall Semester.
- The ATF (Athletic Training Field) is in its final finishing phases. Over the Christmas break we will be moving all the equipment. It will be ready for operation by the Spring Semester.
- Walkway Along Burbank Boulevard – The City asked the College to build a new walkway to meet city standards. However, the College was able to do selective repairs which got City approval.
- Coaches will be relocated into their new facility. The area where they are now will be demolished and construction will begin for the football field. This will be ongoing throughout the year for full use by the Fall 2016.
- The VACC (Valley Academic and Cultural Center) is in the preconstruction phase. We are in the phase of sorting throughout the plans. Construction will start next year. It will be ready by 2017-2018.
- The Central Plant will start with chiller updates. It is designed to cool overnight. This is going to save on power. It should be finished before the VACC is finished.

Chair Ballew said that the Committee had a campus tour before. She said it was probably time to schedule another tour. The tour will be planned for March or May, 2016.

- Part of our bond project involves security. President Endrijonas said that the College will be doing an emergency drill at 10:00 a.m. tomorrow. We need to know what to do in case of an emergency. We will be activating the emergency alert. We will be sending a message about the lock down. This gives everyone a chance to practice. Currently, most of the doors can only be locked from the outside. We will correct this by replacing a lot of doors. Also security cameras will be installed. There are cameras where they can sense when something is not right. It identifies unusual behavior; therefore, the security cameras installation is very important. The College continues to expand its emergency alert text and public address system. Those are the things we are going to do in case of an emergency. Chair Ballew asked what is being done in case of an earthquake. President Endrijonas responded that the College conducts an annual shakeout awareness event: the 10/7 at 10:17, and the 3/7 at 10:17.
- Christmas Tree Sale – Mark Rohlfs from Santa & Sons, tree sale cited logistic issues with the entrance to the new location. President Endrijonas said that no apron will be built. She emphasized, however, that “Santa” will not lose business. In addition M. Rohlfs has asked for a 5-year extension to his contract. President Endrijonas explained that under the Education Code, the College cannot grant him the

extension. Businesses have to compete for the sale of trees on campus. President Endrijonas does not think that “Santa” is going to lose business.

- President Endrijonas reported that on March 7-10, 2016 the Accreditation team will be visiting Valley College. This time the college got a shorter cycle because the entire LACCD will be visited by the ACCJC (Accrediting Commission of Community and Junior Colleges). This will place all LACCD colleges under one cycle. This time the accreditation decided to replace planning agendas with QFE (Quality Focus Essay).

The College identified three areas to focus on:

- 1) Utilize data in all levels of decision making.
- 2) Professional development – The College will integrate professional development efforts across campus.
- 3) Facilities maintenance – How we use and maintain our fiscal space in a way that it positively impact student success. Do students want to come here if our campus is not clean? This area needs more attention.

#### 4. Update on District Citizens’ Oversight Committee – Eric Bubbers

Eric Bubbers explained his role in the District Oversight Committee. Their last meeting was held on August 14. At this meeting the district website (buildLACCD.org) was presented. He said the website is very impressive. It has a vast amount of data, including fly overviews of each campus. He recommends visiting the website to get a personal insight and to understand more about the bond program.

The Committee conceded that holding its meetings at the colleges was very effective. Hence, the committee made the decision to schedule future meetings at various campus locations.

The October 12 meeting did not have quorum, therefore, no official business took place. The annual report was presented at the October 12 meeting. However, it could not be voted on due to a lack of quorum. The report will be presented again at its next meeting on November 12.

The Project Labor Agreement between the LACCD and all the union trade groups was successfully negotiated and approved as of August 11th. The agreement had 3 critical aspects:

- 1) It covers construction projects funded by the District general fund.
- 2) It has a program called “helmets to heart hats”. It facilitates entry of local veterans. This is very meaningful to our community.
- 3) The agreement has now increased number of local contractors from 30% to 35%, including 10% veteran and disadvantaged workers.

Claim Settlements – There have been a number of them, but most claims have been settled and resolved. E. Bubbers praised buildLACCD for its notable improvement in settling claims.

Budget: Where we are as of June 30, 2015:

Of the \$62 billion, \$5.1 billion has been contracted and \$4.7 billion has been expended. He referred the committee to the website for more detailed information.

There are 401 planned projects, and 222 have been completed. Of the 830 subprojects 594 have been completed.

E. Bubbers spent a few minutes reporting on issues with construction projects in some of the other colleges (non from Valley College). The good news is that the district has filed claims against those contractors. He praised BuildLACCD staff for the good job they are doing in resolving the claims.

Valley College Budget

E. Bubbers received two documents at the meeting. One was the strategic execution plan. The other document is a budget document. For Valley College, of the \$626 million the remaining budget is \$296 million. There were no projects listed beyond December 2018. Mark Strauss confirmed that that is the plan.

Pat Ballew commended E. Bubbers for the very useful information provided

5. Freeway Lady –

President Endrijonas reported that the mural is looking beautiful. The landscaping is done, the funds for this job was donated by Waxie. Regarding the unveiling ceremony, the College is investigating whether bond money can be used for this event.

Status on the “horse” –This is a donation from the Council to the college. We are working on the paper work. The college is looking for a place in front of the Child Care Center, where it won't deteriorate. The project is in progress.

6. Members Comments –

Chair Ballew inquired about possible new members. L. Cahan provided suggested names for the President to contact. Chair Ballew and A. Criss will also work on recruiting more members.

7. Items from the Floor

L. Cahan mentioned that the City is hosting their board elections 2016. There are 97 neighborhood councils and they are conducting their elections. She thinks this would be a great opportunity for staff and students to engage in this opportunity. These councils are going to hold their elections on line. They start in March-June 2016. L. Cahan mentioned that she has been in touch with LACCD Board of Trustees member, Nancy Pearlman to find ways to leverage that relationship.

President Endrijonas said we have to think about where students come from. L. Cahan stated that the way the bylaws are written they all have different ways of how they seat their homeowners. They can be members at large, or Valley College students.

President Endrijonas will connect L. Cahan with Dean of Student Life, Liz Negrete to discuss to a way to present this opportunity the ASU student body.

8. Adjournment -

Meeting adjourned at 7:18 pm.