Service Learning Time Log

Thank you for participating in Service Learning. The last step of the process is to submit your time log/sheet online. The time log goes through the same approval process as your initial Learning Agreement.

Steps to Submit Time Log

1. Go to www.CollegeCentral.com/LAVC and select “Students.”
2. Log in to your account. Username is your Student ID Number. If you forgot your password, please click on “Forgot your Password?” to reset it.
3. On the left-hand side menu, select “Experiential Learning.”
4. Click on “Submit a New (Step 2) Service Learning Time Log Agreement.”
5. Fill in all the required fields of the time log and click on “Submit Experiential Learning Agreement.”

You will be sent a confirmation email that your Time Log has been approved by all parties and it will include a survey for you to complete.

Questions?

Please contact the Cooperative Education Office at 818-947-2334. Please note: from Oct. 9 – Oct. 29, the Co-op Ed. Office will be closed. For information on Service Learning during this time, please contact the Workforce Training Office at 818-947-2926.