



**Los Angeles Valley College**  
**Mathematics 110**  
**Introduction to Algebraic Concepts (5 Units)**  
**Spring 2016**

**Section#:** 1384

**Class Hrs:** TTH 8:00 – 9:25 pm

**Room:** EST 105

**Instructor:** Theodora Jaime

**Office:** MS 112

**Drop-in Hrs:** T/TH 7:00-7:50 am;

**Email:** [jaimetb@lavc.edu](mailto:jaimetb@lavc.edu)

**COURSE INFORMATION**

**Catalog Description:** This course provides a review of the fundamentals of arithmetic. It covers the beginning algebra skills that are essential for Elementary Algebra. Topics covered include Integers, Simple Algebraic Expressions and Equations, Basic Geometry, Fractions, Decimals, Order of Operations, Ratio, Proportion, and Percent. Basic word problems that embody these concepts are included throughout the course. Negative numbers are used throughout the course.

**Prerequisite:** None.

**Student Learning Outcomes:** Upon completion of this course, students will be able to perform arithmetic operations on signed numbers. Also students will be able to think analytically at a level appropriate to pre-algebra.

**Textbook:** *Pre Algebra*, 7<sup>th</sup> Edition, K. Elayn Martin-Gay

**Important Dates:** Last day to Add or Audit— 2/19/2016;  
Drop classes without receiving a “W”— 2/21/2016;  
Drop classes with a “W”— 5/8/2016.

**COURSE COMPONENTS & GRADING**

**Materials needed:** Textbook or e-text, 2 notebooks, pencil and eraser to be brought to class every day.

**Calculator:** The use of a calculator is not allowed during exams and/or the final.

**Homework:** will be assigned daily, and it is expected to be done daily. You should have a separate notebook just for this purpose, different from your lecture notebook. *No Late Homework will be accepted under any circumstances.* Your homework knowledge is tested via quizzes.

**Quizzes:** There will be quizzes given online after the completion of each chapter.

**Exams:** There will be 5 exams already scheduled on the calendar. Your lowest score will be dropped. There are *no makeup exams*.

**Final Exam:** The Final Comprehensive Exam is on **Thursday June 2<sup>nd</sup> 2016, 8:00 – 10:00 am**. The final exam is an accumulation of all the homework and tests throughout the semester so it is imperative that you learn from your mistakes by reviewing the graded tests carefully.

**Embedded Essential Study Skills:** There will be 8 Study Skill sessions with worksheets to be completed in class. These will help you become a more successful college student.

### **Possible Points & Grading Scale:**

Homework	10%	A	90-100%
Quizzes	5%	B	80-89%
Exams	60%	C	70-79%
Final Exam	25%	D	60-69%
<u>Study Skills Worksheets</u>	<u>5%</u>	F	59% and below
Total	100%		

---

### **CLASS POLICIES**

**Plagiarism and Academic Dishonesty:** Plagiarism is the use of others' words and/or ideas without clearly acknowledging their source. When you incorporate those words and ideas into your own work, you must give credit where credit is due. Plagiarism, intentional or unintentional, is considered academic dishonesty and is not tolerated. Anyone found to be plagiarizing or cheating on assignments (e.g., copying or giving answers, using 'crib' sheets, etc.) will (1) receive a zero (fail) on the assignment, and (2) be referred to the Vice President of Student Services for further disciplinary action, following due process. For further information on plagiarism, go to the Writing Center website (<http://www.lavc.edu/writingcenter/handouts/plagiarism.html>) and refer to the STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ACTION in the current Schedule of Classes and Catalog.

**DISCLAIMER - ADULT CONTENT IS COVERED IN THIS COURSE:** Please be advised that you have enrolled in a college-level course. The content of the course, and the discussions surrounding the lessons, may contain controversial, sexual, religious and political content, or otherwise thought-provoking topics. We reserve the right to edit inappropriate language that may appear in this course.

**DISCLAIMER – SUBJECT TO CHANGE:** Please be advised that this syllabus is subject to change at any time at the sole discretion of the instructor.

**Attendance Regulations:** The only students who may attend classes are those who have been admitted to the college and are in approved active status. Students are expected to attend every meeting of all classes for which they are registered. Violation of this regulation may result in exclusion from class as specified in Administrative Regulation E-13. Provisions of Administrative Regulation E-13 include the following:

1. Students who have registered for a class and who do not attend the first meeting of the class forfeit their right to a place in the class. Special circumstances may be considered by the instructor.
2. Whenever absences in hours exceed the number of hours the class meets per week, the instructor will consider whether there are mitigating circumstances which may justify the absences. If the instructor determines that such circumstances do not exist, the instructor may exclude the student from the class.
3. Three cases of tardiness may be considered equivalent to one absence.
4. It is the student's responsibility to consult with an instructor regarding any absences that would alter the student's status in the class. Students enrolled in a course who fail to attend the first class meeting may be dropped from the course by the instructor. Students who will miss the first class meeting must advise the instructor of the absence prior to the first class meeting in order to be assured that they will remain enrolled in the class.

Students are ultimately responsible for dropping the class should they choose to do so. Failure to do so may result in a grade of "F" in the class.

**Accommodation Statement:** If you are a student with a disability requiring classroom accommodations, and have not contacted SSD, do so in a timely manner. SSD is located in the Student Services Annex, Room 175 or call SSD at (818) 947-2681 or TTD (818) 947-2680 to meet with a SSD counselor. If SSD has already sent the memo to instructor confirming accommodations required by student for this class, please meet with me to discuss arrangements.

**Financial Aid:** Financial Aid is available! Call (818) 947-2412. Go to the Financial Aid Office in the Student Services Center, first floor. For more info: <http://www.lavc.edu/financialaid/index.html>.