

Grants Committee Minutes November 19, 2014

Members Present: Xiaoyang Liu-Behlendorf, Marni Roosevelt, Raul Castillo, Deborah diCesare, Ruby Christian-Brougham, Alicen Vera, and Gary Huff

Members Not Present: Raul Gonzalez, Sherri Rodriguez, Helen Shrager, Ellie Rabani, and Nona Matatova

Minutes: October minutes approved

Reports:

EPC – GAP form has been approved for posting and implementation. In addition, EPC has been reviewing the shared governance structure, specifically alignment of committees.

IEC – Continues to discuss the shared governance structure and is working on a decision-making handbook.

Grant Updates:

Investing in Manufacturing - No new updates, will reach out to Job Training

Pathways Trust – Submit at the Presidents Cabinet-level, looking at previously submitting Manufacturing Institute grants from LACCD as a model. Project will address advanced manufacturing and biomedical instrumentation.

Brustein Training - Tabled until December meeting.

Action Items:

Grant Process Handbook – Reviewed and approved changes made to the Handbook. The following recommendations were made:

- Raul Castillo will make updates to the process flowchart on page 4.
- The updated handbook should be publicized via the college bulletin, chairs & directors meeting, and be sent to all LAVC users (with links to handbook and flow chart embedded in the email). Xiaoyang Liu-Behlendorf will draft the email and review with the committee prior sending it out during the spring semester.
- Schedule a workshop to review new forms and the updated handbook. Should be a nuts & bolts workshop about the approval process.

GC Website - Reviewed updates to the funded grants page. A recommendation was made to rename the page to read “Active Grants”.

GC Charter – Needs to be developed prior to the next EPC meeting. Marni Roosevelt will draft and share with the committee.

Evaluation Process Update – Going forward, external evaluators must be selected from an approved list through the District.

H.S.I. Status – LAVC has submitted a renewal application to maintain status as an Hispanic Serving Institution.

Next Meeting: Wednesday, December 17 in the Family Resource Center