

Grants Committee Minutes September 18, 2013

Members Present: Deborah diCesare, Marni Roosevelt, Gary Huff, Ruby Christian-Brougham, Nona Matatova, Helen Shrager, Laurie Nalepa, Sheri Rodriguez, Raul Castillo, Raul Gonzalez, Ellie Rabani, and Bobbi McDaniel

Members Absent: Alicen Vera

Meeting called to order at 10:00 am

- I. Minutes of Previous Meeting - Approved August 2013 minutes
- II. Reports
 - a. **Grants**
 - i. The CDEC Committee has decided not to move forward with the CDEC proposal as it stands now. They will reassess and submit an updated version in the future.
 - b. **IEC & EPC Reports**
 - i. IEC approved two motions Tiered Approval Levels and TRiO/SSS renewal application.
 - ii. Discussed IEC Feedback
 1. *What happens when a grant is awarded but does not follow internal college process established by the committee?* Comments were made that this seems to be outside of the scope of the GC.
 2. *What is the role of IEC in Tier II approval process?* Suggestion made that EPC representative meet with GC to explore what the Tier II review and approval process should look like beyond GC, or even EPC and/or we present a proposal for consideration.

Proposed response: If a Tier II grant is reviewed and approved by EPC, IEC will receive a notification about the proposal and approval. However, if the Tier II proposal will have a fiscal impact to Program 100 or a significant operational impact to the college, the proposal will require IEC review and approval as well.
 - c. **Opening Day Workshop**
 - i. 41 participants attended the GC workshop
 - ii. Reviewed comments and feedback from session evaluations
 1. Overall positive feedback, but a little too much information to share in such a short time
 2. Evaluation responses available from GC Chair
- III. Action Items
 - a. **Tiered Approval Level Process & Decision Tree**
 - i. Reviewed Tiered Approval Levels and Decision Tree; recommendations made and revised copy will be sent for final review.
 - b. Discussed how we can enhance GC communication.
 - i. **Action Needed:** Send recommendations to Deborah re: need input about how to modify or enhance the existing communication or notification processes.