

Grants Committee Minutes October 16, 2013

Members Present: Deborah diCesare, Bobbi McDaniel, Ruby Christian-Brougham, Helen Shrager, Sherri Rodriguez, Raul Castillo, Raul Gonzalez, Gary Huff and Alicen Vera.

Guest: Marie Dahan

Members Absent: Marni Roosevelt, Nona Matatova and Ellie Rabani

Minutes of previous meeting: Approved minutes from September 2013

Reports

- EPC
 - Primary focus is on the Educational Master Plan, meetings are open to everyone
- IEC
 - Shared info about budget deficit and possible reductions being considered
- Grants Update
 - LA Healthcare Competency to Career Consortium (\$19.25 district wide grant with Trade Tech as lead) has been awarded. For LA Valley College activities the award is \$318,953. The grant period starts October 1, 2013 ends September 30, 2017.

Action Items

- Tiered Approval Levels
 - Reviewed modifications to levels which includes
 - Addition of a Tier II A and Tier II B to determine appropriate EPC and IEC approval/notification levels
 - Determined Tier Level for Renewal Process
- Grant Development & Management Process Tree
 - Reviewed modifications to tree
- Grant Tracking and Approval Form
 - Renamed "Grant Approval Process" - GAP

Workgroups

- Revised workgroups to include:
 - Grant Approval Process (Form)
 - Bobbi, Nona, Gary, and Deborah
 - Grant Approval Process Rubric
 - Ruby, Gary, and Deborah
 - Grants Tracking Database
 - Nona, Raul, Gary, and Deborah
 - Grants Handbook
 - Ruby, Gary, and Deborah
 - Grants Committee Website
 - Raul C. and Marie