



**ASSOCIATED STUDENT UNION
Executive Council Meeting Minutes**

August 4, 2020

ZOOM Conference Call @ 2:00 PM

- I. **Call to Order:** Brenda called the meeting to order at 2:04 PM.
- II. **Roll Call:**
 - Officers**
 - President (CHAIR): Brenda Bernal, Present
 - Vice President: VACANT
 - Treasurer: VACANT
 - ICC Senate Representative: VACANT
 - Parliamentarian: VACANT
 - Secretary: Sebastian Diaz, Present
 - Commissioners**
 - Campus Environmental Affairs: VACANT
 - Ethnic & Cultural Affairs: VACANT
 - Fine Arts: VACANT
 - Health & Wellness Affairs: VACANT
 - Political Affairs: VACANT
 - Publicity and Social Media: Emily Gutierrez, Present
 - Student Life: Daniela Salgado, Present
 - Advisor:**
 - Dr. Elizabeth Negrete, Absent
 - Monica Flores, Present
- III. **Quorum:** Three (3) of the three (3) voting members were present. Quorum was met.
- IV. **Approval of Minutes:** Members were given a moment to review minutes of the Executive Council meeting on June 16, 2020. Daniela motioned to approve the minutes. Emily seconded the motion. Unanimous vote of approval. Motion passed.
- V. **Approval of Agenda:** Members were given a moment to review agenda. Daniela motioned to approve the agenda. Emily seconded the motion. Unanimous vote of approval. Motion passed.
- VI. **Open Forum:** No report.
- VII. **Officers Reports:** No report.
- VIII. **Commissioners' Reports:**
 - Emily: Has gained access to the LAVC ASU Instagram account and has gained 32 followers in six days. She is working on a survey to send to clubs and faculty regarding

putting up flyers. There are two Facebook pages, so working on creating one to avoid confusion. Still needs access to Twitter account. Would like to allocate funds to promote social media accounts.

Daniela: No report.

IX. **Advisors Report:**

Monica: No report.

X. **Committee Reports:** No report.

XI. **Finance Business:** No report.

XII. **New Business:**

A. **Recruiting new members/appointment/applications:** Daniela made a motion to discuss item “A. Recruiting new members/appointment/applications”. Emily seconded the motion.

Monica decided on a timeline for appointments. There are nine vacant positions on the board available for students who meet eligibility requirements. Will try to recruit as many people as possible. Will send a link for recruitment flyer.

Deadline to apply is September 3, 2020 at 1:00 PM. Will be voted on September 8, 2020 at the Executive Council meeting.

B. **Appointing Finance members:** Daniela made a motion to discuss item “B. Appointing Finance members”. Emily seconded the motion.

Monica mentioned during the initial training that there is a Finance Committee meeting at 1:00 PM the days that the EC takes place. Three students are needed for that committee and there is currently only one.

Emily made a motion to appoint Daniela and Emily to the Finance Committee.

Daniela seconded the motion. Unanimous vote of approval. Motion passed.

C. **Students to serve on committees:** Emily made a motion to discuss item “C. Students to serve on committees”. Daniela seconded the motion.

Monica gave a brief reminder to all board members that they must attend participatory government meetings. A list of available meetings was displayed. The priority is to fill Tier 1 and 2 meetings. The chart has the contact information of the meeting chairs and the meeting times. Goal is to have everyone on the meetings before the semester begins.

D. **LACCD ASU/O/G Trainings:** Daniela made a motion to discuss item “D. LACCD ASU/O/G Trainings”. Emily seconded the motion.

Monica reminded the board that there will be an ASU/O/G training held by the LACCD Thursday, August 20 from 9:00 AM to 1:00 PM and on Friday, August 21 from 10:00 AM to 2:00 PM via Zoom.

E. **ASU Perks:** Emily made a motion to discuss item “E. ASU Perks”. Daniela seconded the motion.

Monica stated that Vice President Tino Manzano wants different departments on campus to hold giveaways. The ASU is planning on participating. The tentative date for the giveaway is August 20. The ASU plans on giving away office supplies like highlighters, bottles, etc. Asked the board for recommendations.

Budget allocations have been made so funding is available. Funds cannot be used for gift cards due to accountability.

XIII. **Announcements:**

Monica: Mark calendars for September 8, 2020, the next EC meeting. A list of all EC and ICC meetings for the Fall 2020 semester will be available soon.

XIV. **Agenda Item Requests:** No report.

XV. **Adjournment:** Daniela motions to adjourn the meeting. Emily seconded the motion. Unanimous vote of approval. The meeting was adjourned at 2:40 PM.