



# Los Angeles Valley College

## Educational Planning Committee

Website: <http://www.lavc.edu/epc>

Monday, February 13, 2017

2:00 PM

ACA 2507

### Agenda

#### Committee Members

Mark an "x" next to each person who is present:

#### Administration

- Karen Daar, VP, Academic Affairs\*
- Deborah diCesare, Academic Affairs
- M. Elizabeth Negrete, Student Services

#### Faculty Members

- Tracy Dickson-Baca, Faculty
- \_\_\_\_\_, DE Coordinator
- Phung Huynh, Faculty
- Chauncey Maddren, Faculty
- Patty Melody, Chairs & Directors
- June Miyasaki, Senate\*
- William Wallis, Faculty

#### Staff Members

- \_\_\_\_\_, Staff

#### Student Members

- Michael Enderson, ASU Rep

#### Ex Officio

- Michelle Fowles, Research & Planning

#### Resource Members

- Matt Jordan, Enrollment Management Committee

\* Co-Chair

#### LAVC Mission Statement:

Los Angeles Valley College serves as a leader in student success, with pathways for certificates, degrees, transfer, and continuing education. We enable students to advance their education, personal development, and quality of life, empowering them to be productive and engaged members of the global community.

**EPC Mission Statement:** The mission of the EPC is to oversee the implementation of the Educational Master Plan and develop educational related policies.

#### EPC Goals 2016-2017:

1. Revise the Mission Statement.
2. Assess the implementation of the 2014-2020 EMP. (Track the process, track appropriate matrices, collect and organize data.)

#### Committee Meeting Dates (2016-2017)

09/12/16; 10/10/16; 11/14/16; 02/06/17; 03/13/17; 04/10/17; 05/08/17; 06/12/17 (TBD)

1. Approval of Agenda
2. Approval of November 14, 2016 Minutes
3. Old Business:
  - a. Assessing the EMP – Interview questionnaire
4. New Business:
  - a. 2016 Program Review – Goals modules
  - b. Pathways initiative
5. Reports
  - a. IEC – (Daar/Miyasaki)
  - b. Enrollment Management Committee – (Daar/Negrete)
  - c. Grants Committee –(DiCesare)
  - d. VP Academic Affairs Report – (Daar)
  - e. CDEC – (?)
6. Public Agenda Speakers
7. Items from the floor
8. Adjournment

## **EDUCATIONAL PLANNING COMMITTEE**

The EPC is charged with the responsibility of monitoring how the different entities on campus are meeting the goals and objectives of the 2014-2020 Educational Master Plan. Demonstrating that we are meeting them and providing examples of measurable outcomes is a part of our task. Your candid responses to our questions will greatly help us in accomplishing our work.

We will be contacting you soon to arrange for a short interview during which we will ask you a few concise questions. We're attaching them here to give you a chance to ponder them and perhaps jot down some notes prior to our interview.

We truly appreciate your help. Thank you.

## 2014-2020 EMP Goals

### **GOAL 1: Foster student completion by supporting a learner-centered environment**

- Objective 1: Increase completions (transfers/degrees/certificates)
- Objective 2: Support students' ability to complete a program pathway
- Objective 3: Enhance Professional Development to reach a broader base of faculty and include more training in pedagogical methods shown to stimulate student engagement, e.g. active/collaborative learning, use of technology in the classroom
- Objective 4: Increase first-term retention, first-term success, and first-term persistence
- Objective 5: Increase students' transition from basic skills to college-level courses

### **GOAL 2: Increase equity by identifying gaps in achieving outcomes (transfer, associate degree, certificate, etc.) and implement effective models and programming to minimize gaps.**

- Objective 1: Create institutional opportunities to promote transfer targeted towards low income, first-generation, and under-prepared students
- Objective 2: Promote awareness of support programs and services to incoming students
- Objective 3: Create mechanisms to advise underprepared/low-socioeconomic class students on how to access financial resources
- Objective 4: Identify unintentional structural barriers in serving the campus population, and create strategies to address those barriers
- Objective 5: Reduce gaps between success rates for Distance Education versus face-to-face courses
- Objective 6: Assess the college's ability to provide services to students with disabilities, and create strategies to address areas that need improvement

### **Goal 3: Through the College's shared governance structures, maximize institutional effectiveness through evaluation of environmental, human, physical, technological and financial resources.**

- Objective 1: Strengthen the link between assessment results, planning, and resource allocation
- Objective 2: Increase alternative sources of revenue and community partnerships
- Objective 3: Increase a healthy and safe college environment
- Objective 4: Create a comprehensive enrollment management plan informed by campus priorities
- Objective 5: Ensure the College's technological infrastructure supports student completion Initiatives and campus processes

**QUESTIONNAIRE**  
**ARE WE MEETING OUR EDUCATIONAL MASTER PLAN?**

**GOAL \_\_1 \_\_2 \_\_3**

1. What quantifiable activities have already been implemented in your area?

- Special events (Welcome Fair, forums, informational meetings, etc.)
  - Development of new materials (informational brochures, etc.)
  - Scheduling adjustments
  - Other:
- 

2. How are you measuring these activities to assess your area's progress toward meeting this goal?

- Surveys
  - Attendance sheets
  - Student monitoring through:
  - Other:
- 

3. What activities have been discussed for future implementation?

- What is your projected timeline?

4. What are the barriers impeding your area's progress toward meeting the EMP goals and objectives?

- Staffing      Notes: \_\_\_\_\_
- Budget        Notes: \_\_\_\_\_
- Space         Notes: \_\_\_\_\_
- Equipment    Notes: \_\_\_\_\_
- Policy limitations Notes: \_\_\_\_\_
- Other         Notes: \_\_\_\_\_