

Grants Committee Minutes
October 15, 2014

Members Present: Xiaoyang Liu-Behrendorf, Marni Roosevelt, Ellie Rabani, Alicen Vera, Helen Shrager, Raul Castillo, Deborah diCesare, and Gary Huff

Members Not Present: Raul Gonzalez, Sherri Rodriguez, Ruby Christian-Brougham, and Nona Matatova

Minutes: September minutes approved

Reports:

EPC - Confirmed small changes to Grant Approval Process (GAP) form with EPC; this is now the official EPC approved GAP form. Notified EPC submission of NIH Biology grant. For complete minutes visit <http://www.lavc.edu/epc/minutes.html>.

IEC - Meeting twice per month, Karen Daar is new Chair. Attended 9/16 meeting agenda items included engaging in discussions around the college's shared governance process; SSSP and Equity Plans, forming planning workgroup. For complete minutes visit <http://www.lavc.edu/iec/minutes.html>.

Grant Updates:

Manufacturing - Job Training will confirm due dates for submission timeframe and submit a GAP form

SNAP Grant - May not be moving forward, as DPSS (required member of the collaborative) is not interested in participating at this time

Manufacturing Institute - Vice Chancellor of Economic Development and district-wide Presidents are working on submission

Pathways Trust - Pending RFP still TBA

Brustein Training - Raul recommends reading accreditation report, request Nona to provide a more robust update about the policies or procedures and timeframe involved for writing college policies or procedures needed for EDGAR requirements.

Action Items:

Update GC agenda template with correct academic year committee goals, update membership to reflect recent changes

Update GC mission statement to include alignment with the college's mission statement and EMP goals

Review draft of Grant Approval Process Handbook - Xiaoyang Liu-Behrendorf will review and offer feedback by 10/27. Handbook subcommittee will meet to review feedback and modify draft on 10/29, GC will review and approve by 11/4 or 11/5, submit to EPC on 11/10

Marni - page 8 "consult with members of the grants committee to determine the appropriate tiered approval level"

Invite President to December GC Meeting

Miscellaneous:

LAVC Foundation looking to hire some voluntary grant writers down the road (using MEND as a model) that could be loaned out to assist with grant apps

Proposed communication strategy - send completed handbook to all faculty via email

Next Meeting: Wed., Nov. 19 at 11 am at the Family Resource Center.