

GRANTS COMMITTEE MEETING

Minutes of November 20, 2019

PRESENT: Deborah diCesare, Nona Matatova, Raul Castillo, Maria Calpito, Michelle Fowles, Howard Levine, Ani Davoyan, Alicen Vera, Ellie Rabani, Marni Roosevelt, Sherri Rodriguez

ABSENT: Robert Medina, Sorangel Hernandez, Ruby Christian-Brougham, Xiao Behlendorf

GUESTS: Dr. Elliott Coney and Julia Mendoza

CALL TO ORDER – Deborah diCesare at 2:00 pm.

I. APPROVAL OF MINUTES

- September 2019 Minutes approved.

II. NEW BUSINESS

- Goals 2019-2020 were approved by EPC.
- Public and Campus Awareness Discussion – postponed to next meeting as Jennifer Fong was unable to attend.
- Facilities Allocation Model – Michelle Fowles presented the proposed four scenarios depicted in the flowchart; primarily Option 1 applies to Grants. The Facilities Allocation Model is not yet approved and is being shared to gather input. Since grants cycles are year-round, the committee raised the question about WEC and FPC not meeting in winter and summer sessions. How to incorporate the process within the GAP form was also discussed. The Initiator would need to shepherd Space Request through the process not the Grants Committee. Once a Facility Allocation Model is approved, this conversation will be revisited.

Additionally, Michelle shared all space needs should be reflected in Program Review.

- OIE section GAP form review – Michelle Fowles requested to revise the GAP form to create a template for Data requests. She will return to the committee with a proposal.
- Umoja Black Scholars – Dr. Elliott Coney shared the GAP form and handouts detailing the \$10,000 grant proposal which will support the Umoja Black Scholar students. The

funding agency is a nonprofit Foundation; therefore, the grant will go through the LAVC Foundation. The committee wholeheartedly approved the proposal.

- TRiO renewal – Julia Mendoza presented the GAP form for the renewal of the TRiO program which the campus has had for 20 years. Ramona Munsell & Associates will be writing the grant for a five percent fee which includes evaluation and technical assistance throughout the grant. RMA is only paid if the grant is awarded. The grant has an eight percent indirect cost. In October, Julia Mendoza and Deborah diCesare met to review the process as it triggers a fiscal review due to the hiring of a grant writer. Deborah provided Sarah Song with the prior fiscal review of this grant. Julia met with Sarah directly to review the GAP form and RMA's involvement and is awaiting for the review. The Grants Committee approved subject to Fiscal Review.
As a Tier III grant, both EPC and IEC needs to approve. EPC meets on 12/9 and IEC on 12/3. Deborah diCesare will send an email to the EPC chairs to request review via email so that the grant can be on the IEC 12/3 agenda. If not, the process gets delayed until February.

III. REPORTS

- Academic Senate of Community Colleges – Library OER grant. Since the ASCC directly compensates faculty for the curriculum development, there is no need to process grant through the campus.
- Foundation for CA Community Colleges – Immigration Legal Services Project – Funded

IV. Next meeting

- Either December 18th or February 19th depending if Jennifer Fong can attend and/or if the GAP form updates are ready.

V. ADJOURNMENT – Deborah diCesare at 3:05 pm.