

Grants Committee Minutes

May 17, 2011

Members Present: Deborah diCesare, Sherri Rodriguez, Nona Matatova, Marni Roosevelt, Ellie Rabani, Margaret Sarkisyan and Kathleen Weislein.

Members Absent: Raul Gonzalez, Lennie Ciufu, Bobbi McDaniel and Laurie Nalepa.

Guests: None

Meeting called to order at 10:00 am

1. Minutes of Previous Meeting: Approved.
2. Reports:
 - a. EPC – Shared comment that GC has not yet produced policies
 - b. IRB – Darby Southgate provided input to edit Grant Tracking form review change to Dean of Research and Planning.
3. Old Business (Action Items)
 - a. Review Goals – Concurred to continue meeting in summer to complete ambitious goals.
 - b. Data Base – Reviewed data base at length; made adjustments as it relates to data base and policy and procedure manual. The concern surfaced again that process may be too cumbersome and will thwart grant development.

Create precursor to the full form, e.g. *Idea Phase*, as a process that helps faculty/staff to develop their ideas and introduce them to the process. Then, a notification can be generated to campus community about the grant. More development needed for this process.
4. New Business (Action Items)
 - a. Review Queries – Decided to add additional category to funding sources.
 - b. Policy & Procedure Manual – Ellie Rabani will take lead.
 - c. Website – Marni Roosevelt will take lead to identify resource materials for website toolbox.
 - d. Summative Report – Margaret Sarkisyan and Deborah diCesare will work on this.
5. Public Agenda Speakers: None
6. Adjourned at 11:35
7. Submitted by: Deborah diCesare
8. Date Submitted: May 18, 2011

Future Meeting Dates

Committee Meeting Dates (2011)

5/27, 6/21

Time: 10:00 - Noon

Location: Student Services Complex, 2nd floor conference room