

## **Grants Committee Minutes**

March 15, 2011

**Members Present:** Deborah diCesare, Bobbi McDaniel, Sherri Rodriguez, Nona Matatova, Marni Roosevelt, Ellie Rabani and Kathleen Weislein.

**Members Absent:** Raul Gonzalez, Lennie Ciufu and Laurie Nalepa.

**Guests:** None

### **Meeting called to order at 10:00 am**

1. Minutes of Previous Meeting: Approved
2. Reports:
  - a. EPC – New Chair for EPC assigned Laverne Rosow
  - b. IRB – IRB work Committee -reviewing application for simplicity
3. Old Business (Action Items)
  - a. Review Policy & Procedure Manual
  - b. Data Base - Able to input information now; which will link to search option and ease method for collecting data.
  - c. Discussed Indirect Cost - Dd researched the issue of indirect costs and hiring grant writers by speaking with colleagues and participating in a national webinar.

The committee acknowledged that the policy statements we already created addresses issues such as indirect costs, paid grant writer and provision for grant technical assistance. Therefore, the conclusion was the college should proceed with grants even if there are costs associated as long as the benefits outweigh the financial outlay.

#### **Policy Statement**

- All grants should provide and identify specific benefits to the college, which are in alignment with the Educational Master Plan
- All grants should have a neutral and/or positive effect on the college resources.
- All grants should ensure collaboration with impacted departments in coordinating activities throughout implementation.

4. New Business (Action Items) - None
5. Public Agenda Speakers: None
6. Adjourned at 11:15
7. Submitted by: Bobbi Mc Daniel
8. Date Submitted: March 16, 2011

### **Future Meeting Dates**

#### **Committee Meeting Dates (2011)**

**4/19, 5/17, 6/21**

**Time: 10:00 - Noon**

**Location:** Student Services Complex, 2<sup>nd</sup> floor conference room