



**ASSOCIATED STUDENT UNION
Executive Council Meeting Minutes**

October 27, 2020

ZOOM Conference Call @ 2:00 PM

- I. **Call to Order:** Farouk called the meeting to order at 2:01 PM.
- II. **Roll Call:**
 - Officers**
 - President: Farouk Ajibola, Present
 - Vice President: Shoshana Cassell, Present
 - Treasurer: Erica Fletcher, Present
 - ICC Senate Representative: VACANT
 - Parliamentarian: VACANT
 - Secretary: Sebastian Diaz, Present
 - Commissioners**
 - Campus Environmental Affairs: Sidney Hernandez, Present
 - Ethnic & Cultural Affairs: Peter Filippi, Present
 - Fine Arts: VACANT
 - Health & Wellness Affairs: VACANT
 - Political Affairs: VACANT
 - Publicity and Social Media: Emily Gutierrez, Present
 - Student Life: Daniela Salgado, Present
 - Advisor:**
 - Dr. Elizabeth Negrete, Absent
 - Monica Flores, Present
- III. **Quorum:** Eight (8) of the eight (8) voting members were present. Quorum was met.
- IV. **Approval of Minutes:** The secretary requested revisions to the minutes from October 13, 2020. Shoshana motioned to table the approval of the minutes. Erica seconded the motion. Unanimous vote of approval. Motion passed.
- V. **Approval of Agenda:** Members were given a moment to review agenda. Shoshana motioned to amend the agenda by removing “Oscar Juvera” after “Health and Wellness Affairs” as he has resigned. Emily seconded the motion. Unanimous vote of approval. Motion passed. Shoshana motioned to approve the amended agenda. Emily seconded the motion. Unanimous vote of approval. Motion passed.
- VI. **Open Forum:** Eddie Cruz, Executive Outreach for LACC, wanted to propose a collaboration.

Erica made a motion to extend his time for five minutes. Emily seconded the motion. Unanimous vote of approval. Motion passed.

Eddie created a Discord server to provide a clear form of communication amongst all nine LACCD schools. Contains many different tabs to different topics of collaboration and socializing. During the pandemic there has been a huge lack of communication, especially among student leaders. Trying to get student leaders to join on a voluntary basis.

VII. **Officers Reports:**

Farouk: No report

Shoshana: During the ICC three clubs were chartered: Abilities Club, French Club, and Broadcasting Club. Abilities Club has thrown two events. There is still no ICC Representative. Attended Diversity, Equity, and Inclusion Committee where they created an Anti-Racism Committee. Dr. Elizabeth may have an anti-racism training for officers.

Erica: Attended Curriculum Committee where all classes that are put online must be approved. About 100 classes tried to get approved for the Spring semester but about 40 of them were sent back to be reworded.

VIII. **Commissioners' Reports:**

Sidney: Attended Grants Committee. They are trying to get the CARES grant approved which will provide funds to families in need. The Anti-Racism subcommittee is working with outside organizations to apply for more grants.

Peter: The Outcome and Assessment Committee was cancelled. Will have Armenian Student Support Subcommittee meeting tomorrow at 1 PM for the first time.

Emily: Facilities Planning Committee evaluated rubric. The Technology Committee revisited the technology plan. Daniela and she are having their first Club of the Week event with Cinema Club at 6:30 PM on November 2, 2020.

Daniela: Will be having first Club of the Week event. Attended Budget Committee meeting. In the 2020-2021 school year their budget was \$64.5 million, and they will have \$5.2 million left over. In the 2021-2022 school year their budget was \$64.3 million, and they will have \$1.8 million left over.

IX. **Advisors Report:**

Monica: Thanked everyone for participating in Club Day and Broadcasting Club interview. Club Day occurs once a month. Thanked those who have completed progress reports; due date extended. Will review progress reports at next counseling check ins. Next week there will be multiple officer training sessions. Three days of hour-long sessions will be available. Stipend forms due soon and forms are available on the ASU Canvas shell.

Yoga workshop on Thursday. Tomorrow there will be a papel picado workshop. On November 2, 2020 there will be a Dia de los Muertos workshop from 1 PM to 3 PM where contestants will display altars. Be sure to make presentations in classes about events.

X. **Committee Reports:** No report.

XI. **Finance Business:**

- A. **Executive Council—Food to contracts (\$500):** Sidney made a motion to discuss item “A. Executive Council—Food to contracts (\$500)”. Shoshana seconded the motion.

Erica stated a budget transfer request was made to move \$500 from Executive Council—Food to Executive Council—Contracts as no food purchases need to be made during the pandemic.

Shani made a motion to approve the budget transfer of \$500 from Executive Council—Food to Executive Council—Contracts. Emily seconded the motion. Unanimous vote of approval. Motion passed.

- B. **Student Life—Food to contracts (\$1,000):**

Erica stated a budget transfer request was made to move \$1,000 from Student Life—Food to Student Life—Contracts as no food purchases need to be made during the pandemic.

Shani made a motion to approve the budget transfer of \$1,000 from Student Life—Food to Student Life—Contracts. Emily seconded the motion. Unanimous vote of approval. Motion passed.

- C. **Executive Council Trainings—Food to contracts (\$1,500):**

Erica stated a budget transfer request was made to move \$1,500 from Executive Council Trainings —Food to Executive Council Trainings —Contracts as no food purchases need to be made during the pandemic.

Shoshana made a motion to approve the budget transfer of \$1,500 from Executive Council Trainings —Food to Executive Council Trainings —Contracts. Daniela seconded the motion. Unanimous vote of approval. Motion passed.

- D. **ICC Trainings—Food to contracts (\$1,000):**

Erica stated a budget transfer request was made to move \$1,000 from ICC Trainings—Food to ICC Trainings—Contracts as no food purchases need to be made during the pandemic.

Shoshana made a motion to approve the budget transfer of \$1,000 from ICC Trainings—Food to ICC Trainings—Contracts. Emily seconded the motion. Unanimous vote of approval. Motion passed.

- E. **Shared Governance—Food to contracts (\$300):**

Erica stated a budget transfer request was made to move \$300 from Shared Governance Trainings —Food to Shared Governance Trainings —Contracts as no food purchases need to be made during the pandemic.

Shoshana made a motion to approve the budget transfer of \$300 from Shared Governance Trainings —Food to Shared Governance Trainings —Contracts. Daniela seconded the motion. Unanimous vote of approval. Motion passed.

- F. **Welcome week—Food to contracts (\$1,000):**

Erica stated a budget transfer request was made to move \$1,000 from Welcome Week—Food to Welcome Week—Contracts as no food purchases need to be made during the pandemic.

Erica made a motion to approve the budget transfer of \$1,000 from Welcome Week—Food to Welcome Week—Contracts. Shoshana seconded the motion. Unanimous vote of approval. Motion passed.

G. Stress Relief—Food to contracts (\$2,000):

Erica stated a budget transfer request was made to move \$2,000 from Stress Relief—Food to Stress Relief —Contracts as no food purchases need to be made during the pandemic.

Daniela made a motion to approve the budget transfer of \$2,000 from Stress Relief—Food to Stress Relief —Contracts. Peter seconded the motion. Unanimous vote of approval. Motion passed.

H. Awareness Workshop—Food to contracts (\$600):

Erica stated a budget transfer request was made to move \$600 from Awareness Workshop—Food to Awareness Workshop—Contracts as no food purchases need to be made during the pandemic.

Erica made a motion to approve the budget transfer of \$600 from Awareness Workshop—Food to Awareness Workshop—Contracts. Shoshana seconded the motion. Unanimous vote of approval. Motion passed.

I. Mental Health Event—Food to contracts (\$1,000):

Erica stated a budget transfer request was made to move \$1,000 from Mental Health Event —Food to Mental Health Event—Contracts as no food purchases need to be made during the pandemic.

Erica made a motion to approve the budget transfer of \$1,000 from Mental Health Event—Food to Mental Health Event—Contracts. Daniela seconded the motion. Unanimous vote of approval. Motion passed.

XII. New Business:

A. SSCCC Region VII Presentation: Shoshana made a motion to discuss item “A. SSCCC Region VII Presentation”. Erica seconded the motion.

Kelly Li, Regional Affairs Director of Region VII, gave a presentation on behalf of the Student Senate for California Community Colleges (SSCCC).

B. Discord Channel for Officers Presentation: Shoshana made a motion to discuss item “B. Discord Channel for Officers Presentation”. Daniela seconded the motion.

Farouk stated that the speaker, Eddie Cruz, has already made his presentation and has since left. It is open to everyone who sits on the EC.

C. ASO Online Platform Vendor: Daniela made a motion to discuss item “C. ASO Online Platform Vendor”. Shoshana seconded the motion.

Monica stated that many officers participated in the vendors presentation and is now requesting feedback from those who attended.

The board deliberated and provided their opinions on the best vendor. Monica will take this information back to her peers.

D. Halloween Contest: Emily made a motion to discuss item “D. Halloween Contest”. Sidney seconded the motion.

Emily stated that she and Sidney planned on having an ASU Halloween costume contest and the winners would receive a prize.

Sidney stated that many people are very festive and may lead to a splurge of creativity. She also recommends creating an ASU TikTok account.

Monica stated that is a nice idea but that it is currently very broad and that it would need to be specified. The funds for the prizes need to be allocated as soon as possible. Asked about the specifics of the contest rules. Stated that a raffle would be a better idea as no judges would be needed.

Emily stated that contestants would have to post a picture on either Instagram or Twitter and tag @lavcasu. She had already made a flyer and shared it with everyone present.

Monica proposed making the prizes two \$50 bookstore vouchers.

Daniela made a motion to approve the Halloween costume contest. Erica seconded the motion. Unanimous vote of approval. Motion passed.

- E. **ASU unity T-shirt competition:** Shani made a motion to discuss item “E. ASU unity T-shirt competition”. Emily seconded the motion.

Monica stated that during a faculty meeting they were deciding how solidarity could be increased on campus. They came up with a competition where students submit artwork of all clubs symbolizing unity. This artwork would then be put on a t-shirt and given to members of all chartered clubs on campus. Thinking of allocating funds for a \$200-\$300 incentive for the competition winner.

Recommends all to participate. There is no rush, as this could also be done in the Spring semester.

Shoshana made a motion to approve an ASU Unity T-Shirt Art competition.

Daniela seconded the motion. Unanimous vote of approval. Motion passed.

XIII. **Announcements:**

Daniela: Club of the Week event is next week.

XIV. **Agenda Item Requests:**

Sidney: Requested “Approval for new TikTok Social Media Profile” agenda item.

Farouk: Reminded officers to respond to emails in a timely manner.

- XV. **Adjournment:** Erica motioned to adjourn the meeting. Shoshana seconded the motion. Unanimous vote of approval. The meeting was adjourned at 4:01 PM.