

Grants Committee Minutes
March 27, 2012

Members Present: Deborah diCesare, Nona Matatova, Helen Shrager, Laurie Nalepa, Raul Gonzalez, Gary Huff and Sheri Rodriguez.

Members Absent: Ellie Rabani, Marni Roosevelt. Raul Castillo and Bobbi McDaniel.

Called to order at 10:00 am

1. **Minutes of Previous Meetings:** Inadvertently skipped.

2. **Reports**

- a. EPC & IEC approved Grants Partnership form.
- b. Grant Tracking Forms Reviewed & Process Update – will make standing committee item.

3. **Action Items**

- a. **Handbook** – Finalized internal process handbook. Gary will make final edits and then it will be submitted to EPC for approval.
- b. **Website Resources identify post grant award documents** – Nona Matatova presented ideas of how to categorize items for the website. Based on suggestions, she will discuss further with Violet Amrikhas, on budget website to avoid duplication of efforts and ensuring resources are current. **Suggested to invite Violet to next meeting.**
- c. **Workshop on Foundation Funding Opportunities** – Moved to next meeting.
- d. **US Department of Education Funding Opportunities** – Work group met but decided not to pursue latest round of funding.

4. **Other?** – None

5. **Public Agenda Speakers:** None

6. **Adjourned** at 10:45 AM

7. **Submitted:** Deborah diCesare

8. **Date Submitted:** March 27, 2012

Future Meeting Dates

4/17/12 PSCR

5/15/12 and 6/19/12 PCR

The meeting is scheduled from 10 – 12.