

Grants Committee Minutes
May 15, 2012

Members Present: Deborah diCesare, Sherri Rodriguez, Raul Castillo, Marni Roosevelt, Bobbi McDaniel, Gary Huff, Helen Shrager for Lennie Ciufu, Alicen Vera for Ellie Rabani

Members Absent: Laurie Nalepa, Raul Gonzalez, Nona Matatova, Jehiry DeHaro

Guests: Chaled Hussain, Jim Marteney, Lizette Lopez

Meeting called to order at 10:00 am

1. Minutes of Previous Meeting: Approved April 2012 minutes
2. Reports
 - a. Grants Handbook has been approved by the EPC and will now go on to the next level of approvals required before posting to the website.
 - b. To date, committee reviewed 15 Grants Tracking Forms; status: 1 pending, 5 funded, 8 not funded. Data base current; some technical glitches to work out during summer.
3. Action Items
 - a. Website Resources – Updates to the webpage are in progress. Committee will be notified when completed and asked to provide feedback to Gary and Nona.
 - b. Upcoming grants: Job Training is working as a partner on several US DOL TAA grants; tracking form forthcoming. Several faculty expressed interest in pursuing the State Chancellor grants.
 - c. External Audits Report – Bobbi shared that there were no findings related to LAVC. Urged everyone to be diligent with maintaining time sheets and record keeping for equipment tracking.
 - d. Self-Evaluation Form – Feedback will be compiled and sent to committee.
 - e. Membership Availability – Committee agreed to meet in June and possibly July and August depending on need. Grant Approval and Tracking forms will be reviewed as needed.
4. Presentation by Khaled Hussein, Liz Lopez, and Jim Marteney regarding an upcoming California Community College Foundation Grant submission that will address faculty training for suicide prevention, mental health in coordination with the Psychology and Sociology Departments. Committee members inquired about Student Services and Health Center involvement. It was explained the grant focuses more on training using distance education and that it will be institutionalized by Sociology department.

Part 2: Presentation: Gia Gordon, Project Grad LA (Private Foundations)

- a. Resources for pursuing funds from private foundations:
 - a. Foundation Center Directory online (<http://fconline.foundationcenter.org>) nominal fee
 - b. Chronicle of Philanthropy (<http://philanthropy.com>) includes synopsis of recently funded grants
 - c. Chronicle of Higher Ed (<http://chronicle.com>)
 - d. Council on Foundations (<http://www.cof.org>)
 - e. National College Access Network (<http://www.collegeaccess.org>) forum for funders and applicants to come together

- f. Association of Fundraising Professionals (<http://www.afpnet.org>)
another opportunity to meet the funders
 - b. Resources for additional training
 - a. Flintridge Center (<http://www.flintridge.org>)
 - b. Case Foundation (<http://www.casefoundation.org>)
 - c. Center for Nonprofit Management (<http://www.cnmsocal.org>)
 - c. Other Information
 - a. Shift in funder focus to larger systems of social change
 - b. Many private foundation relationships begin with a phone call to the Program Officer to discuss “what we do, how can contribute to social change”, or by submitting a Letter of Inquiry (LOI)
 - c. Keep you LOIs short. No more than 3-pages. Make sure you cover all of the required points and that is very readable.
 - d. When using many of the website listed above to search for funding opportunities, try manipulating search fields to get the largest possible number of responses. Also, remember to save your searches, so that you do not duplicate your efforts.
 - e. Think about your proposals from the point of view of the funder. Know the audience that will be reading your grant. Think about your use of jargon.
 - f. Huge increase in the trend for requiring data driven narratives.
 - d. Additional Resources shared by Raul Castillo
 - a. Network of Community College Foundations (<http://www.ncccfweb.org>)
 - b. Foundation for California Community Colleges (<http://www.foundationccc.org>)
 - c. Opportunity NOCS (<http://www.opportunityknocks.org>)
5. Adjourned at 11:30 AM
6. Submitted by: Gary Huff
7. Date Submitted: May 21, 2012

Future Meeting Dates
6/19/12 (10 am – 12 pm)
Child Development Department Conference Room