

Grants Committee Minutes
February 19, 2013

Members Present: Deborah diCesare, Raul Gonzalez, Ellie Rabani, Nona Matatova, Gary Huff and Helen Shrager

Members Absent: Raul Castillo, Sherri Rodriguez, Marni Roosevelt and Bobbi McDaniel

Meeting called to order at 10:00 am

1. Minutes of Previous Meeting: Approved December 2012 minutes
2. Reports - Deborah
 - a. **Grants Status**
 - i. In January, CalWORKs submitted an application for 3 years of funding totaling \$450,000 from the Los Angeles County of Education (pending)
 - b. **EPC**
 - i. Upcoming – The college will be revising the Educational Master Plan during Spring 2013
 1. We will need to look at the impact on GC materials and proceed with any updates or revisions at that time
3. Action Items
 - a. **Workshops**
 - i. *Show Me the Money*, March 19, 1:30p-3:00p (confirmed)
 1. Formed a workgroup to create PowerPoint and plan presentation (Ellie, Nona, Helen, and Gary)
 2. Components should include the goals and role of the GC, review of internal processes, and an overview of typical grant writing procedures
 - ii. *Meet the Funders*, April 17, 1:30p – 3:00p (confirmed)
 1. Presenters confirmed from one private foundation
 2. Will plan details at next GC meeting
 - b. **Website Review & Update**
 - i. Reviewed and provided feedback on current structure of the GC website
 - ii. Upcoming, will create a section for post-submission resources
 - iii. Discussed the purpose and use of the existing Grants Concept Form
 - c. **Early Submission of TRIO/SS Grant Tracking Form**
 - i. The GC has decided to ask for the Grant Tracking Form to be resubmitted once the formal RFA has been released or once existing contracts are up for renewal (whichever is sooner)
 - d. **Other**
 - i. Announced an upcoming, free workshop with Michael Brustein to review strategies for pursuing US Department of Labor/Education and other federal funding.
4. Adjourned at 11:00 AM
5. Next meeting, March 19, 10:00a-11:00a (President's Conference Room)