

The LAVC Writing Center is now accepting papers by email!

The Writing Center will be accepting papers by email starting Wednesday, 9/9/2020 for the Fall 2020 Semester. Please see below for further details:

To submit a paper online through Canvas, please follow the directions below:

Step 1: Sign-in to your LAVC Canvas Account.

Step 2: On the left hand side, click on "LAVC Online Tutoring".

Step 3: You'll see a menu that says "Select a Group".

Step 4: Scroll down and find the "English (All Writing Assignments)". Click on the tab.

Step 5: You'll see a menu that reads: "Welcome to the LAVC Online Writing Center. When you enter the main lobby, please click on the one on one room labeled 'Writing Center Welcome Room'". Click on continue.

Step 6: You're in the LAVC Online Writing Center!

Step 7: Scroll down and click the box that reads "Drop off a Paper."



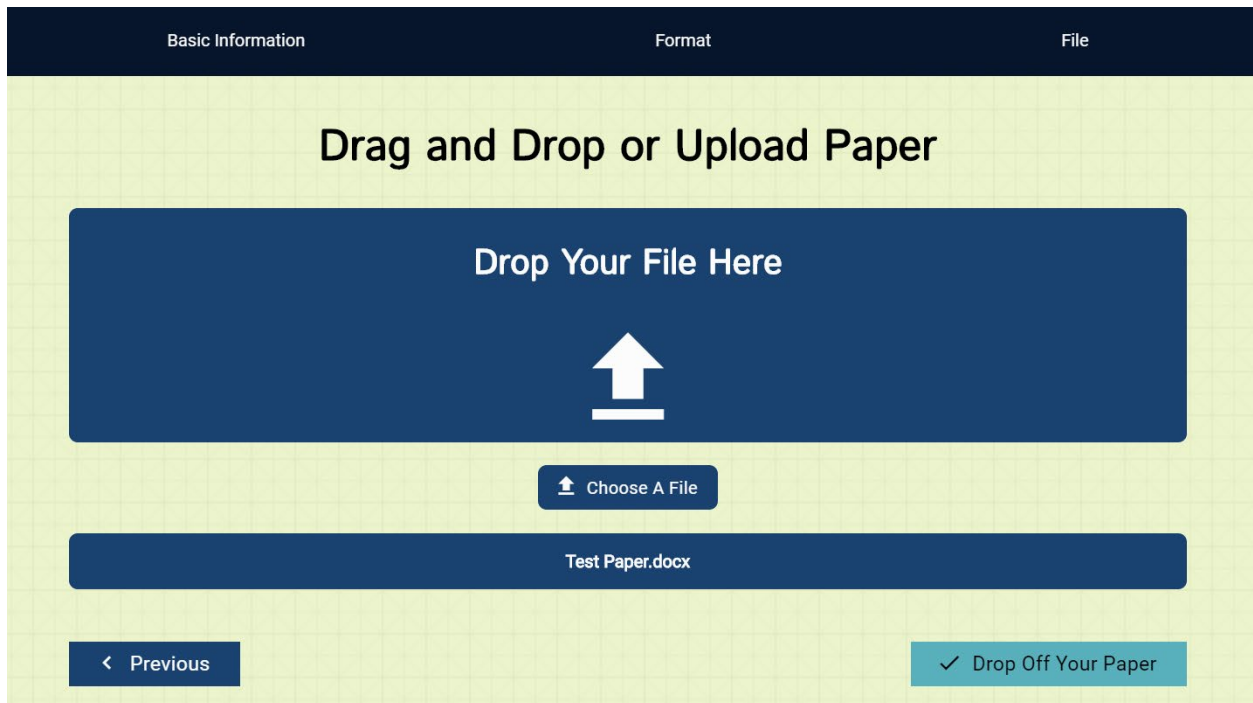
Step 8: Fill out the details on the Basic Information tab, then click the “Next” button. Be sure to include your Name, Student ID, and E-mail in the Basic Information tab.

The screenshot shows the 'Basic Information' tab selected in a dark header bar. Below the header, there are three tabs: 'Basic Information' (dark), 'Format' (teal), and 'File' (teal). The main content area has a light green grid background. It contains a 'Paper Name' field with the text 'Test Paper' and a character count of '90 characters remaining'. Below that is a text area with the text: 'Jack Goodreau', 'Student ID 123000789', 'supergoodstudent1234@student.laccd.edu', and 'Need help with thesis statement, not sure how to format my ideas'. The character count for this area is '162 characters remaining'. At the bottom left, there is a checkbox labeled 'English is not my first language.' which is currently unchecked. At the bottom right, there is a dark blue button with a right-pointing arrow and the text 'Next'.

Step 9: Fill out the details on the Format tab, then click “Next.”

The screenshot shows the 'Format' tab selected in a dark header bar, with a red circle containing the number '2' overlaid on the 'Format' tab label. Below the header, there are three tabs: 'Basic Information' (dark), 'Format' (dark), and 'File' (teal). The main content area has a light green grid background. It starts with the instruction 'Select two areas of feedback.' followed by a list of ten checkboxes arranged in two columns. The first column has 'Topic Development', 'Focus/Thesis Statement' (checked), 'Organization' (checked), 'Grammar & Mechanics', and 'Word Choice'. The second column has 'Sentence Structure', 'Sentence Variety', 'Transitions & Fluency', 'Paper Format', and 'Citations & References'. Below this list are two dropdown menus: 'Citation Style' set to 'MLA' and 'Paper Type' set to 'Persuasive/Argumentative'. At the bottom, there is a question 'How long should your paper be?' with a text input field containing '600' and a dropdown menu set to 'Words'. At the bottom left, there is a dark blue button with a left-pointing arrow and the text 'Previous'. At the bottom right, there is a dark blue button with a right-pointing arrow and the text 'Next'.

Step 10: Click "Choose A File" to browse your computer and select the document. Then, click "Drop Off Your Paper."



Step 11: You've now submitted your paper!

