

From: [Gribbons, Barry C](#)
Subject: Campus Update
Date: Tuesday, April 07, 2020 5:13:18 PM
Attachments: [Tentative Cleaning Schedule April 7 2020.xlsx](#)

Dear Monarchs,

Thank you for your extraordinary efforts this past month as we transitioned to remote instruction and services. Your focus, commitment, and tireless efforts are having an incredible impact on our students!

Here are a few updates on Campus Access Procedures, Emergency Stipends from the LAVC Foundation, call for Campus Briefing Educational Moments and What's Working, Donating Blood, Face Masks, and future Campus Briefing times:

Campus Access Procedures

You can continue to access campus for purposes of remote instruction and services, though we are doing everything we can to minimize time on campus and keep everyone safe. The following three steps will help ensure that the campus is safe and secure while permitting necessary access:

1. Please coordinate with your department chair or supervisor the times that you need to be on campus for the remainder of the semester. For department chairs and supervisors, please check to make sure the same classroom or lab isn't going to be accessed by more than one person in a three-day time period. Then, forward the requests to your dean. Deans, please send the requests to Marisol Lozano in the Sheriff's Office.
2. Call the LAVC Sheriff's Station at (818) 947-2911 prior to coming to campus each time, even if you already have keys to your building.
3. When finished, call the LAVC Sheriff's Station to let them know you have left.

Also, check the attached draft cleaning schedule for buildings for the next couple months. During the scheduled times, there will be no access to allow for safe and thorough cleaning. If you know that you will need access during these times, please let your department chair or supervisor know by Friday, April 10th and we will do our best to adjust the schedule. Note that even if the schedule is adjusted our custodial staff will need several days blocked out to thoroughly clean each building.

While our custodial staff will do their best to follow the cleaning schedule, we anticipate that the schedule might need to be adjusted from time to time. For this reason, a revised schedule will be emailed to the entire campus community every Monday.

Thank you for your help in following these procedures to ensure that our campus is safe.

Emergency Stipends

Thank you to everyone who has donated to the LAVC Emergency Stipend Fund. Raul has now received more than \$15,000! The need however, also is great. The Foundation has now received over 1,900 applications for the stipends. If you are interested in contributing, I know that Raul would gratefully receive additional donations. You can donate by going to the [LAVC Foundation website](#).

Campus Briefing Education Moments and What's Working

I received a great suggestion yesterday to add a component to our Campus Briefings using Zoom. I would love to hear your Educational Moments and What's Working during the briefing. The Educational Moments are stories from the last few weeks of an experience that inspired you. Maybe it was a comment from a student, a conversation in your class via Zoom, or an exchange between colleagues. There are a few that I've shared and I look forward to hearing your stories. Also, I would love to hear your feedback on what's working, maybe even working better than you expected. Just after a short update during each Campus Briefing I'll invite you to share your stories and wrap up with questions and additional comments.

Donating Blood

I believe that it was Wendy that commented on the critical shortage of blood. As she mentioned, you can go to [the Red Cross website](#) to find out more about donating blood.

Face Masks

Yes, face masks are now part of our daily lives. As Ellie mentioned on the Campus Briefing, if you are interested in ideas on how to make face masks for people of any age, [check out this video](#).

Future Campus Briefings

Lastly, I'm going to try to adjust some of our Campus Briefing meeting times to accommodate people teaching until 1:00pm. Most briefings will still be M/W/F at noon, though Tanya will send out meeting reminders changing the time of a few of the briefings per requests.

Thank you again for all of your tireless efforts and the profound impact that you are having! I know that these times are stressful and challenging. Please reach out to me if there is anything I can do to support you!

Stay safe and be well,

Barry

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