



LOS ANGELES COMMUNITY COLLEGES

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BUSINESS SERVICES

TO: Presidents
Senior Staff
Vice Presidents of Academic Affairs
Vice Presidents of Administrative Services
Vice Presidents of Student Services
College Procurement Specialists

FROM : Leila Menzies
Vice President of Administrative Services/Contracts

DATE: October 2, 2014

SUBJECT: RFP- -Resource Development and Evaluative Services/Grant-writing consultant bid winners

On April 3, 2013, the District issued Request For Proposals (RFP) No. 13-04 to establish a panel of well qualified individuals and firms to assist the District's faculty and staff in the development of specially funded program (SFP) proposals, to provide technical assistance in monitoring funded programs, and in evaluating implementation of funded program objectives and activities.

The following firms were selected by the RFP evaluation committee to comprise the pre-qualified panel of professionals and firms will have the opportunity to assist the District's faculty and staff in the development of proposals to be submitted to federal, state and local governmental agencies in the areas identified in the attached RFP No. 13-04.

California Consulting, LLC – Vendor No. 1017157
Pinnacle Evaluation Services - Vendor No. 1014868
Ramona Munsell & Associates Consulting, Inc. – Vendor No. 1003348
Dr. Alberto Solano – Vendor No. 5007959

Effective November 1, 2014, the District will now contract only with these four firms. The Board agenda item for new contracts entered into with these firms would need to state that the firm was selected from the pre-approved panel.

However, there may be older commitments that were begun before November 1, 2014. In these few cases, when the college has already obligated themselves to a different vendor, you will be allowed to finalize the contract with them. You must document in the Board agenda the starting time of your commitment as being before November 1, 2014.

Attached are copies of RFP #13-04 and the proposals from the four firms.