The Healthcare Career Advancement Academy

Created to establish pipelines to college and high-wage careers

"I ask every American to commit to at least one year of higher education or career training, it could be at a four year school or a community college. Every American will need more than a high school diploma."

President Barack Obama
Healthcare Career Advancement Academy
Bridge Training Program

**Core Curriculum**

**Basic Reading & Writing for Healthcare Employees (40 Hours)**
Covers basic reading comprehension and written communication skills. Exercises are all contextualized to the healthcare industry, focusing on terminology and concepts.

**Basic Math for Healthcare Employees (40 Hours)**
Explores basic math and arithmetic skills, contextualized to the industry. Hands-on sample problems, related to on-the-job situations.

**Critical Thinking & Rational Decision-Making for Healthcare Employees (Embedded in Curriculum)**
Covers principles in making sound decisions in a healthcare workplace. Concepts such as ethics, reasoning, and evidenced-based choices are covered.

**Customer Service / Communication Skills (20 Hours)**
Focuses on how to work well with co-workers, customers, and vendors. Contextualized to the industry, this course emphasizes concepts of awareness and clear communication through interactive exercises.

**Computer Applications for the Healthcare Industry (Included in Curriculum)**
Hands-on training in basic functions of Microsoft Word, Excel, PowerPoint, and Access. Also, creation of sample documents and job search portfolios for the industry.

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**Employer-Driven Curriculum / Training Program**

The Healthcare Career Advancement Academy (CAA), a collaboration of community college professionals, including East Los Angeles College (ELAC), Los Angeles City College (LACC), and Los Angeles Valley College (LAVC), along with the Los Angeles Healthcare Workforce Development Program, has developed and tested a core curriculum to train entry-level healthcare employees. The approach is employer-driven and learner-centered, to prepare candidates for successful careers in healthcare.
Path to Careers in Healthcare with the Career Advancement Academy

Today, the demand for healthcare professionals is greater than ever before, and in the coming years, the demand will be even greater. According to current trends, one out of every four jobs will be related to the healthcare field.

The Model

Recruitment & Screening:
- WIB, CBO, One-Stop

Enroll in WIA, Financial Aid & other services:
- Case managers (WIB; DCFS)
- Community colleges

Assessment & Referral:
- Foundational basic skills
- Career interest

Career Advancement Academy:
- Community college program
- Learning Community Cohort
- Integrated academic and career technical skills
- Literacy & math contextualized to career pathway
- Career counseling, case management and other support services

To learn more, visit us on the web:

for statewide information:  
http://www.careerladdersproject.org/projects/career.php

for Los Angeles Valley College information:  
http://lavc.edu/jobtraining/healthcare_caa.html
"Being a part of the Career Advancement Academy opened new doors of accomplishment, success, and the desire to strive and achieve more in the medical field. The CAA Program has shown me and my classmates that we have the power and ability to give back to the community through our learnings. I’m proud to have been a part of a program that has forever opened paths to great endeavors, present and future."

Sandra V. Mayen
Healthcare Career Advancement Academy graduate / LAVC graduate

Los Angeles Valley College

For more information on the program call: 818-947-2941

Or visit us at:
Job Training at Los Angeles Valley College
5800 Fulton Avenue
Valley Glen, CA 91401

www.lavc.edu/jobtraining/healthcare_caa.html

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