

## **Summer TechFest 2010 -- Monday, August 16**

### PowerPoint I -- Eva Bitar

This session is for beginners, no experience necessary. Learn the basics, such as entering and editing text, using design templates and color schemes, inserting images, and creating handouts.

### Google and Beyond -- Xia Behlendorf

Become a pro in information literacy with a virtual information literacy tour. Help students effectively locate, evaluate, and use information resources.

### Using a Pulse Pen to Bring Your Class Alive -- Susan Vo

Would you like to record a lesson that your students can view and listen to online? The Pulse Pen is a great, simple-to-use device that records your voice as well as what you write and allows students to skip ahead, pause, and repeat lectures as many times as needed. Learn how to record, upload, and embed lectures into Etudes and the Portal.

### PowerPoint II -- Eva Bitar

Intermediate PowerPoint continues where beginning PowerPoint left off, looking at ways to use more tools.

### 101 Great Websites with Free Resources for Faculty -- Deborah Kaye

Find out how to access fabulous resources from -- literally -- 101 sites. Among the resources are lesson plans, game templates, teaching tips, videos, visuals, web 2.0 tools for collaboration, fun stuff to enliven your courses, and tutorials and content for you and your students.

### Socrates in the Chatroom: Doing Genetics on Etudes -- Paul McDowell

Ever wonder how to make best use of your chat room? How about a Q & A with *you* doing the asking? This session demonstrates how to use the Socrates Method in an Etudes chat room in genetics for physical anthropology students.

### My LAVC Portal -- Jim Marteney

The "My LAVC Portal" at <http://my.lavc.edu> is an information system that allows you to exchange information with your students, such as syllabus, assignments, and discussions; maintain your faculty profile; and post information, such as announcements. The Portal will save you time and give your class an online presence.

### Microsoft Word I -- Tom Aduwo

Learn the fundamentals of Word 2003. The class will also make you more proficient in using Word to create documents and manipulate texts. Creating and managing tables, web features, and basic graphic manipulation in Word will also be explored.

### Death by PowerPoint -- Jim Marteney

Microsoft estimates that 30 million PowerPoints are presented each day, 50% of which are unbearable. We will look at PowerPoints that put our students to sleep and ones that get them thinking and involved. You will leave with many ideas for improving your presentations.

### Using the Discussions Tools and Managing Groups -- Marion Heyn

It's not enough to say, "Discuss!" So what do you do? This session demonstrates the ins & outs of setting up Forum Discussion categories, forums, and topics; grading discussion work or giving students feedback; dividing a large class into small groups working in private forums; online icebreakers; and group projects.

### Excel I -- Pat Franco

Learn the basics, such as program layout and how to navigate within spreadsheets, save files, copy, cut, and move columns and rows, add, delete, and rename sheets, work with simple formulas and functions, and use the formatting tool to create professional looking spreadsheets.

### Videoconferencing Using Elluminate -- Mike Cooperman

See a demonstration of Elluminate web conferencing software, which can be used to lecture and interact with your students or as an easy-to-use presentation tool. Learn the basic features to get started with this powerful program.

### Transform your PowerPoint into a Podcast -- Jim Marteney

If you have ever wanted to add your voice and music to PowerPoints, this session is for you. You will learn how to add narration to your PowerPoint and save it so students can download your lesson onto their computers or cell phones to listen to your lecture again and again!

## **Summer TechFest 2010 -- Tuesday, August 17**

### Humanizing Your Online Class -- Jim Marteney

Taking and teaching an online class can be a lonely endeavor. One challenge is to give students a feeling that they are members of a class and not solitary learners. Using the idea of the "third place," this session will explore ways to humanize our classes and make them more inviting for students to become a part of a learning community.

### Free Active Learning Technology Tools -- Deborah Kaye

Find out about a multitude of free technology tools you can use to engage your students. You'll receive links to great websites and ways to incorporate them in your classes to promote active learning through social networking, collaborating and communicating with others, creating and sharing media, and more.

### Using Your Smart Classroom & Other Media Equipment -- Bob Dobbs

Meet us in CC202, one of our "smart classrooms," and learn how to use the built-in equipment as well as other media equipment available from Media Services.

### Tapping into Students Creativity with Technology Projects -- Deborah Kaye

Instead of testing students' knowledge through exams, why not give them opportunities to express themselves more creatively? We'll explore free sites that provide tools for digital storytelling, visual imaging (e.g. word clouds, concept mapping), creating videos, and more.

### My LAVC Portal-- Jim Marteney

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### Benefits of Teaching and Learning in a Hybrid Class -- Duane Smith

Find out how hybrid courses can enhance your productivity and that of your students, and why instructors who teach hybrid courses say they incorporate the best of both worlds.

### Student Services Online – Panel discussion of student services available online

### Microsoft Word II -- Tom Aduwo

The intermediate level will include additional Word 2003 features, such as manipulating graphics, creating and modifying tables, and more.

### Using Assignments, Tests, and Surveys -- Marion Heyn

Make the most of the revamped, revised, and vastly more functional Assignments, Tests & Surveys tool in Etudes! Join Marion Heyn, Certified Etudes Trainer and long-time online instructor, in exploring the many options of AT&S.

### Managing Your Email -- Doug Card

Learn how to organize your email messages to save time and make your Outlook program more efficient --- no more of those nasty notices saying your mailbox is full.

### Excel II -- Pat Franco

Learn advanced formatting features and expand on developing formulas and adding charts. No experience necessary.

### Intelecom Videos -- Paul McKenna

Find out how to take advantage of this resource that is free to LAVC faculty -- educational videos to use in your online or face-to-face classes.

### Clickers -- Audience Response Devices -- Doug Card

Instead of just showing a PowerPoint, have your students interact with your presentation. Using Clickers, each student uses a remote device to answer questions and respond to your presentation. Learn how to create PowerPoints that involve your students and assess learning. Clickers are available for check-out.

## **Summer TechFest 2010 -- Wednesday, August 18**

### Cool Edit, a Free PC Program to Create Podcasts -- Jason Beaton

Join us for a demonstration of the basic skills to know for digital editing programs. This free PC program will allow you to easily create a podcast that you can use to broadcast course information to your students. All radio and podcast studios are equipped with this software for creating and editing audio files.

### Coffee Talk, "What's working in your online class?" -- Jim Marteney

This informal session will give online instructors an opportunity to share what is working for them in their online classes. Come and join us. Have a cup of coffee (or whatever beverage you would like), relax, and share some ideas you have tried in your classes.

### 101 Great Websites with Free Resources for Faculty -- Deborah Kaye

Find out how to access fabulous resources from -- literally -- 101 sites. Among the resources are lesson plans, game templates, teaching tips, videos, visuals, web 2.0 tools for collaboration, fun stuff to enliven your courses, and tutorials and content for you and your students.

### The Technological Syllabus -- Sally Raskoff

Plagued by a boring syllabus? Tired of the same old nuts and bolts? We'll discuss syllabi enlivened by technology, including the pros and cons of different techniques.

### Intro to Podcasting Facilities -- Jason Beaton

In this session you will see a demonstration of how to create a simple video and audio podcast for online, hybrid, and web-enhanced classes and take a tour of the campus radio station and podcasting rooms.

### Free Audio and Video Resources -- Mike Cooperman

Learn how to use free audio and video resources to make your courses more interactive.

### Safe Computing -- Work Station Ergonomics -- Josh Stern WLAC

Spend a lot of time at the computer? Already have pain or want to prevent it in the future? If so, you need to attend this workshop! Each participant will receive an individualized workstation analysis and tips on how to avoid repetitive strain injuries (RSI) due to computer use.

### iMovie -- LaVergne Rosow

Bring a flash drive with photos -- leave with a one-to-five minute movie. Find out how to use photos, special effects, sound recording, and more to create your own presentation.

### Video Maker -- Dale Fulkerson

Learn how to make videos on the free program that is part of most PC computers running Windows. Bring some pictures or short movies on a flash drive or CD. Find out how to put it all together to come up with a great little video.

### Strategies to Prevent Cheating and Plagiarism -- Josh Stern, WLAC

In this workshop, proactive strategies to discourage student cheating and plagiarism will be addressed. By rethinking traditional approaches to evaluation and incorporating anti-plagiarism software like TurnItIn.com, this significant concern can be remedied.

### Learning to Mine Research Gold on the Internet -- Karen Knotts

Find CREDIBLE internet resources and pass this priceless information to your students. Show them how to do Advanced Google Searches and give them techniques for evaluating websites to find quality research material. Teach your students how to search the databases that LAVC subscribes to. Discover which databases to recommend for different kinds of assignments.

### Introduction to Web 2.0 Technologies -- Josh Stern WLAC

"Web 2.0" is the term used to describe new uses of the World Wide Web which enhance creativity, information sharing, and collaboration. This workshop will introduce you to the most popular Web 2.0 technologies, including Podcasting, ePortfolios, Blogs, Wikis, and Social Networking sites.

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