

## Minutes of the 12/10/08 Valley College Curriculum Committee

**Members Present:** S. Berger (Chair), M. Arshagouni, M. Avila, P. Calder, B. Goldberg, G. Kovnat, M. Lewis, D. Lubow, J. Miyasaki, R. Stein, C. Yee

**Members Absent:** R. LaCarra, A. Martinez, S. Mayo, S. Ruiz

**Guests:** A. Cowen, C. Pyles, M. Cox, R. Reis, M. Johnson, G. Honjio, C. Trombley

**Meeting called to order at:** 1:03

- I. MSP (Yee/ Goldberg) to approve Minutes of 11/12/2008 meeting.
  
- II. New Action/Discussion Items
  1. MSP (Calder/Avila) to approve Fire Technology 96 Outline Update and SLOs with Course Changes in hours and units as follows:
    - From 7 units to 9 units
    - From 6 hours lecture, 2 hours lab to 7 hours lecture, 4 hours lab
  2. MSP (Calder/Yee) to Reinstate Fire Technology 97 with SLOs
  3. MSP (Calder/Goldberg) to approve Administration of Justice 75 for Distance Education
  4. MSP (Calder/Miyasaki) to approve Psychology 60 as a New Course with NO LAVC GE recommendation and with CSU Certification, Area E (with SLOs)
  5. MSP (Calder/Avila) to Reinstate Physical Education 304 with SLOs
  6. MSP (Goldberg/Calder) to approve Nursing Science 115, 116, 117 as New Courses with SLOs
  7. MSP (Calder/Miyasaki) to Archive Architecture 5, 6, 7, 12, 36
  8. MSP (Calder/Stein) to approve Program Changes:
    - Engineering Technology: Mechanical Engineering
    - Engineering Technology: Industrial/Manufacturing
    - Mechanical Drafting/Design
    - Engineering
    - Mechanical Engineering Technology
    - Computer Graphics/Design
    - Architecture
    - Manufacturing Technology: Metal Machining
    - Manufacturing Technology: Numerical Control
  9. MSP (Calder/Yee) to Archive Engineering, General 111, 112, 912
  10. MSP (Yee/Calder) to approve Tool & Manufacturing Technology 70, 71 as New Courses with SLOs
  11. MSP (Calder/Miyasaki) to approve Environmental Studies 101 as a New Course with LAVC GE recommendation Area B2, CSU Certification Area D, and IGETC Area 4 (with SLOs)
  12. MSP (Calder/Miyasaki) to approve Theater 317 as a New Course with SLOs
  13. MSP (Stein/Avila) to approve Theater 100, 110, 112, 130, 225, 227, 232, 233, 240, 270, 272, 274, 275, 276, 279, 293, 301, 310, 315, 325, 350, 405, 422, 450, 451 SLOs.
  14. MSP (Goldberg/Avila) to Archive Math 226
  15. AccVerify/Repair Requirement for DE proposals:

Mission Statement: Los Angeles Valley College is a comprehensive community college located in the center of the San Fernando Valley. The College serves the community by providing transfer, degree, career-technical, foundational, transitional and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the workplace and for advancing one's education, personal development and quality of life.

The committee had a discussion on our current form and policy regarding ADA compliance and the AccVerify/Repair requirement. It was agreed that we need to restructure the addendum to be more useful in this regard. We need to have the departments acknowledge that the same reasonable accommodation that is made in face-to-face instruction will still be able to be made in the online environment. The DE subcommittee will work on revising the form to reflect these suggestions.

16. ETUDES Training or Shell Requirement for DE proposals:

After the discussion in #15, the shell requirement became moot. As for the discussion regarding ETUDES training before submitting DE proposals, we came back to our own position that we need to separate the instructor from the course and that the curriculum committee ensures the integrity of the course. The college has policies to ensure instructors are trained for online instruction. It was also agreed that we need better DE addendum guideline and also some samples to assist those preparing such proposals. The DE subcommittee will also work on these suggestions.

III. Subcommittee Reports

1. MSP (Yee/Arshagouni) to approve the Policy on Keeping Curriculum Current.

IV. Chairs Report

1. Spring Meeting Dates

Feb. 11, 25, Mar. 11, 25, Apr. 22, May 13, 27

V. Items from the Floor

Adjourned: 2:35PM

*Respectfully Submitted by:*  
*Erline Ewing*