

Minutes of the 10/22/08 Valley College Curriculum Committee

Members Present: S. Berger (chair), M. Arshagouni, M. Avila, P. Calder, B. Goldberg, G. Kovnat, R. LaCarra, A. Martinez, J. Miyasaki, R. Stein, S. Ruiz

Members Absent: D. Lubow, S. Mayo, C. Yee, M. Visco

Guests: S. Trombley

Meeting called to order at: 1:04PM

- I. MSP (Calder/Goldberg) to approve minutes of the 10/8/2008 meeting
- II. New Action/Discussion Items
 1. MSP (Calder/Goldberg) to approve Cinema 105 for Distance Education
 2. MSP (Stein/Ruiz) to approve History 18 for TAP
 3. MSP (Calder/Stein) to approve African American Studies 2, 5, 6, 20 for Distance Education
 4. MSP (Calder/Kovnat) to approve Psychology 66 for Distance Education
 5. MSP (Calder/Miyasaki) to approve English 103 for Distance Education
- III. Subcommittee Reports
 1. Academic Standards
 - a) AP Policy – Valley College is consistent with the ACE guideline on how we grant unit credit and the subcommittee recommends no changes to how we apply AP scores for credit.
 - b) A draft policy on the accuracy and currency of information on department websites was distributed. The committee provided feedback on verbiage and also asked questions for which the committee will need to address within the policy. In particular, the committee wanted a draft implementation plan of the policy: Who notifies chairs, how will the policy be monitored, who is responsible for enforcement, etc.
 2. MSP (Stein/Arshagouni) to approve the SLO Committee Policy recommendation: Effective Spring 2009, courses not offered in the past four years must be archived, except for Directed Study and Cooperative Education courses.
- IV. Chair's Report
 1. E-10 Update

The DCC is sending E-10 back to the Nursing Discipline Committee for clarifications and other revisions. This will be coming back to us.
 2. Changes in Process at the District Office for New Courses

John Clerx has sent a memo that his staff will not activate a new course in protocol until it has been assigned a CB00 number. This could add 3 weeks to the district process.
- V. Items from the Floor

Meeting Adjourned: 1:52PM

Respectfully Submitted by: Erlene Ewing

Mission Statement: Los Angeles Valley College serves the community by providing transfer, degree, vocational, transitional, and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the work place and for furthering one's education and personal development.