

Minutes of the 10/10/07 Valley College Curriculum Committee

Members Present: S. Berger (Chair), M. Arshagouni, L. Brower, P. Calder, B. Goldberg, J. Hams, G. Kovnat, R. LaCarra, D. Lubow, A. Martinez, S. Mayo, J. Miyasaki, S. Ruiz, R. Stein, C. Yee

Members Absent: D. Merrill

Guests: J. Maddox, C. Trombley, M. Mertens, C. Pyles, G. Milner, M. Heyn

Meeting called to order at 1:05 PM

- I. MSP (Calder/Arshagouni) to approve minutes of 9/26/2007 meeting.
- II. Old Action Items
 - A. MSP (Arshagouni/Yee) to approve the **History 86 SLOs.**
- III. New Action Items
 - A. MSP (Calder/Arshagouni) to approve **Philosophy 1 for Distance Education.**
 - B. MSP (Goldberg/LaCarra) to approve **Theater 301 & 325 as combined classes.**
 - C. MSP (Yee/Arshagouni) to approve **Theater 450 & 451 as combined classes.**
 - D. MSP (Mayo/Brower) to approve **Music 601, 602, 603, 604, 621, 622, 623, 624 as combined classes.**
 - E. MSP (Hams/Arshagouni) to approve **Psychology 1 for Distance Education.**
 - F. MSP (Miyasaki/Mayo) to approve the **Anthropology 104, 109, 232, & 141 SLOs.**
 - G. MSP (Calder/Mayo) to approve that **all curricular proposals shall have a one week circulation period with the exception of new courses, program reviews, and new programs which will have a two week circulation period.**
 - H. MSP (Calder/Arshagouni) to approve that **effective immediately, all curricular proposals will require Discipline Approval instead of Department Approval. The Department Chair will still be required to sign off.**
- IV. Subcommittee Reports
 - A. Study Abroad (Michael Arshagouni)

Deborah diCesare is now the administrator on the committee and facilitating study abroad proposals. The committee has set November 21st as this year's deadline for Summer 2009 proposals.
- V. Discussion Item
 - A. Distance Education Issues:
 - 1) After lengthy discussion it was agreed by consensus that the curriculum committee will focus its energies on determining whether or not a course is viable and feasible and meets all Title 5 requirements. In particular, review will focus on the objectives and hours section of the addendum.
 - 2) The Chair will ask the Senate to look at institutionalizing the CDEC committee so that it fits into the formal Shared Governance of the College. Also, that we ask for the roles and responsibilities of the CDEC committee to be spelled out.

Mission Statement: Los Angeles Valley College serves the community by providing transfer, degree, vocational, transitional, and continuing education programs in an attractive and accessible learning environment that fosters student success. Embedded in these programs are the greater goals of critical thinking and life-long learning which are necessary for success in the work place and for furthering one's education and personal development.

- 3) We ask the CDEC committee determine if there should be some other type of screening after curriculum approval to address ADA compliance issues and whether or not an instructor is ready to have a course scheduled.
- 4) It was agreed by consensus to reduce the DE subcommittee to 3 people, Jackie Hams (Chair), Marion Heyn, and Laurie Nalepa. This was done for two reasons: 1) to create a smaller committee so reviews are more expeditious and 2) to focus on the curriculum aspects and Jim and Mark have up-front involvement when the courses are being created and they are on the CDEC committee too. This removes any conflict that may arise.
- 5) The DE Subcommittee will look at revising the Addendum and possibility remove the AccVerify/Repair check if not required by Title 5 as part of the curriculum process.

Meeting adjourned at 2:30PM

Respectfully submitted by: Sheri Berger