

**Los Angeles Valley College  
Course Level Student Learning Outcomes (SLO)**

**Course Name and Number:** CAOT 285 – Directed Studies Computer Applications & Office Technologies

**Course Objectives:** (List the course objectives as they appear in the course outline of record.)

Write a proposal for a selected project.

Pursue an area of special concern through research and/or computer instruction.

Demonstrate ability to work independently in a Computer Applications & Office Technologies given area.

Develop independent scheduling skills.

Complete a written document and/or project for evaluation.

*Establish 1–2 course level student learning outcomes and indicate how each SLO will be assessed.*

<b>Course Level Student Learning Outcome</b>	<b>Assessment Measure</b>
Students will be able to analyze a topic in Computer Applications Office Technologies and effectively communicate the results of their analysis.	Specific evaluation of the individualized project