



Los Angeles Community College District

COURSE OUTLINE

(Replaces PNCR and Course Outline)

Section I: BASIC COURSE INFORMATION

OUTLINE STATUS: **New Course**

1. **COLLEGE:** Valley
2. **SUBJECT (DISCIPLINE) NAME¹:** Nursing Science
(40 characters, no abbreviations)
3. **COURSE NUMBER:** 114
4. **COURSE TITLE:** Nursing Leadership & Management
5. **UNITS:** 3.0
6. **CATALOG COURSE DESCRIPTION --** Provide a description of the course, including an overview of the topics covered:

This course provides an overview of theoretical and clinical concepts needed for the transitional role of the graduating Associate Degree nurse as a provider of care, manager of care and member of the profession. Concepts of Effective Leadership Styles, Advanced Therapeutic Communication, Delegation, Conflict Resolution, Time Management, Nursing Ethics, and Professional Issues, including the recognition of the impact of cultural beliefs and ethnic diversity of the client are analyzed and compared in this final nursing course. Emphasis is placed on classroom and clinical application of critical thinking and caring therapeutic nursing interventions in acute, chronic and community based health care settings using advanced technological and psychomotor skills. Utilizing the nursing process and advanced critical thinking, the learner/student implements the role of the beginning associate degree nurse as coordinator of care including theory and clinical accountability to provide quality care in various environments.

7. **CLASS SCHEDULE COURSE DESCRIPTION --** Provide a brief description of the course, including an overview of the topics covered:

This course focuses on the transitioning role of the graduating Associate Degree nurse as a provider of care, manager of care and member of the profession. Emphasis is placed on classroom and clinical application of critical thinking and caring therapeutic nursing interventions. Concepts and issues to be examined include effective leadership styles, advanced therapeutic communication, delegation, conflict resolution, time management, nursing ethics and professional issues.

8. **INITIAL COLLEGE APPROVAL DATE:** 11-28-2005
9. **UPDATES** (check all applicable boxes):

¹ Underlined course attributes are the same for the course throughout the LACCD; all other course attributes are college specific.

- | | |
|---|--------------|
| <input type="checkbox"/> Content | Last Update: |
| <input type="checkbox"/> Objectives | Last Update: |
| <input type="checkbox"/> College Specific Course Attributes/Data Elements | Last Update: |
| <input type="checkbox"/> Districtwide Course Attributes/Data Elements | Last Update: |
| <input type="checkbox"/> Other (describe) | Last Update: |

10. CLASS HOURS:

	"Standard Hours" per Week (based on 18 weeks)	Total Hours per Term (hrs per week x 18)	Units
Lecture:	.5	9.0	0.5
Lab/activity (w/ homework):			
Lab/activity (w/o homework):	7.5	135.00	2.50
Total:	8.00	144.00	3.00

Note: The Carnegie Rule and Title 5, section 55002 sets forth the following minimum standards: 1 unit = 1 hour lecture per week, 2 hours homework per week; **OR** 2 hours per week of lab with homework; **OR** 3 hours of lab per week without homework. The hours per week are based on a standard 18-week calendar. Lecture also includes discussion and/or demonstration hours, laboratory includes activity and/or studio hours.

11. PREREQUISITES, COREQUISITES, ADVISORIES ON RECOMMENDED PREPARATION, and LIMITATION ON ENROLLMENT

Note: The LACCD's *Policy on Prerequisites, Corequisites and Advisories* requires that the curriculum committee take a separate action verifying that a course's prerequisite, corequisite or advisory is an "appropriate and rational measure of a student's readiness to enter the course or program" and that the prerequisite, corequisite or advisory meets the level of scrutiny delineated in the policy.

Prerequisites: **Yes** (If Yes, complete information below)

and

Subject	Number	Course Title	Units	Validation Approval Date (official use only)
Nursing Science	108	Medical-Surgical Nursing III	3.00	11-28-2005
Nursing Science	112	Care of Children and Family	3.50	11-28-2005

Corequisite: **None** (If Yes, complete information below)

and

Subject	Number	Course Title	Units	Validation Approval Date (official use only)

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Advisories: **None** (If Yes, complete information below)

Subject	Number	Course Title	Units	Validation Approval Date (official use only)

12. REPETITIONS -- Number of times course may be repeated for credit (three maximum): 0 **0** (see: Section V, #9)

13. OTHER LIMITATIONS ON ENROLLMENT (see Title 5, Section 58106 and Board Rule 6803 for policy on allowable limitations. Other appropriate statutory or regulatory requirements may also apply):

none

Section II: COURSE CONTENT AND OBJECTIVES

1. COURSE CONTENT AND OBJECTIVES:

COURSE CONTENT AND SCOPE – Lecture: If applicable, outline the topics included in the lecture portion of the course (<i>outline reflects course description, all topics covered in class</i>).	Hours per topic	COURSE OBJECTIVES - Lecture (<i>If applicable</i>): Upon successful completion of this course, the student will be able to... (<i>Use action verbs – see Bloom’s Taxonomy below for “action verbs requiring cognitive outcomes.”</i>)
I. Overview of theoretical concepts needed for the transitioning role of the graduating Associate Degree Nurse as: <ul style="list-style-type: none"> A. Provide of Care B. Manager of Care C. Member of Profession 	0.5	I. Analyze the transitional theory concepts related to the graduating Associate Degree Nurse.
II. Steps in Writing a Research Paper <ul style="list-style-type: none"> A. Using APA Format B. Identifying appropriate sources for research. 	0.5	II. Collaboratively formulate, initiate and evaluate client's plan of care with members of the health care team, family, and the client. III. Compose a research paper.
III. Keys to Effective Leadership & Management <ul style="list-style-type: none"> A. Differences Between Leadership & Management and styles B The Making of a Good Leader Leadership Theories, qualities and behaviors C. The Making of a Good Manager Management Theories, qualities and behaviors 	1.0	IV. Analyze the differences between Leadership and Management. V. Choose appropriate forms of communication in the workplace.
IV. The Art of Communication in the Workplace <ul style="list-style-type: none"> A. Communicating With Peers, clients and families B Barriers to Communication C. Communicating End-of-Shift Report D. Conducting Client Care & Case Management Conferences E. Constructive Feedback 	1.5	VI. Formulate and supervise appropriate delegation assignments of assistive personnel based on the registered nurse's legal scope of practice. VII. Prioritize and implement client care according to learned time management principles.
V. Delegation <ul style="list-style-type: none"> A. Identifying Your Limitations and Available Resources B. Licensure Responsibilities 	1.0	VIII. Compare and contrast different approaches to conflict resolution. IX. Examine the influence of ethics on nursing care.
VI. Time Management <ul style="list-style-type: none"> Organzation, limits, priorities 	0.5	
VII. Conflict Resolution <ul style="list-style-type: none"> The Art of Negotiation 	0.5	X. Interpret the Law as it relates to the Professional Nurse & the Nurse Practice Act.
	1.0	

<p>VIII. Ethics in Nursing</p> <ul style="list-style-type: none"> A. Values and ethics B. Today's ethical dilemmas <p>IX. The RN and the Law</p> <ul style="list-style-type: none"> A. Types of Laws <ul style="list-style-type: none"> 1. Criminal and civil 2. Good Samaritan Law 4. Confidentiality and HIPPA 5. Slander and Libel B. Malpractice vs. Negligence C. Documentation and the Courts <p>X. Your Future as a Professional Nurse</p> <ul style="list-style-type: none"> A. The Nurse Practice Act, ANA Standards of Practice and Code of Ethics B. Professional Accountability C. Securing the Position You Want <ul style="list-style-type: none"> 1. Career opportunities 2. Composing a Resume and preparing for an interview D. Continuing (Your) Education 	<p>1.0</p> <p>1.5</p>	
Total Lecture hours*	9.00	

<p>COURSE CONTENT AND SCOPE -- Laboratory: If applicable, outline the topics included in the laboratory portion of the course (<i>outline reflects course description, all topics covered in class</i>).</p>	<p>Hours per Topic</p>	<p>COURSE OBJECTIVES - Laboratory (If applicable): Upon successful completion of this course, the student will be able to... (<i>Use action verbs – see Bloom's Taxonomy below for "action verbs requiring cognitive outcomes."</i>)²</p>
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² In general "activity" courses or portions of courses are classified "laboratory."

I. Application of the Preceptee's Role A. Provider of Care B. Manager of Care C. Member of Profession	5.0	I. Assume independent responsibility and care for an assigned group or team of clients as a Preceptee.
II. Identifying the Preceptor's Role A. What is a Mentor? B. Establishing Boundaries	5.0	II. Differentiate the role of the Preceptor from that of the Preceptee.
III. Writing Clinical Objectives	5.0	III. Formulate a minimum of 5 weekly clinical objectives and keep a daily journal.
IV. Completing Clinical Hours A. Organize and provide care for an assigned group of clients using "Primary" Nursing	48.0	IV. Utilize time management, prioritization and organizational skills to care for clinical assignments, evaluations and exams. V. Independently conduct a client care and case management conference. VI. Utilize critical thinking skills as demonstrated by problem solving, measured by achievement of Associate Degree Nursing 60 th percentile rank in the Assessment Technologies Institute (ATI) Critical Thinking Examination.
B. Organize and provide care for an assigned group of clients using "Team" Nursing	24.0	
C. Assume the responsibilities of the Registered Nurse	24.0	
D. Demonstrate time management, prioritization, and organization skills of nursing care	12.0	
E. Participate in client advocacy and collaboration as part of a client care and case management conferences.	6.0	
V. ATI Exams and clinical evaluations	6.0	
Total Lab hours*		135

*Total lecture and laboratory hours (which include the final examination) must equal totals on page 1.

Bloom's Taxonomy

SIMPLE SKILLS <<----->> COMPLEX SKILLS					
			Critical Thinking		
<u>Knowledge</u>	<u>Comprehension</u>	<u>Application</u>	<u>Analysis</u>	<u>Synthesis</u>	<u>Evaluation</u>
define	translate	interpret	distinguish	compose	judge
repeat	restate	apply	analyze	plan	appraise
record	discuss	employ	differentiate	propose	evaluate
list	describe	use	appraise	design	rate
recall	recognize	demonstrate	calculate	formulate	compare
name	explain	dramatize	experiment	arrange	value
relate	express	practice	test	assemble	revise
underline	identify	illustrate	compare	collect	score
	locate	operate	contrast	construct	select
	report	schedule	criticize	create	choose
	review	shop	diagram	set up	assess
	tell	sketch	inspect	organize	estimate
			debate	prepare	measure
			inventory		
			question		

			relate solve examine categorize		
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2. REQUIRED TEXTS:

Provide a representative list of textbooks and other required reading; include author, title and date of publication:

Lewis, "Medical-Surgical Nursing, Mosby, 5th Edition 2000, "High Acuity Nursing", 4th addition 2005, "Essentials of Nursing Leadership and Management" 2nd ed. Tappen, Weiss & Whitehead 2001, "RNNotes" Myers, 2003, Saunder's Comprehensive NCLEX-RN Review, 2004

3. SUPPLEMENTARY READINGS:

Reading assignments may include, but are not limited to the following:

Any NCLEX-RN review materials, ATI (Assessment Technologies Institute) review modules: Medical-Surgical Nursing, Pharmacology, & Leadership,

4. WRITING ASSIGNMENTS:

Title 5, section 55002 requires grades to be "based on demonstrated proficiency in subject matter and the ability to demonstrate that proficiency, at least in part, by means of essays or, in courses where the curriculum committee deems them to be appropriate, by problem solving exercises or skills demonstrations by students." Writing assignments in this course may include, but are not limited to the following:

Writing weekly clinical objectives, Keeping a clinical diary, Writing a research paper, Writing a resume.

5. REPRESENTATIVE OUTSIDE ASSIGNMENTS:

Out of class assignments may include, but are not limited to the following:

Collaborative research project with peers and presentation of findings

6. REPRESENTATIVE ASSIGNMENTS THAT DEMONSTRATE CRITICAL THINKING:

Title 5, section 55002(a) requires that a degree-applicable course have a level of rigor that includes "critical thinking and the understanding and application of concepts determined by the curriculum committee to be at college level". Critical thinking may include, but is not limited to analysis, synthesis, and evaluation. Provide examples of assignments that demonstrate critical thinking.

Identifying current trends of nursing practice, ethical dilemmas and professional issues, a selected subject is analyzed and presented in a research paper; Writing of progressive weekly clinical objectives and evaluation of measurable goals and appropriate nursing interventions

7. METHODS OF EVALUATION:

Title 5, section 55002 requires grades to be "based on demonstrated proficiency in subject matter and the ability to demonstrate that proficiency, at least in part, by means of essays, or, in courses where the curriculum committee deems them to be appropriate, by problem solving exercises or skills demonstrations by students." Methods of evaluation may include, but are not limited to the following (please note that evaluation should measure the outcomes detailed "Course Objectives" at the beginning of Section II):

Clinical Evaluation Tool, Advanced Clinical Skills Practicum, Exams

8. METHODS OF INSTRUCTION:

Methods of instruction may include, but are not limited to the following:

- Lecture
- Discussion

- Laboratory
- Activity
- Field Experience
- Independent Study
- Other (explain)

Clinical Objectives

9. SUPPLIES:

List the supplies the student must provide.

Uniform, "Nurse Pack" which includes: stethoscope, pen light, forcep, and bandage scissor.

10. COMPUTER COMPETENCY:

If applicable, explain how computer competency is included in the course.

All students are required to complete multiple on-line computerized assessment tests (ATI) designed to promote student success in the course as well as success on the NCLEX-RN Licensing Examination. In addition, a beginning research paper is required. Research is gathered through literary searches in the library using the computer and internet. Use of power point as a method of instruction. In addition, students are required to select and operate appropriate computerized equipment necessary for client care.

11. INFORMATION COMPETENCY:

Information competency is the ability to find, evaluate use, and communicate information in all its various formats. It combines aspects of library literacy, research methods and technological literacy. Information competency includes consideration of the ethical and legal implications and requires the application of both critical thinking and communications skills. If applicable, explain how information competency is included in the course.

Students are required to write a beginning nursing research paper. Instruction/discussion on the relevant topic of Plagerism. Information is to be gathered from a variety of sources such as journals, textbooks, videos, CD's and the internet.

12. DIVERSITY:

If applicable, explain how diversity (e.g., cultural, gender, etc.) is included in the course.

Leadership, Management, and Preceptorship theoretical concepts and issues will be examined specific to the recognition of the impact of cultural beliefs and ethnic diversity of the student and their nursing peers, mentors, hospital support staff and other members of the health care team. Students are given the opportunity to role play and evaluate their fellow students in various complex clinical scenarios that focus on cultural, religious, gender, and ethnic diversity. In the clinical setting of the various clinical sites located throughout the San Fernando Valley and Greater Los Angeles, our students will apply the lecture portion of the course to their preceptorship, These sites offer the student multiple opportunities to engage in various forms of diversity in their leadership roles.

13. SCANS COMPETENCIES (required for all courses with vocational TOP Codes; recommended for all courses):

SCANS (Secretary's Commission on Necessary Skills) are skills the Department of Labor identified, in consultation with business and industry leaders, which reflect the skills necessary for success in the workplace. Check the appropriate boxes to indicate the areas where students will develop the following skills (please note that all SCANS competencies do not apply to all courses):

RESOURCES

- Managing Time:** Selecting relevant goal-related activities, ranking them in order of importance, allocating time to activities, and understanding, preparing and following schedules.
- Managing Money:** Using or preparing budgets, including making cost and revenue forecasts; keeping detailed records to track budget performance, and making appropriate adjustments.
- Managing Material and Facility Resources:** Acquiring, storing, allocating, and distributing materials, supplies, parts, equipment, space or final products in order to make the best use of them.

INTERPERSONAL

- Participating as Member of a Team:** Working cooperatively with others and contributing to group's efforts with ideas, suggestions and effort.
- Teaching Others New Skills:** Helping others learn needed knowledge and skills.
- Exercising Leadership:** Communicating thoughts, feelings, and ideas to justify a position, encouraging, persuading, convincing or otherwise motivating an individual or group, including responsibly challenging existing procedures, policies or authority.
- Negotiating:** Working toward agreement that may involve exchanging specific resources or resolving divergent interests.
- Working with Cultural Diversity:** Working well with men and women and with people from a variety of ethnic, social, or educational backgrounds.

INFORMATION

- Acquiring and Evaluating Information:** Identifying a need for data, obtaining the data from existing sources or creating them, and evaluating their relevance and accuracy.
- Organizing and Maintaining Information:** Organizing, processing and maintaining written or computerized records and other forms of information in a systematic fashion.
- Interpreting and Communicating Information:** Selecting and analyzing information and communicating the results of others, using oral, written, graphic, pictorial, or multimedia methods.
- Using Computers to Process Information:** Employing computers to acquire, organize, analyze and communicate information.

SYSTEMS

- Understanding Systems:** Knowing how social, organizational and technological systems work and operating effectively with them.
- Monitoring and Correcting Performance:** Distinguishing trends, predicting impacts of actions on system operations, diagnosing deviations in the functioning of a system/organization, and taking necessary steps to correct performance.
- Improving or Designs Systems:** Making suggestions to modify existing systems in order to improve the quality of products or services and developing new or alternative systems.

TECHNOLOGY

- Selecting Technology:** Judging which sets of procedures, tools or machines, including computers and their programs, will produce the desired results.
- Applying Technology to Tasks:** Understanding overall intent and proper procedures for setting up and operating machines, including computers and their reprogramming systems.
- Maintaining and Troubleshooting Equipment:** Preventing, identifying, or solving problems with equipment, including computers and other technologies.

Section III: RELATIONSHIP TO COLLEGE PROGRAMS

1. **THIS COURSE WILL BE AN APPROVED REQUIREMENT FOR AN APPROVED ASSOCIATE DEGREE OR CERTIFICATE PROGRAM:** Yes

- a. If yes, the course will be a **program requirement** portion of the "approved program" listed on the State Chancellor's Inventory of Approved Programs (approved programs can be found on the State Chancellor's Office website at <http://misweb.cccco.edu/esed/webproginv/prod/invmenu.htm>)

A. S. Degree in Nursing

NOTE: In order for a course to be approved as a requirement for an associate degree or certificate program, the program must be listed on the State Chancellor's Office *Inventory of Approved Programs* AND the course must be listed in the college catalog as either a requirement or an elective for the program. If course is not part of an approved program at the college adopting the course, it will be considered to be a "stand-alone" course, and is subject to the State Chancellor's approval criteria. The college must complete and submit the Chancellor's Office "APPLICATION FOR APPROVAL OF CREDIT" form. Certain courses are granted "blanket approval" by the State Chancellor's Office and do not require separate approval. See the Chancellor's Office *Program and Course Approval Handbook* for details. LACCD Skills **Certificates are not State approved programs** and are not listed on the Chancellor's Office *Inventory of Approved Programs*.

2. **GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE STATUS:**

- a. Area requested: None Approval date:

If applicable, provide an explanation of how the course meets the General Education parameters for one of the five general education areas – *Natural Sciences, Social and Behavioral Sciences, Humanities, Language and Rationality, Health and Physical Education* -- contained in Board Rule 6201.14 -General Education Requirements. http://marlin.laccd.edu/district/BoardRules_AdmRegs/boardrules.htm

- a. 2nd Area requested: None Approval date:

If applicable, provide an explanation of how the course meets General Education parameters for an additional general education area – *Natural Sciences, Social and Behavioral Sciences, Humanities, Language and Rationality, Health and Physical Education* -- contained in Board Rule 6201.14 - General Education Requirements. http://marlin.laccd.edu/district/BoardRules_AdmRegs/boardrules.htm

Section IV: ARTICULATION INFORMATION

(Complete in consultation with College Articulation Officer)

1. TRANSFER STATUS:a. Transferable to the University of California: **No**c. Transferable to the California State University: **Yes**b. UC **approval** date:d. College **approval** date: 1/2006**2. GENERAL EDUCATION FOR TRANSFER:****IGETC Certification:**a. Area requested: **None**

b. Date requested:

c. IGETC **approval** date:

If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in IGETC Certification Guidelines.

CSU Certification:a. Area requested: **None**

b. Date requested:

c. CSU **approval** date:

If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in CSU Certification Guidelines.

a. 2nd Area requested: **None**

b. Date requested:

c. IGETC **approval** date:

If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in IGETC Certification Guidelines.

a. 2nd Area requested: **None**

b. Date requested:

c. CSU **approval** date:

If applicable, provide an explanation of how the course meets the appropriate General Education parameters, as defined in CSU Certification Guidelines.

3. MAJOR REQUIREMENT FOR TRANSFER – Will this course be articulated to meet lower division major requirements?

YES

List college/university and the majors:

College/University	Major(s)
Cal. State University	Nursing

CAN NUMBER: **CAN SEQUENCE NUMBER:**

CAN Approval -- Date requested:

Date approved:

Section V: SUPPLEMENTAL COURSE INFORMATION

1. **DEPARTMENT/DIVISION NAME:** Health Science
2. **DEPARTMENT/DIVISION CODE:** 43
3. **SUBJECT CODE** -- 3 characters, assigned by District Office: **671** (existing subject codes are available on the LACCD web site at <http://www.laccd.edu/curriculum/directory-programs-courses/index.htm>)
4. **SUBJECT ABBREVIATION** -- 7 characters, assigned by District Office: **NRSCE**
5. **SPC CODE** -- 3 characters, assigned by District Office:
6. **ABBREVIATION FOR TRANSCRIPTS** -- 20 characters, assigned by District Office: **Nursing Ldrship & MM**
7. **DEGREE CREDIT:** Indicate whether the course meet the "standards for approval" for degree credit course set forth in Title 5, section 55002(a)(2), which requires the course to have a degree of intensity, difficulty, and vocabulary that the curriculum committee has determined to be at the college level :
This courses is **Degree Applicable**
8. **CREDIT/NO CREDIT GRADING:** **No**
9. **REPETITIONS** -- Number of times course may be repeated for credit (three maximum): **0**

How does the repetition of this course meet Title 5, section 58161 requirements? A course may be repeatable when, "course content differs each time it is offered, and that the student who repeats it is gaining an expanded educational experience for one of the following reasons: (A) Skills or proficiencies are enhanced by supervised repetition and practice within class periods; or (B) Active participatory experience in individual study or group assignments is the basic means by which learning objectives are obtained."

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10. **PRIOR TO TRANSFERABLE LEVEL** – This course attribute applies to **English, writing, ESL, reading** and **mathematics** courses ONLY. If applicable, indicate how many levels below the transferable level this course should be placed: **Not applicable**
 11. **CREDIT BASIC SKILLS** -- Title 5, section 55502(d) defines basic skills as "courses in reading, writing, computation, and English as a Second Language, which are designated as non-degree credit courses pursuant to Title 5, section 55002(b)." **No**
If Yes, course must be non-degree applicable.
 12. **CROSS REFERENCE** -- Is this course listed as equivalent in content to existing College/District courses in another discipline? **No**

If Yes, list courses (documentation of cross-discipline agreement must be provided):

13. **COURSE SPECIFICALLY DESIGNED FOR STUDENTS WITH DISABILITIES** -- Title 5, section 56029 allows a course to be repeatble when continuing success of the students with disabilities is dependent on additional repetitions of a specific class. Is this course designated as an "approved special class" for students with disabilities? **No**

If yes, provide an explanation of how this course meets the requirements of Title 5, section 56029.

14. **COOPERATIVE EDUCATION STATUS** -- Title 5, section 55252 allows for two types of Cooperative Education: 1) General Work Experience Education -- i.e., supervised employment, which is intended to assist students in acquiring desirable work habits, attitudes and career awareness, which need not be related to the students' educational goals; or 2) Occupational Work Experience Education -- i.e., supervised employment, extending classroom based occupational learning at an on-the-job learning station, which is related to the students' educational or occupational goal. Is this course part of the college's approved cooperative work experience education program? **No**

15. **COURSE CLASSIFICATION:** **Occupational**

Note: A course's Classification, TOP Code and SAM code must be aligned – e.g., Courses with an "Occupational" Course Classification must have an "Occupational" TOP Code **and** a SAM Code of A, B, C, or D; courses that do not have an "Occupational" Course Classification cannot have an Occupational TOP Code **and** must have an "E" SAM Code. Courses coded as "basic skills" in #11 should be coded "Adult and Secondary Basic Skills."

16. **TOP CODE – (6 digits XXXX.XX) 1203.0**

Course content should match discipline description in Taxonomy of Programs found at www.cccco.edu/ccco/esed/curric/curriculum.htm.

17. **SAM CODE (Student Accountability Model):** **C - Clearly Occupational**

SAM Codes (see CCC Chancellor's Office *Student Accountability Model Operations Manual*, 1984) should be assigned as follows:

Priority "A" – Apprenticeship: Courses designed for an indentured apprentice must have the approval of the State of California, Department of Industrial Relations Department, Division of Apprenticeship Standards.

Priority "B" – Advanced Occupational: Courses taken by students in the advanced stages of their occupational programs. Courses should be offered in one specific occupational area only. Priority letter "B" should be assigned sparingly; in most cases, no more than two courses in any one program should be labeled "B." "B"-level courses must have Priority "C" prerequisites in the same program area.

Priority "C" – Clearly Occupational: Courses generally taken by students in the middle stages of their programs should have a difficulty level sufficient to detract "drop-ins." Courses may be offered in several occupational programs within a broad area. The "C" priority, however, should also be used for courses within a specific program area when the criteria for "B" classification are not met. A "C"-level course should provide the student with entry-level job skills.

Priority "D" – Possibly Occupational: "D" courses are those taken by students in the beginning stages of their occupational programs. The "D" priority can also be used for service (or survey) courses for other occupational programs.

Priority "E" – Non-occupational.

SECTION VI: APPROVAL STATUS**1. APPROVAL STATUS:**

- a. New Course . Board Approval Date: 2-22-2006 . Effective Semester: 306
- b. Addition of Existing District Course . College Approval Date: . Effective Semester:
- c. Course Change* . College Approval Date: . Effective Semester:
- d. Outline Update . College Approval Date:

* Changes to a course require the completion of a "Course Change Request" form and approval by the college's Curriculum Committee. In some cases districtwide approval is also required; see, Administrative Regulation E-65, section 3(c) for details.

SECTION VII: APPROVAL INFORMATION FOR NEW OR ADDED COURSES

(complete in consultation with Department Chair and the appropriate Academic Administrator)

1. ORIGINATOR: Wendy DuFour, Josephine Ross, Marion B. Martin

2. DEPARTMENT: Health Science

3. IF THIS IS A NEW COURSE, INDICATE HOW THE COLLEGE PLANS TO MEET THE EXPENSE OF THIS COURSE:

By additional funds. Describe:

By deleting courses from the college catalog and course database. List specific courses to be deleted:

Nursing 712B

By deleting sections of existing courses. List courses and number of sections to be deleted:

First year: Second year: Third year:

By rotating sections of existing courses. List courses and number of sections to be rotated, as well as the semesters in which they will be offered:

4. IMPACT -- Will this course directly impact other course offerings and/or associate degree or certificate programs on campus?

No (If yes, briefly explain how)

5. METHOD OF SUPPORT -- Indicate how the college plans to support the proposed course:

Additional staff -- List additional staff needed:

none anticipated at the present time

Classroom -- List classroom type needed:

Classroom to accomodate > 48 students

Equipment -- List new equipment needed and indicate funding source for any new equipment:

none

Supplies- List supplies and indicate dollar value:

Library/Learning Resources- The course initiator shall consult with the College Librarian and review the college library, book, periodical, and electronic resource collections relevant to this course. List additional titles and resources to be considered for purchase as funding permits:

Nursing 2005, American Journal of Nursing

CERTIFICATION AND RECOMMENDATION

This course meets Title 5 requirements for Associate Degree applicable college credit towards an Associate of Arts Degree.

This course meets Title 5 requirements but does not satisfy the requirements for an Associate Degree applicable course.

We certify that the information and answers above properly represent this course.

_____ Originator	_____ Date
_____ Department/Cluster Chairperson	_____ Date
_____ Articulation Officer	_____ Date
_____ Librarian	_____ Date
_____ Dean (if applicable)	_____ Date
_____ Curriculum Committee Chairperson	_____ Date
_____ Academic Senate President	_____ Date
_____ Vice President, Academic Affairs	_____ Date
_____ College President	_____ Date

DATA INPUT PAGES
(Fills Automatically from Other Pages)

COLLEGE:

APPROVAL STATUS:

New Course

Board Approval Date: 2-22-2006

Effective Semester: 306

Addition of Existing District Course

College Approval Date:

Effective Semester:

DEPARTMENT/DIVISION NAME: Health Science

DEPARTMENT/DIVISION CODE: 43

SUBJECT (DISCIPLINE) NAME: Nursing Science

SUBJECT CODE -- 3 characters, assigned by District Office: 671

SUBJECT ABBREVIATION -- 7 characters, assigned by District Office: NRSCE

COURSE TITLE: Nursing Leadership & Management

COURSE NUMBER: 114

UNITS:

CLASS HOURS:

	Hours per week (based on 18 weeks)	Total Hours per term (hrs per week x 18)	Units
Lecture:	.5	9.0	0.5
Lab/activity (w/ homework):			
Lab/activity (w/o homework):	7.5	135.00	2.50
Total:	8.00	144.00	3.00

DEGREE CREDIT: Indicate whether the course meet the "standards for approval" for degree credit course set forth in Title 5, section 55002(a)(2), which requires the course to have a degree of intensity, difficulty, and vocabulary that the curriculum committee has determined to be at the college level : This courses is

Degree Applicable

THIS COURSE WILL BE AN APPROVED REQUIREMENT FOR AN APPROVED ASSOCIATE DEGREE OR CERTIFICATE PROGRAM: Yes

If yes, the course will be a program requirement portion of the "approved program" listed on the State Chancellor's Inventory of Approved Programs (approved programs can be found on the State Chancellor's Office website at

GENERAL EDUCATION FOR TRANSFER:

Area requested: None Approval date:

GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE DEGREE STATUS:

Area requested: None Approval date:
2nd Area requested: None Approval date:

TRANSFER STATUS:

Transferable to the University of California: UC approval date:

Transferable to the California State University: College approval date: 1/2006

GENERAL EDUCATION FOR TRANSFER:

IGETC

Area requested:
Date requested:
IGETC approval date:

CSU CERTIFICATION

Date requested:
CSU approval date:

ABBREVIATION FOR TRANSCRIPTS -- 20 characters, assigned by District Office:

COURSE CLASSIFICATION:

TOP CODE -- (6 digits XXXX.XX) 1203.0

SAM CODE (Student Accountability Model):

PREREQUISITES, COREQUISITES, ADVISORIES ON RECOMMENDED PREPARATION, and LIMITATION ON ENROLLMENT

Prerequisites: Yes (If Yes, complete information below)
Corequisite: None (If Yes, complete information below)

CREDIT/NO CREDIT GRADING: No

REPETITIONS -- Number of times course may be repeated for credit (three maximum): 0

CROSS REFERENCE -- Is this course listed as equivalent in content to existing College/District courses in another discipline? No

CREDIT BASIC SKILLS -- Title 5, section 55502(d) defines basic skills as "courses in reading, writing, computation, and English as a Second Language, which are designated as non-degree credit courses pursuant to Title 5, section 55002(b)." No
If Yes, course must be non-degree applicable

COURSE SPECIFICALLY DESIGNED FOR STUDENTS WITH DISABILITIES -- Title 5, section 56029 allows a course to be repeatable when continuing success of the students with disabilities is dependent on additional repetitions of a specific class. Is this course designated as an "approved special class" for students with disabilities? No

APPROVAL STATUS:

New Course

Board Approval Date: 2-22-2006

Effective Semester: 306

Addition of Existing District Course

College Approval Date:

COOPERATIVE EDUCATION STATUS -- Title 5, section 55252 allows for two types of Cooperative Education: 1) General Work Experience Education -- i.e., supervised employment, which is intended to assist students in acquiring desirable work habits, attitudes and career awareness, which need not be related to the students' educational goals; or 2) Occupational Work Experience Education -- i.e., supervised employment, extending classroom based occupational learning at an on-the-job learning station, which is related to the students' educational or occupational goal. Is this course part of the college's approved cooperative work experience education program? No

CATALOG COURSE DESCRIPTION -- Provide a description of the course, including an overview of the topics covered:

This course provides an overview of theoretical and clinical concepts needed for the transitional role of the graduating Associate Degree nurse as a provider of care, manager of care and member of the profession. Concepts of Effective Leadership Styles, Advanced Therapeutic Communication, Delegation, Conflict Resolution, Time Management, Nursing Ethics, and Professional Issues, including the recognition of the impact of cultural beliefs and ethnic diversity of the client are analyzed and compared in this final nursing course. Emphasis is placed on classroom and clinical application of critical thinking and caring therapeutic nursing interventions in acute, chronic and community based health care settings using advanced technological and psychomotor skills. Utilizing the nursing process and advanced critical thinking, the learner/student implements the role of the beginning associate degree nurse as coordinator of care including theory and clinical accountability to provide quality care in various environments.

CLASS SCHEDULE COURSE DESCRIPTION -- Provide a brief description of the course, including an overview of the topics covered:

This course focuses on the transitioning role of the graduating Associate Degree nurse as a provider of care, manager of care and member of the profession. Emphasis is placed on classroom and clinical application of critical thinking and caring therapeutic nursing interventions. Concepts and issues to be examined include effective leadership styles, advanced therapeutic communication, delegation, conflict resolution, time management, nursing ethics and professional issues.

SPC CODE -- 3 characters, assigned by District Office: