

Los Angeles Valley College
Student Learning/Service Outcomes – Student Services

Department Name: Counseling Department: Career/Transfer Center

Department Description: (Provide a brief description of the department.)

The Career/Transfer Center is designed to engage students in the process of self-assessment and career exploration. The transfer component provides information and services related to transfer opportunities, university requirements, and the transfer process. Numerous resources, including a resource library (campus and web-based) and workshops, are used to assist students in career decision-making and to support students with their transfer goals.

Student Learning Outcome	Evaluation Strategies
Students will demonstrate understanding of the transfer application process so that they can successfully apply to 4-year universities.	Transfer workshop evaluations Data provided by 4-year universities documenting the number of applications received and processed from LAVC students.
Students will demonstrate an understanding of the career exploration process.	Career Planning workshop evaluations

Service Outcome	Evaluation Strategies
Provide students with career and transfer resources and information to assist them in the exploration of educational and career opportunities.	Workshop logs and evaluations. Center sign-in logs Career/Transfer Center annual activities report.
Ensure information and resources are up-to-date and relevant by conducting an annual review of resources, including career assessment instruments.	Career/Transfer Center annual plan and activities report.