

Motion # :

(assigned by Council)

Date Presented to IEC:

Revision of a previous motion?

I. Motion

Date of Initiating Committee

Action:

Initiator: Budget EPC HPC PEPC SSC TC WEC IEC Other (specify):

Statement of Motion: (Use separate form for each issue.)

Rationale for Motion: (Specify how the motion supports the Educational Master Plan goals and objectives and other institutional plans.) Attach documentation if necessary.

- Goal 1: Foster student completion by supporting a learner-centered environment
- Goal 2: Increase equity by identifying gaps in achieving outcomes (transfer, associate degree, certificate, etc.) and implement effective models and programming to minimize gaps.
- Goal 3: Through the College's shared governance structures, maximize institutional effectiveness through evaluation of environmental, human, physical, technological and financial resources.

Data Considered & Source(s): [Specify specific data considered (e.g. efficiency, success, service trends) and attach a summary report where applicable.]

II. IEC Action

Accepted by IEC Rejected by IEC Modified by IEC (Specify): _____

Returned to Committee/Workgroup for Revisions (Specify): _____

Reason/Rationale for Action: Accept presented rationale Other: _____

Date of Action: _____ IEC Chair Signature: _____

III. President's response to IEC:

Accepted Rejected Modified (Specify): _____

Implementation Date (if applicable): _____

Reason/Rationale for Action: Accept presented rationale Other: _____

Date of Action: _____ President's Signature: _____

Distribution: Original to Official File Copy to President Posted to Web Notifications to IEC Chair & Originator

COST ANALYSIS REQUEST

Submit to Budget Office and IEC Chair

REQUESTING COMMITTEE OR COUNCIL:

DATE: _____

Budget EPC HPC PEPC SSC TC WEC IEC Other (specify):

MOTION UNDER CONSIDERATION:

REQUESTED ANALYSIS:

DATE NEEDED: _____

NEW REQUEST ADDITIONAL ANALYSIS FOR PREVIOUS REQUEST

ANY ADDITIONAL DATA OR INFORMATION FOR CONSIDERATION:

COUNCIL CHAIR COMMENTS/ ADDITIONAL REQUEST FOR BUDGET OFFICE:

COUNCIL CHAIR SIGN-OFF: _____ DATE: _____

COST ANALYSIS REPORT
Prepared by Budget Office for IEC
Date: _____

Purpose of Analysis

The intent of this financial examination is to:

- Provide realistic financial projections before a decision is made.
- Show the potential impact of proposal.

SUMMARY OF FISCAL DATA:

Proposal Number	Costs (-)					Benefits (+)			Budget/Expense Impact
	Development Costs	Operational Costs	Other Costs	Total Costs	Recurring	Cost Reduction (Savings)	Other (specify below)	Recurring Savings	
					<input type="checkbox"/>			<input type="checkbox"/>	
					<input type="checkbox"/>			<input type="checkbox"/>	
					<input type="checkbox"/>			<input type="checkbox"/>	
Alternative(s) (including status quo):									
					<input type="checkbox"/>			<input type="checkbox"/>	
					<input type="checkbox"/>			<input type="checkbox"/>	
					<input type="checkbox"/>			<input type="checkbox"/>	

NOTES:

ADDITIONAL AREAS OF IMPACT:

BUDGET OFFICE SIGN-OFF: _____ **DATE:** _____

Development Costs: Any costs associated with proposal prior to implementation.
Operational Costs: Direct costs if proposal adopted, i.e. Salary.
Other Costs: Other than direct or developmental, i.e. Benefits associated with salary expense.
Recurring Costs: Yes or No. *Y if costs will continue into subsequent fiscal years. N if not recurring.*

Cost Reduction: Any cost savings projected if proposal adopted.
Other (Specify Below): Any other anticipated savings.
Budget/Expense Impact: How much, in dollars will the budget or projected expenses be impacted?