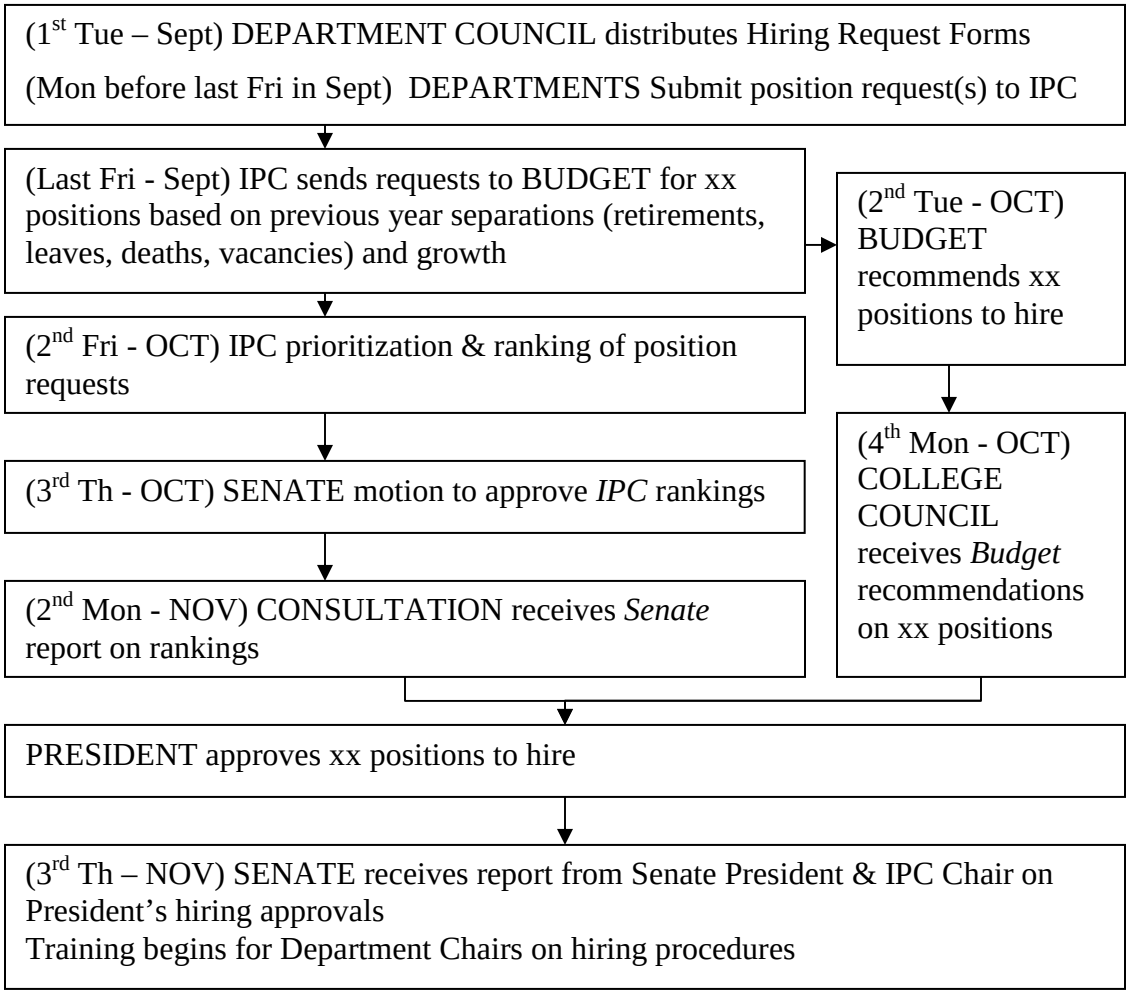
(1st Tue – Sept) DEPARTMENT COUNCIL distributes Hiring Request Forms
(Mon before last Fri in Sept) DEPARTMENTS Submit position request(s) to IPC
(Last Fri - Sept) IPC sends requests to BUDGET for xx positions based on previous year separations (retirements, leaves, deaths, vacancies) and growth
(2nd Tue - OCT) BUDGET recommends xx positions to hire
(2nd Fri - OCT) IPC prioritization & ranking of position requests
(4th Mon - OCT) COLLEGE COUNCIL receives Budget recommendations on xx positions
(3rd Th - OCT) SENATE motion to approve IPC rankings
(2nd Mon - NOV) CONSULTATION receives Senate report on rankings
PRESIDENT approves xx positions to hire
(3rd Th – NOV) SENATE receives report from Senate President & IPC Chair on President's hiring approvals
Training begins for Department Chairs on hiring procedures