

Enrollment Management Committee

Meeting Minutes

Thursday, September 27, 2018; 1:30pm

ACA 2509

Members present: Matthew Jordan, Elizabeth Negrete, Amadeo Quilici, Jessica Araujo, Steve Castillo, Hector Salazar, Jennifer Borucki, Joel Trudgeon, Vernon Bridges, Ashley Dunn

Resource members present: Karen Daar, Sorangel Hernandez

Agenda was amended to include 2017-18 EMC Goal Evaluation and unanimously approved. Minutes from May 24, 2018 were unanimously approved.

Enrollment Update

The District Credit Fall 17 to Fall 18 Enrollment Comparison from September 17, 2018 showed that LAVC is performing respectably in comparison to the District:

	LAVC	District
Headcount	103%	96%
Enrollment	99%	97%
Section Count	97%	97%
Enrollment Divided by Section	101%	100%

As of September 27, 2018, LAVC has the following fill rates (excludes Health Sciences, Coop Ed, ACE):

- All Classes: 79%
- All Online: 88%
- 1st 8 Weeks: 77%
- 2nd 8 Weeks: 91%
 - Online: 94%
 - Face to face: 62%

The Financial Aid Manager shared that the Financial Aid Office has been working overtime since August resulting in LAVC being ranked 1st or 2nd in the total amount of Pell dispersed among the colleges in the district. This is an improvement over prior terms.

Student Centered Funding Formula

The Chair presented a PowerPoint from the Chancellor's Office on the new Student Centered Funding Formula. The committee discussed the implications for the college. The Financial Aid

Manager talked about working on outreach to students who are eligible for financial aid but don't complete the process since PELL and College Promise Grant recipients result in increased funding for the college. The committee will include activities needed to address the new funding formula in its revision of the Enrollment Plan.

LAVC Report to District on 2018-19 FTES Projections

The Chair reviewed a report submitted to the District in late August 2018 on our 2018-19 FTES projections. This report included a detailed breakdown on where the college saw growth and decline among our programs. LAVC projected to remain flat from 2017-18 to 2018-19.

2017-18 EMC Goal Evaluation

The Committee's goals from 2017-18 were:

- Track the implementation of the Enrollment Plan.
- Make recommendations on enrollment targets, progress, and growth.

The committee agreed by consensus that both of these goals were achieved. The evaluation of the Enrollment Plan was completed in Spring 2018 and is posted as a PDF document on the EMC website.

2018-19 EMC Goals

The committee agreed to continue one goal and to create a new goal. The two goals for 2018-19 which were approved by consensus are:

1. Revise the Enrollment Plan based on the 2018 Enrollment Plan Evaluation and incorporate AB705, Guided Pathways, and the Student Centered Funding Formula.
2. Make recommendations on enrollment targets, progress, and growth.

Revise Enrollment Plan

To ensure completion of the revision of the Enrollment Plan in a timely manner a meeting was added on November 29, 2018 at 1:30pm in ACA 2509. Since more information on Guided Pathways and AB 705 is needed to facilitate this revision, the committee agreed that the Chair would invite two speakers to address these two topics for the next meeting. The possibility of having a workgroup make revisions to the Enrollment Plan was rejected and it was agreed by consensus that the committee would work as a whole to do the revisions beginning at the next meeting after the two speakers.

Meeting was adjourned at 2:45pm.