

Classified Staff Development Committee Notes

March 20, 2018

ACA 2509

10:00 a.m.

Members present: Jamie Holladay-Collins, Theresa Ramirez

Guests: Leon Cruz, George Sosa

- MOS Training/Testing Updates
 - o GMetrix training software is now available again to staff who are interested in earning their Microsoft Office Specialist Certification, which offers a monthly financial incentive.
 - o Certification testing will continue to be offered through the Professional Development departments at Pierce, East Los Angeles, and Los Angeles City College until a Professional Development Coordinator is hired at our campus.
- Yearly Funding/Conferences
 - o Jamie and Roberto met with the President last week and discussed funding. Events/trainings will need to be considered by the President on a case-by-case basis, as funding is limited at this time.
 - o No conference funding at this time, but Guided Pathways may be bringing new opportunities for Classified Staff in the near future.
- PD Coordinator Updates
 - o The President's Office has confirmed that the position announcement deadline has passed and that the Personnel Commission is currently completing the examination process. Interviews are expected to be scheduled mid-April.
- Items from the Floor
 - o A new Classified Staff survey has been requested from the Office of Institutional Effectiveness.

Meeting was adjourned at 10:32 a.m.