Los Angeles Valley College

ACADEMIC SENATE MINUTES
MAY 17 , 2018 - 1:10 P.M.
SENATE ROOM, ACA 1601

Present: Mr. Josh Miller- President, Dr. June Miyasaki, Dr. Rebecca Frank, Mr. Rick Murray, Dr. Tyler Prante, Dr. Ron Mossler, Dr. William C. Wallis, Dr. Vic Fusilero, Ms. Kathryn Queen, Ms. Siu Chung, Dr. Ruby Christian-Brougham, Ms. Eugenia Sumnik-Levins, Mr. George Caleodis, Dr. Zack Knorr, Dr. Michael Rahni, Ms. Lynne Polasek, Dr. Kevin Sanford, Ms. Monica Hang, Ms. Xiao Liu, Dr. Wesley Oliphant, Mr. Jack Condon, Mr. Joe Benson

Absent: Mr. Nicholas Wade, Mr. Jim Fenwick, Dr. LaVergne D. Rosow

Resources:

Guests: Michelle Lewis, Christina Peter, R.S. Hubbard, Sean Smith, George Leddy

Recorded by: Ilene Sutter

AN = Action Needed **AT = Action Taken** **D = Discussion** **I = Information Only**

Agenda Item		Discussion/Decisions
Meeting called to order:		**1:20 pm**
1. **Call to Order**		
a. Motion to approve Agenda	AT	• **M/S/P** *J. Miller/R. Murray* • Change date on the Agenda before posting
b. Motion to approve minutes of April, 2018	AT	• **M/S/P** *R. Murray/J. Miller*
2. **President's Report - Miller**		
a. DAS: Workgroup to reduce class enrollment, AB705, ECD, Curricunet, eLumen,	I, D	• At a recent District Academic Senate (DAS) meeting, a workgroup was established to examine the possibility of reducing class size in terms of impacting student success. o The proposed Local Control Funding Formula (LCFF), would allocate money at 60% for FTES, 20% for demographics and 20% for student success. • Completion and transfer are based on a point system. AA-T degrees will be assigned multiple points; lower class sizes may be necessary to achieve adequate success rates.

- The international student motion was approved with a stipulation that class sizes of fewer than 15 will not go forward.
- An AB705 meeting will be held to address concerns that six unit math and English courses will end up classifying students with just two courses as full-time; the DAS and Presidents are opposed.
- The DAS voted to extend the Electronic Curriculum Development System (ECD) through the next academic year.
- The district curriculum committee voted to support eLumen; CIOs were asked to discuss the issue, and it must be brought to the Board.
  - eLumen will be used for catalog, curriculum, and perhaps Guided Pathways and scheduling.

b. Fall Opening day — I

- Tablets and other supplies have been purchased; the tablets will be raffled.
- About 90-100 people paid their senate dues.
  - People who have paid their dues will be provided with Academic Senate tote bags and water bottles, along with other supplies.
  - The cost of the bags and supplies is about $3.00 each.

c. Pathways — I

- The College has received about $600,000 for Guided Pathways funding.
- The College must determine where Guided Pathways falls in the shared governance structure. Discussions have included reporting to Senate, IEC, or as an umbrella over all shared governance.
- The web site redesign is a significant priority.
- A branding consultant will be hired.
- 2019 is the College's 70th year anniversary; there are aims to rebrand by then.

d. Cornerstone — I

- The College was set to pilot Cornerstone for professional development. It has now been proposed as a district initiative, and will be brought to the DAS Executive Committee.

e. Professional Development coordinators — I

- It is expected that the campus will have a new professional development coordinator very soon. A .6 FTEF faculty professional development position has been advertised; it is expected that the two positions will be filled by early July.
- The College is attempting to secure professional development funding through an Institutional Effectiveness Partnership Initiative (IEPI) programming grant that would result in up to $200,000 funding.

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		o If the College's project is accepted, it would allow consultants to help restructure the College's professional development offerings to help meet the goals outlined in the College's Quality Focus Essay (QFE). • Professional development does not have a budget, and integrated planning funds have no clear processes for allocation. o Funds allocated through plan integration may subsidize conference requests and possibly initiatives as well. • Pathways funding can be used for Opening Day in place of the Senate contribution. • The campus will have the most classified and faculty assigned to Professional Development in the district.
f. All-gender bathrooms	I	• All faculty/staff restrooms will open using the same key; senators requested that J. Miller ensure that the ACA building will be included. • In buildings where there is more than one faculty restroom, one will remain. • The students were commended for their work and presentation of the issue.
g. Senate Election	I, D, AN	• People have expressed an interest in running for election. The seats of T. Prante, R. Mossler, V. Fusilero, W. Wallis, K. Queen and N. Wade are up for election. • An online election will be held the week before Opening Day.
3. **Motions**		
a. Sustainability Motion- ASU	I, D, AT	• **Motion:** for the Senate to vote in support of the following resolution, which originally passed the spring 2017 Student Senate for California Community Colleges (SSCCC) general assembly and LAVC student affairs committee: o Resolved; that all District ASOs should advocate for and work with college administrators, and other campus and district partners to develop a sustainability coordinator position to assist with the implementation of green practices and policies on campuses; and o Resolved; these coordinators should work with their campus partners in cooperation with the District Facilities office to implement projects and find funding from grants and other programs that would advance the District's sustainability mission as well as the costs of running our colleges in a fiscally prudent manner; and o Resolved; the District and the Board of Trustees establish guidelines that align with the existing vision of sustainability as well as promote policies that reflect an awareness of the connection between environmental health and human health. • Meyrav Revivo, the ASU Commissioner of Campus and Environmental Concerns, gave a presentation in support of

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a resolution calling for a (classified) sustainability coordinator at each of the nine community colleges.

- The DAS has voted in support of the resolution, and the district staff student affairs committee and seven ASUs have also expressed support.
- George Leddy stated that he has a .2 FTEF appointment at the district with the Academic Senate on the Sustainability Institute. He promotes sustainability curricula and applies for grants.
- The nine positions would address facilities management and curricula concerns.
- **M/S/P** *W. Wallis/R. Murray*
- **Motion:** Vote by consensus or Huzzah
- **M/S/P** *R. Mossler/J. Miyasaki*
- Motion is approved by Huzzah!
  - The resolution will be brought to E. Endrijonas.

b. PEPC Motions- Peter — I, D, AT

- **Motion:** Update the form for program-initiated discontinuance to:
  - Add major and program code lines.
  - Easily document discontinuances in favor of the AA-T, and accurately reflect the approval process.
- **M/S/P** *R. Frank/E. Sumnik-Levins*
- Motion approved

- **Motion:** Update the hiring prioritization workgroup process to indicate:
- 1) All properly submitted instructional requests be ranked and 2) when categories 1 and 2 are not available, category 3 will be used.
- **M/S/P** *W. Oliphant/W. Wallis*
- The first two categories are full-time to part-time ratio, and fill rate; the third category is subjective.
- Requests for an EOPS Counselor hire in child development, which would not have a teaching load, have caused confusion during the ranking process.
  - The ranking process will provide guidelines for the hiring workgroup. In the past, these areas have risked remaining unranked because the workgroup cannot determine how to place these categories. If they are ranked with zeros, the area's need is not accurately reflected.
- Motion passes

- **Motion:** Add review by the Office of Institutional Effectiveness (OIE) to the Program Review (PR) process.
  - This step will ensure that OIE reviews PR (data focused) modules and provides feedback to PEPC to enhance

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communication about the process, PR data, and PR completion.

- **M/S/P** *R. Frank/J. Miyasaki*
- There is a need to have the OIE review the data module in order to determine what information has been provided by participants, how the data has been used, and to provide direction if necessary. Additionally, OIE would supply feedback to PEPC about the process.
- Motion is approved.

c. ESL motion- Hubbard — I, D, AT

- A document entitled, "Protocol for ESL Placement, Counseling and Enrollment" was projected and reviewed by the Senate.
- **Motion:** To approve the "Protocol for ESL Placement, Counseling and Enrollment" that was approved by the LACCD ESL DDC.
- The purpose of the protocol is to clarify the pathways for ESL students that increase the successful completion of their educational goals. This protocol applies to all students whose first, or native, language is not English.
- **M/S/P** W. Wallis/X. Liu
- The District Discipline committee has found inconsistencies in the way that students are placed. This protocol was approved by the committee and will apply a consistent procedure for placement across the district.
- Students exiting a U.S. high school will be placed based upon multiple measures testing. ESL Students who have not graduated from a U.S. high school will be placed according to the ESL placement procedure. Each student is assessed for their language skills.
  - R. Mossler raised concerns that the skills of students who have not graduated from high school may not be measured accurately; these students represent a significant portion of the school population. The challenges and skills of these students may not be any different than those that are not designated ESL, and as such it may be potentially problematic to treat this population differently because English is not their first language.
  - Students have the right to self-select and they may proceed to English 101.
  - This protocol, as well as AB705, allows for self-selected placement into Credit ESL.
- **M/S** *W. Wallis/X. Liu* Vote by acclimation
- Vote by acclimation does not pass. Roll call vote was taken.
- Motion: 15 yes/6 abstentions
- Motion passes

d. Prerequisites — I, D,

- **Motion:** Beginning Fall 2019, all students who have not met

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	motion- Miller	AT	prerequisites for courses they are enrolled in will be swept for all terms, including summer and winter. • By fall 2019, it is expected that the implementation of AB 705 will result in fewer prerequisites because of changes to English and Math courses. After implementation, fewer than 200-300 students are expected to be impacted by prerequisites. • Previously, concerns were raised by T. Manzano that it might be impossible to sweep students during winter and summer because grades from the previous term will not be posted prior to the census of the next term. Sweeping during spring might present less of an issue because the census date is later, but students will be in courses for two weeks before being swept. Eight week courses have a shorter time before the census date. o LAVC may become the only campus with a sweeping policy. o The policy might result in students attending another college where the rules do not apply. o Prior comments at senate meetings were in favor of sweeping for prerequisites; sweeping may result in fewer students in classes. • As part of Guided Pathways, students should be monitored and alerted to let them know if they are not passing a prerequisite and will not be able to proceed. o The argument was made that prerequisites will ensure that students qualify for courses, improving the likelihood of student success. The data supporting this argument will be provided for this next year. • Some articulation agreements require prerequisites, and they must be enforced. • **M/S/P** *W. Wallis/R. Murray* • Motion passes. Jermain Pipkins and Tino Manzano will be invited for a discussion during consultation.
e.	International Students motion- Hubbard	I, D, AT, AN	• **Motion:** To clarify the "Requirements for Admissions" for international (F-1 Visa) students. o The current language of the admission requirements for F-1 Visa (international students) as stated on the LAVC website (www.lavc.edu/international/admission-info/Out-Of-Country-Applicants.aspx) needs to be amended to include the following wording (in italics): ▪ English Language Requirement – Student must have full English language proficiency. The following methods may be used to show proficiency: ▪ TOEFL score 45 IBT, 133 CBT or 450 PBT ▪ IELTS score 4 ▪ *Six (6) semesters of English language studies*

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- **M/S/P** *R. Murray/X. Liu*
- The International Students plan motion was approved at a prior meeting, and the proposed amendment will make the language consistent to clarify entrance requirements.
    - English proficiency would be achieved with six semesters of English.
- The motion was not brought to the EPC and IEC prior to being brought to the Senate. There is a need to clarify what motions should be sent to EPC before Senate in the shared governance structure. This may be a necessary topic for Opening Day.
- Motion passes.

f. Core values motion- Miyasaki — I, D, AT

- **Motion:** To approve the revised Core Values that will accompany the new Mission Statement approved by the Senate on 2/15/18.
    - Core Value #1:
        - Respect, Diversity, Openness, and Support
        - Los Angeles Valley College is open to all learners in a respectful and supportive community. We recognize diversity by offering extensive resources and pathways within a vibrant and evolving campus.
    - Core Value#2:
        - Student Growth through Innovative Teaching and Learning
        - The college creates a learning-centered environment that offers a broad range of academic pathways and services in an atmosphere of academic freedom and collaboration responsive to students, faculty, staff, and community. This environment supports students' growth in fulfilling their educational goals through innovative teaching and learning.
- **M/S/P** *W. Wallis/R. Murray* as amended, please see below.
- Core Value #3, addressing sustainability, was dropped from the current motion.
- R. Mossler read the following statement to the Senate:
    - I understand that one of the reasons we are removing Core Value 3 is probably because I have made a big deal of the fact that our college has repeatedly ignored our mandate to promote sustainability. Rather than working to improve our natural spaces on campus and doing our part for the planet, as required by Board Rules 71100 to 71103, we have chosen to pretend that environmental stewardship is not our business. This is a disgraceful move for an institution of higher learning. We exist to make the world more informed, how shameful to put our head in the sand.

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- Sustainability is the notion that humanity and our natural resources can persist indefinitely. As is, the world is not sustainable. What is happening in Syria is only one example of how climate change will cause extraordinary amounts of suffering for people and nature. Pollution is one of the world's leading causes of illness. Our planet is in the midst of the 6th major extinction in Earth's history. The world needs to be sustainable in order for our grandchildren and their future generations to persist, and we need to do our part.
- Sustainability will shape every part of our students' lives when they leave LAVC. Our students in the sciences will go on to study the impacts of pollution, climate change, and a myriad of other environmental issues on our planet. Our students in the humanities will study how society reacts to these problems and how people can work together to fix them. We need to lead our students to tackle the challenges of tomorrow; what a failure we will be if we can't acknowledge the future by setting a good example and preparing our students to work on our planet's biggest problems.

- An amendment was proposed to bring back the following:
  - Core Value 3: Resourcefulness and Environmental Stewardship
  - The college strives to be effective stewards of our physical, technological, and financial resources to maximize institutional effectiveness. The college fosters sustainability and pride in our vibrant and evolving campus.
- **Motion:** Amend the Core Values to include Core Value #3
- **M/S/P** *L. Polasek/T. Prante*
- Recycling and other sustainability efforts, some of which were overturned by the President, were discussed.
- It was expressed that if the College does not include sustainability as a Core Value, efforts to attain it cannot be adequately pursued.
  - The Senate felt that the campus is not currently upholding this value; the values should be aspirational, and therefore Core Value #3 should be included.
  - It was suggested that the Senate should address sustainability issues and perhaps educate the College President about these issues.
- If this will be a Core Value, there needs to be support for making the right decision by showing what realistic alternatives are available and how effective they may be in terms of planning.
- It was suggested that the Sustainability committee should be contacted to develop specific recommendations to help engender a culture of sustainability.

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- Motion to add Core Value #3 is approved.
- The amended Core Values are approved.

4. **New Business / Discussion Items**

a. Piano Key contribution to Music — I, D, AN

- LAVC is holding a Steinway campaign; the Senate was asked whether they would like to donate. A piano key on a wall would read Academic Senate. The Ivory Key Level is $3500.00.
- The remaining Senate budget is over $15,000.00.
  - While some senators were in favor of purchasing a key, others felt that it was a bad precedent to support one department over another.
  - A $10,000 scholarship for students was not supported, and some felt that perhaps a scholarship would be more appropriate.
    - A formal request process for contributions should be developed.

5. **Old Business/ Discussion Items**

None.

6. **Senate/Campus Committee Reports** — I

- Joanne Waddell won the union election by a landslide, with about 70% of the vote.
- The Board of Trustees must either elect a replacement for Sydney Kamlager-Dove, or hold a special election at a cost of $8-11 million. The union is lobbying for a decision at the next board meeting on Friday, June 6.
- The state proposed Local Control Funding Formula now calls for an allocation of 60% Full-Time Equivalent Students (FTES), 20% demographics and 20% student success/completion.
  - During the transitional period, the district would be held harmless, and funding would remain at the same level of FTES-based funding for two years.
- Some portions of the plan were read to the senate.
- The state legislature does not support the proposal.
- If the new funding formula is not adopted, the district's debt will rise to $28 million; if the new funding formula is adopted, the district stands to gain about $11 million.
- A proposed new online college proposed will take away $120 million in funding over the next seven years. Programs that cannibalize from existing offerings have been proposed despite promises that no overlap with other colleges would occur.
- E. Endrijonas will be assuming the co-chair position of the District Budget Committee in place of Kathleen Burke.

7. **Public Agenda Speakers / Guests**

- There were no public agenda speakers.

8. **Motion to adjourn**

- 3:10 pm

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SENATORS	***ESL Motion***	***Pre-requisites***	***Int'l Students***	***Core Values***
2015-2017				
Mr. Josh Miller- President	*Yes*	*Yes*	*Yes*	*Yes*
Dr. June Miyasaki- Exec VP	*Abstain*	*Yes*	*Yes*	*Yes*
Dr. Rebecca Frank- Curriculum VP	*Yes*	*Yes*	*Yes*	*Yes*
Mr. Rick Murray- Treasurer	*Yes*	*Yes*	*Yes*	*Yes*
2015-2018				
Dr. Tyler Prante	*Yes*	*Yes*	*Yes*	*Yes*
Dr. Ron Mossler	*Abstain*	*Yes*	*Yes*	*Yes*
Dr. William C. Wallis	*Yes*	*No*	*Yes*	*Yes*
Dr. Victorino M. Fusilero	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Kathryn Queen	*Yes*	*Yes*	*Yes*	*Yes*
Mr. Nicholas Wade	*Absent*	*Absent*	*Absent*	*Absent*
2016-2019				
Mr. Jim Fenwick	*Absent*	*Absent*	*Absent*	*Absent*
Ms. Siu Chung	*Yes*	*Yes*	*Yes*	*Yes*
Dr. LaVergne D. Rosow	*Absent*	*Absent*	*Absent*	*Absent*
Dr. Ruby Christian-Brougham	*Abstain*	*Yes*	*Yes*	*Yes*
Ms. Eugenia Sumnik-Levins	*Abstain*	*Abstain*	*Yes*	*Yes*
Mr. George Caleodis	*Yes*	*Absent*	*Yes*	*Yes*
2017-2020				
Dr. Zack Knorr	*Abstain*	*Yes*	*Yes*	*Yes*
Dr. Michael Rahni	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Lynne Polasek	*Yes*	*Yes*	*Yes*	*Yes*
Mr. Kevin Sanford	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Monica Hang	*Absent*	*Absent*	*Absent*	*Absent*
Mr. Wesley Oliphant	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Xiao Liu	*Yes*	*Yes*	*Yes*	*Yes*
Adjunct Senator 2016-2019				
Mr. Jack Condon	*Yes*	*Yes*	*Yes*	*Yes*
Probationary Faculty 2017-2018				
Mr. Joe Benson	*Abstain*	*Yes*	*Yes*	*Yes*

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SENATORS	***Sustainability***	***PEPC Hiring Prioritization workgroup***	***PEPC Discontinuance form***	***PEPC Review by OIE Program Review***
2015-2017				
Mr. Josh Miller- President	*Yes*	*Yes*	*Yes*	*Yes*
Dr. June Miyasaki- Exec VP	*Yes*	*Yes*	*Yes*	*Yes*
Dr. Rebecca Frank- Curriculum VP	*Yes*	*Yes*	*Yes*	*Yes*
Mr. Rick Murray- Treasurer	*Yes*	*Yes*	*Yes*	*Yes*
2015-2018				
Dr. Tyler Prante	*Yes*	*Yes*	*Yes*	*Yes*
Dr. Ron Mossler	*Yes*	*Yes*	*Yes*	*Yes*
Dr. William C. Wallis	*Yes*	*Abstain*	*Yes*	*Yes*
Dr. Victorino M. Fusilero	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Kathryn Queen	*Yes*	*Yes*	*Yes*	*Yes*
Mr. Nicholas Wade	*Absent*	*Absent*	*Absent*	*Absent*
2016-2019				
Mr. Jim Fenwick	*Absent*	*Absent*	*Absent*	*Absent*
Ms. Siu Chung	*Yes*	*Yes*	*Yes*	*Yes*
Dr. LaVergne D. Rosow	*Absent*	*Absent*	*Absent*	*Absent*
Dr. Ruby Christian-Brougham	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Eugenia Sumnik-Levins	*Yes*	*Yes*	*Yes*	*Yes*
Mr. George Caleodis	*Yes*	*Yes*	*Yes*	*Yes*
2017-2020				
Dr. Zack Knorr	*Yes*	*Yes*	*Yes*	*Yes*
Dr. Michael Rahni	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Lynne Polasek	*Yes*	*Yes*	*Yes*	*Yes*
Mr. Kevin Sanford	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Monica Hang	*Absent*	*Absent*	*Absent*	*Absent*
Mr. Wesley Oliphant	*Yes*	*Yes*	*Yes*	*Yes*
Ms. Xiao Liu	*Yes*	*Yes*	*Yes*	*Yes*
Adjunct Senator 2016-2019				
Mr. Jack Condon	*Yes*	*Yes*	*Yes*	*Yes*
Probationary Faculty 2017-2018				
Mr. Joe Benson	*Yes*	*Yes*	*Yes*	*Yes*

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Valley College Curriculum Committee update

The archive request for Firetek 206 was withdrawn, and will not be archived at this time.

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