

# Enrollment Management Committee

Meeting Minutes

Thursday, September 26, 2019; 1:30pm

ACA 2509

Members present: Matthew Jordan, Steve Castillo, Jennifer Borucki, Vernon Bridges, Liz Negrete, Tasos Sioukas, Ali Ghassemi, Joel Trudgeon, Angelica Simityan

Resource members present: Karen Daar, Chad Sustin, Edgar Perez

Fall 2019 enrollment report was added to the agenda, which was then unanimously approved.

## 2018-19 Final FTES Report

The committee reviewed the final 2018-19 final ftes report from the district that showed LAVC at just under -2% in total FTES generation.

## Fall 2019 Credit Enrollment Comparison by Discipline & Fall 2019 Enrollment Update

The committee discussed the Fall 2019 to Fall 2018 credit enrollment comparison by discipline on the first day of classes. The most notable changes were that Math had declined by 2,313 enrollments and Statistics had increased by 675 enrollments. The members discussed the various AB 705 related factors that impacted enrollment declines in Summer 19 and Fall 19. The chair pointed out that Fall enrollments had picked up and the college was now at the district average for enrollment change (-2%).

## LAVC District Enrollment Planning Worksheet

The committee reviewed the enrollment planning worksheet that the district sent out over the Summer and required submission of in late August. At the time of submission, the college was showing a substantial enrollment decline related to AB 705. For this reason, in the report submitted to the district the college projected a 4% enrollment decline (2% enrollment softening and 2% AB 705 decline). Since the submission of this report, it appears that the AB 705 impact has decreased, and the college is only at a 2% decline.

## Enrollment Plan

The committee discussed the activities in the Scheduling, Curriculum, & Program Pathways section of the Enrollment Plan. The committee elected to remove the activity "Implement Guided Pathways" because the members felt that it was too vague. The committee elected to reword the activity "Develop program maps for each degree and certificate and corresponding two-year scheduling plans for each discipline" so that it now reads, "Develop two-year scheduling plans for each discipline that aligns with the program maps for each of their degrees and certificates." The committee discussed the scope of the Enrollment Plan and the purview of the Enrollment Management Committee. A resource member present suggested that some of the items were beyond the scope of the plan. A committee co-chair pointed out that

enrollment management crosses all areas of the college, including facilities, technology, student services, and academic affairs. The committee agreed to get further input on items relating to Career Education from the CTE Committee. The co-chair said he would solicit feedback from others relating to specific items that fall in their areas of operational oversight.

The committee adjourned at 3pm.

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