

# Enrollment Management Committee

Meeting Minutes

Thursday, September 28, 2017

Members present: Jessica Araujo, Jennifer Borucki, Matthew Jordan, Ruby Christian-Brougham, Elmida Baghdaserians, Steve Castillo, Amadeo Quilici, Elizabeth Negrete

Resource persons present: Karen Daar

## Enrollment Update

Summer II generated an estimated additional 150 FTES. District reports show that LAVC is 10% down in enrollments from Fall 2017, which amounts to 600 FTES/\$3 million. This creates a shortfall of 450 FTES from last year's achieved FTES. Additions will be made to Winter, Spring, and Summer I to increase FTES generation. 1<sup>st</sup> 8 Week classes were piloted and Fall 2017 and were successful, so they will be increased for Spring 2018. VP Daar estimates around 40 1<sup>st</sup> 8 week classes. Ruby Christian-Brougham provided a summary of the most recent District Institutional Effectiveness & Student Success Committee that she attended. Board Member Steve Veres chairs this committee and has expressed his intent to take steps to improve the District's enrollments, including focusing on students that complete an application, but do not enroll.

## Goals

2016-17 evaluation: the committee completed the 2016-17 goals regarding making a recommendation on a 2<sup>nd</sup> summer session and making recommendations on enrollment targets, progress, and growth. Goal #1 to track the implementation of the Enrollment Plan was begun, but not finished. The committee will focus on this goal in 2017-18. The committee agreed by consensus on the following two 2017-18 goals:

- Track the implementation of the Enrollment Plan.
- Make recommendations on enrollment targets, progress, and growth.

## Enrollment Program Review Module Evaluation

The committee members agreed to complete their assignments in evaluating the Enrollment Program Review Module before the next meeting.

## Enrollment Plan Tracking

The committee members agreed to complete their assignments in evaluating progress on the Enrollment Plan before the next meeting.

## Meeting Schedule

The committee scheduled the third and final meeting of the term on November 30, 2017 at 1:30pm.

Meeting was adjourned at 2:40.