

CSDC Minutes
June 16, 2017
ACA 2509
10:00-11:00AM

**Members present: Jamie Holladay-Collins, Roberto Gutierrez,
James Grude, Arlene Stein**

Classified Staff Welcome Day

- Friday, August 25 – 11:30-1:00 (day after faculty Opening Day)
- Still waiting to hear from the president if it will be combined with Enrichment Day. Will it be mandatory? Will there be lunch and who's paying for food/workshops?
 - o Jaime to find out from the president
- Last year's Enrichment Day was July 29
- The present members felt that combining Enrichment Day would be fine, although 11:30-1:00 is not long enough for workshops. Last year's ED was from 11:00-3:45.
- Last year's ED had two sessions and three workshops per session.
- Arlene suggested that we start using AFT funds towards something to show that it's needed and being put to good use.
- Last year we wanted to give staff a handout such as a t-shirt or tote bag, but nixed that due to cost. If a gift for all staff is too expensive, perhaps we can raffle off prizes instead.
- Workshop ideas:
 - o starting your own business
 - o fitness/nutrition (Ashley Marriott)
 - o Employment Persistence/Overcoming Challenges/Avoiding Burnout by Santor...?
- D. Kaye had always been in charge of booking the workshops for ED.

CSDC Advisor / Shared Governance Hierarchy

- Need clarification the committee's advisor situation now that D. Kaye is retiring. The president is on-board with a classified person to be advisor.
- Co-chairs should meet with Erika to discuss

New Membership / Recruitment

- Roberto suggested having a tour of the VACC facility as it's being built as an opportunity to get classified staff together and as a recruitment tool. We can arrange through Tom Lopez.
- Have a Happy Hour
- Softball game, ping pong, basketball game
- Email all classified staff inviting them to upcoming meeting, advertise release time
- Have donuts/coffee, ask for RSVPs
- Jaime suggested sending out a mailing advertising
- Contact new hires right away to welcome them and invite them to meeting
- Establish a monthly calendar of goals, update website
- Jaime will ask Claudette Bentley for website access for herself and for Dale Beck, who has volunteered to help us spruce it up a bit.
 - o We can use the website to advertise workshops/training/conferences locally