

Enrollment Management Committee

Meeting Minutes

Thursday, February 22, 2018

Members present: Jennifer Borucki, Matthew Jordan, Ruby Christian-Brougham, Steve Castillo, Amadeo Quilici, Elizabeth Negrete, Joel Trudgeon,

Resource members present: Karen Daar, Marco de la Garza

Guests: Reginald Hubbard, Xiaoyang Behlendorf, Wesley Oliphant, Jim Fenwick

Quorum was not reached so no voting occurred, only informal discussion.

Enrollment Update

Spring 2018 class fill rates were presented (all numbers below exclude classes with a limit less than 10 and ACE classes):

- All classes: 70% full
- All credit: 71% full
- Noncredit: 61% full (Average class size = 40)
- Full term credit classes: 73% full
- 1st 8 Weeks: 72% full (also excludes Nursing)
- 2nd 8 Weeks: 67% full

The Chair provided an explanation of the “summer shift” of FTES that will occur this year.

International Student Recruitment

A group of five faculty members presented a plan for international student recruitment. The intent of the plan is to increase LAVC enrollments and to enrich the campus environment by adding a global influence. The Dean of Student Success raised concerns that the current plan did not account for the increased workload and staffing needs for Student Services areas. The committee discussed the plan and concluded by asking the faculty group and the Dean of Student Success to work together to add expense projections for student services to the plan and come back and present it at our next meeting.

Enrollment Plan Tracking

Several items on the enrollment plan were discussed and recommendations were created. It was agreed that the committee would complete its evaluation of implementation of the enrollment plan at its March meeting so that it could be forwarded to shared governance committees.

Meeting was adjourned at 3pm.