

Minutes for May 24, 2016

Treasurer's Report

- \$1,113.42 in Foundation
- \$300 in Business Office

Classified Staff Week Report

- An overall success, we had about 50 people come to the Meet and Greet on Monday, however attendance was staggered. The drum circle led by Roberto Gutierrez was excellent and very well received. We would have liked to see better attendance of our Campus Tour event and EAP Workshop presentation, as only about 10 people came to each of these events. The BBQ Fundraiser was a success and generated a net profit of \$756.64 for the CSDCs Foundation account.
 - **Much thanks to Hector Salazar and Roberto Gutierrez for their help this week!**
 - Committee decided to give LAVC gift cards to Hector and Roberto in the amounts of \$50 and \$25 respectively for their extra efforts during the week

Classified Enrichment Day – July 29

- 11:00-3:45 in Monarch Hall
- Projected attendance: 100-150
 - Will this be mandatory?
- Theme/title needed
 - Committee decided on Valley Pride: Catch the Spirit
- Mary John to check prices/order t-shirts for event
 - RSVPs required with shirt sizes
- Lunch TBA
 - A.Stein to check on prices of Rattler's BBQ
 - Corner Bakery a possibility
 - **To be decided at next month's meeting**
- **Arlene to contact Roberto Gutierrez about drum circle – can he connect it to its use in conflict resolution? [would this be a 3rd workshop in Category 3? Or maybe it could be part of the general session**
- Room booking: Monarch Hall, Fireside Room, CC104, CC200, CC202
 - Monarch Hall and Fireside Room are already reserved
 - D. Kaye to book Campus Center rooms
- Schedule of events/times were decided as follows:

11:00 to 11:45 -- Lunch, conversation

11:30-12 Icebreaker

11:45 to 12:05 – Erika's remarks

12:05 to 12:35 – Emergency preparedness (LA Sheriff's Dept. video, Sarah Song has been contacted about speaking on LAVC prep, building safety marshal training, signing up for alerts, evacuation maps)

12:35-12:40 Announcements, MOS tests 1 to 1:10 -- break

12:40-12:45 Break

12:45 to 2:00 –Workshop session 1 [Wellness, Financial, Workplace Issues/Career Advancement]

2:10 to 3:25 – Workshop session 2 [same categories]

Category #1 Wellness

- Nutrition (Ashley Marriott)
- Fitness (Ashley Marriott)

Category #2 Financial

- Social Security workshop (Panorama City Social Security Office)
- Financial Planning(Faculty TBA)

Social Security staff one-on-one at computers in Monarch Hall

Category #3 Workplace Issues

- Dealing with Emergencies – choking, heart attack/hands-on (Patty Melody)
- Career Ladders: Opportunities, process, testing, lists, interviews (Personnel Commission -- Yasmin to invite someone)

3:30 to 3:45 – dessert (ice cream sandwiches?), evaluations, raffle