

Dear Student,

Welcome to the Los Angeles Valley College Child Development Department. This pamphlet has been designed to help guide you in making choices regarding academic and employment opportunities.

The Child Development Department offers a great variety of options; these cover the student who chooses to complete only 12 units to meet minimum requirements to the student who plans to transfer to a four-year college or university.

Use the enclosed information to help make decisions regarding both your educational and career paths. Should you need additional clarification or information, you can meet with a full-time Child Development faculty member or a College Counselor. We look forward to assisting you.

Another extensive resource is the Child Development Department web site. At this site, you will find information on degrees and certificates, faculty, workshops and conferences, professional, educational and community resources, and more. To access the web site, go to the LAVC home page at www.lavc.edu, click on "For Students" then "Departments/Programs" and then "Child Development".

May your educational experience here at Valley College be both meaningful and rewarding.

Sincerely,

*Lauren Okayama, M.A.
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Child Development and Family Complex (CDFC), room #173
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DO YOU HAVE THE QUALITIES THAT WILL HELP YOU BECOME A HIGH QUALITY CHILD CARE TEACHER OR PROVIDER?

Working with young children can be extremely rewarding and satisfying work, it can be the most valuable and important job a person can do. Caring for children can also be very challenging. It is important to have some knowledge about working with young children before you invest time and money into becoming an early childhood educator. It is also important to consider why you want to teach and if you have the qualities and skills you will need in order to provide high quality care for children.

Before you embark on a journey into early childhood education ask yourself these questions:

- ✓ Do I like to be around groups of young children?
- ✓ Am I a patient and tolerant person?
- ✓ Am I creative?
- ✓ Am I able to set limits for children?
- ✓ Am I interested in and willing to learn about cultural and linguistic differences?
- ✓ Am I willing and able to be open to people's beliefs and customs even when they are different from my own?
- ✓ Do I have good communication skills with adults and children?
- ✓ Am I a good decision-maker and can I make a decision quickly if necessary?
- ✓ Am I a good team player?
- ✓ Am I willing to invest time to take classes, participate in professional groups, and continue throughout my career to learn about children's needs and development?
- ✓ Do I have the support system to assist me if I accept a job paying a low wage with the possibility of little or no benefits?
- ✓ Am I willing to be a spokesperson for children, their families, myself and my profession?
- ✓ Do I have the physical stamina and health to care for young children?

Successful early childhood teachers and providers tend to have the following qualities:

- Delight in and are curious about children's development
- Value children's play
- Expect continuous change and challenge
- Are willing to take risks and make mistakes
- Provide time for regular reflection and self-examination
- Seek collaboration and peer support
- Are a watchdog and a whistleblower

Do you feel you have a will be able to develop these dispositions over time?

Child care providers who enter the field because of a professional interest in the field and are committed to caring for children, seek out opportunities to learn more about child care and education, and seek out the company of other providers to learn from them about higher quality, warmer, more attentive care, which is associated with better growth and development in children.

CERTIFICATE PROGRAMS

The Child Development Department offers several certificates that will provide students with course work that prepares them to work in various capacities in the field of early childhood education. These certificates verify to potential employers that the student has completed the classes that meet state requirements for preschool teachers.

Certificates A, B, C, D, E and F meet the State of California requirements for employers working in private preschools and centers. Students must complete all courses with a grade of "C" or better. Refer to each specific certificate for experience requirements.

- **ASSOCIATE TEACHER, Private Preschool (Certificate A)**
This certificate meets the educational requirements for a Preschool Teacher as defined in TITLE 22. This certificate prepares the student to teach preschool in the private sector.
- **DIRECTOR, Private Preschool (Certificate B)**
This certificate provides the student with the unit requirements needed to direct a preschool in the private sector as defined in TITLE 22.
- **SCHOOL-AGE PROGRAMS, Private Program Teacher (Certificate C)**
This certificate prepares the student to work in programs that provide out-of-school (or day care) to school-aged children. These can be before and after school or full-day programs.
- **INFANT AND TODDLER CARE, Private Program Teacher (Certificate D)**
This certificate prepares the student to work in a childcare program that provides infant and/or toddler care as defined in TITLE 22.
- **ASSOCIATE TEACHER, Preschool, LITERACY EMPHASIS (Certificate E)**
This certificate meets the educational requirements for a Preschool Teacher as defined in TITLE 22. This certificate prepares the student to teach preschool in the private sector.
- **ASSOCIATE TEACHER, Preschool, SPECIAL EDUCATION EMPHASIS (Certificate F)**
This certificate meets the educational requirements for a Preschool Teacher as defined in TITLE 22. This certificate prepares the student to teach preschool in the private sector.
- **CHILD DEVELOPMENT TEACHER, CERTIFICATE OF ACHIEVEMENT, Public Preschool Teacher**
With additional General Education units and required experience, this certificate meets the requirements for the Child Development Teacher Permit as defined under TITLE 5. For additional information, refer to the Child Development Permit requirements.

APPLYING FOR A CERTIFICATE

Certificate applications may be obtained from the Child Development department office located in Child Development and Family Complex (CDFC), room #167, in the Family Resource Center, or in the Office of Academic Affairs located in Administration Building, room #101. Students applying for a certificate must return the completed application to the Office of Academic Affairs or the Family Resource Center. For courses not completed at a LACCD college, a complete set of official transcripts must accompany the application. Certificates will be mailed to the student's address listed on the application form.

Certificates are awarded for the completion of the specific units as listed on each certificate. You can receive certificates and then complete additional requirements for employment that can include experience working with young children.

ASSOCIATE TEACHER, PRIVATE PRESCHOOL CERTIFICATE OF ACHIEVEMENT A

REQUIRED COURSES:		<u>Units:</u>
CD 1*	Child Growth and Development	3
CD 3 or 4	Creative Experiences for Children, I or II	3
CD 11	Home, School and Community Relations	3
		9
<i>Plus one course from the following:</i>		
CD 2	Early Childhood Principles and Practices	3
CD 10	Child health	3
CD 35	Fostering Literacy Development in Young Children	3
CD 42	The Child in a Diverse Society	3
CD 48	Positive Guidance in Early Childhood Settings	3
	Total	12 units

**This course has a prerequisite.*

Step #1: By completing these four courses (12 units), you will be eligible to receive an occupational certificate from LAVC.

All courses must be completed with a grade of “C” or better.

Click on the following link to download the petition form for this certificate
<http://lavc.edu/child%5Fdevelopment/programs.html#oca>

A few weeks after you have turned in your petition to Academic Affairs, the name of the certificate will appear on your LAVC transcript and you will receive your certificate by mail. You may show this certificate for employment if needed.

Step #2: If you also work at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, and you are under the supervision of a person who would qualify as a teacher or director, then you would meet the experience requirement that would qualify you for an Associate Teacher permit from the California Commission on Teacher Credentialing (CCTC) (see requirements listed on the *Child Development Permit Matrix* included in this booklet).

To apply for your permit, go to page 13.

**DIRECTOR, PRIVATE PRESCHOOL
CERTIFICATE OF ACHIEVEMENT B**

<i>REQUIRED COURSES:</i>	<i>Units:</i>
CD 1* Child Growth and Development	3
CD 3 or 4 Creative Experiences for Children, I or II	3
CD 11 Home, School and Community Relations	3
CD 38* Administration and Supervision of Early Childhood Programs I	3
	12
 <i>Plus one course from the following:</i>	
CD 2 Early Childhood Principles and Practices	3
CD 10 Child Health	
CD 34* Observation and Assessment of Children	3
CD 35 Fostering Literacy Development in Young Children	3
CD 39* Administration and Supervision of Early Childhood Programs II	3
CD 42 The Child in a Diverse Society	3
CD 44* Programs for Children with Special Needs, I	3
CD 45* Programs for Children with Special Needs, II	3
CD 48 Positive Guidance in Early Childhood Settings	3
	Total 15 units

**This course has a prerequisite.*

By completing these five courses (15 units), you will be eligible to receive an occupational certificate from LAVC.

All courses must be completed with a grade of “C” or better.

Click on the following link to download the petition form for this certificate
<http://lavc.edu/child%5Fdevelopment/programs.html#oca>

A few weeks after you have turned in your petition to Academic Affairs, the name of the certificate will appear on your LAVC transcript and you will receive your certificate by mail. You may show this certificate for employment if needed.

Note: In order to be employed as a director in a private program, you must satisfactorily complete a least four years of teaching in a licensed day care center or in a comparable group child care program that will meet the experience requirements as outlined in Title 22.

**SCHOOL-AGE PROGRAMS TEACHER
CERTIFICATE OF ACHIEVEMENT C**

<i>REQUIRED COURSES</i>	<i>Units</i>
CD 1* Child Growth and Development	3
CD 3 or 4 Creative Experiences for Children, I or II	3
CD 11 Home, School and Community Relations	3
CD 46 School Age Programs I	(3)
OR	
CD 47 School Age Programs II	(3)
	<u>12</u>
<i>Plus one or two courses (minimum of 3 units) from the following:</i>	
CD 2 Early Childhood Principles and Practices	3
CD 10 Child Health	3
CD 35 Fostering Literacy Development in Young Children	3
CD 36 Literature for Early Childhood	1
CD 37 School Age Literature	2
CD 42 The Child in a Diverse Society	3
CD 44* Programs for Children with Special Needs, I	3
CD 45* Programs for Children with Special Needs, II	3
CD 46 or 47 School Age Programs I or II	3
<i>(Whichever course not already taken above)</i>	
Total	<u>15 units</u>

**This course has a prerequisite.*

Step #1: By completing these five courses (15 units), you will be eligible to receive an occupational certificate from LAVC.

All courses must be completed with a grade of “C” or better.

Click on the following link to download the petition form for this certificate
<http://lavc.edu/child%5Fdevelopment/programs.html#oca>

A few weeks after you have turned in your petition to Academic Affairs, the name of the certificate will appear on your LAVC transcript and you will receive your certificate by mail. You may show this certificate for employment if needed.

Step #2: If you also work at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, and you are under the supervision of a person who would qualify as a teacher or director, then you would meet the experience requirement that would qualify you for an Associate Teacher permit from the California Commission on Teacher Credentialing (CCTC) (see requirements listed on the *Child Development Permit Matrix* included in this booklet).

To apply for your permit, go to page 13.

**INFANT AND TODDLER CARE TEACHER
CERTIFICATE OF ACHIEVEMENT D**

REQUIRED COURSES		<u>Units</u>
CD 1*	Child Growth and Development	3
CD 3 or 4	Creative Experiences for Children, I or II	3
CD 11	Home, School and Community Relations	3
CD 29*	Infant and Toddler Practicum	3
CD 30* or 31*	Infant and Toddler Studies, I or II	<u>3</u>
Total		15 units

**This course has a prerequisite.*

Step #1: By completing these five courses (15 units), you will be eligible to receive an occupational certificate from LAVC.

All courses must be completed with a grade of “C” or better.

Click on the following link to download the petition form for this certificate
<http://lavc.edu/child%5Fdevelopment/programs.html#oca>

A few weeks after you have turned in your petition to Academic Affairs, the name of the certificate will appear on your LAVC transcript and you will receive your certificate by mail. You may show this certificate for employment if needed.

Step #2: If you also work at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, and you are under the supervision of a person who would qualify as a teacher or director, then you would meet the experience requirement that would qualify you for an Associate Teacher permit from the California Commission on Teacher Credentialing (CCTC) (see requirements listed on the *Child Development Permit Matrix* included in this booklet).

To apply for your permit, go to page 13.

**ASSOCIATE TEACHER, PRIVATE PRESCHOOL,
SPECIAL EDUCATION EMPHASIS
SKILL CERTIFICATE F**

CD 1*	Child Growth and Development	3
CD 3 or 4	Creative Experiences for Children, I or II	3
CD 11	Home, School and Community Relations	3
		9

Plus one course from the following:

CD 44 *	Programs for Children with Special Needs, I	3
CD 45 *	Programs for Children with Special Needs, II	3
		Total 12 units

**This course has a prerequisite.*

Step #1: By completing these four courses (12 units), you will be eligible to receive a skills certificate from LAVC.

All courses must be completed with a grade of “C” or better.

Click on the following link to download the petition form for this certificate
<http://lavc.edu/child%5Fdevelopment/programs.html#oca>

A few weeks after you have turned in your petition to Academic Affairs, you will receive your certificate by mail. You may show this certificate for employment if needed.

Step #2: If you also work at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, and you are under the supervision of a person who would qualify as a teacher or director, then you would meet the experience requirement that would qualify you for an Associate Teacher permit from the California Commission on Teacher Credentialing (CCTC) (see requirements listed on the *Child Development Permit Matrix* included in this booklet).

To apply for your permit, go to page 13.

CHILD DEVELOPMENT TEACHER (PRESCHOOL)
CERTIFICATE OF ACHIEVEMENT

<i>REQUIRED COURSES</i>		<u>Units</u>
CD 1*	Child Growth and Development	3
CD 3 or 4	Creative Experiences for Children, I or II	3
CD 11	Home, School and Community Relations	3
CD 22*	Practicum in Child Development I	(4)
	AND	
CD 23	Practicum in Child Development II	(4)
Engl 28*	Intermediate Reading or Composition	(3)
	OR	
Engl 101*	College Reading and Composition	(3)
		20

Plus 7-9 additional units chosen from the following courses to complete a minimum total of 24 units in Child Development:

CD 2, CD 3 or 4 (whichever not already taken above), CD 10, CD 29, CD 30*, CD 31*, CD 34, CD 35, CD 36, CD 37, CD 38*, CD 39*, CD 42, CD 44*, CD 45*, CD 46, CD 47, CD 48, CD 53*

Total 27-29 units

**This course has a prerequisite.*

With 16 additional General Education units and the required experience, the student will be eligible for the **Child Development Teacher Permit**. Meeting these requirements and obtaining the Permit will enable the student to teach in federal and state preschool programs.

All courses must be completed with a grade of "C" or better.

For additional information, refer to the Child Development Permit requirements.

ASSOCIATE DEGREES

Students planning to receive an Associate in Arts Degree in Child Development should refer to the current Los Angeles Valley College Catalog or the Child Development Department web site for specific requirements. The college offers two graduation plans. Plan A is recommended for students planning to transfer to a four-year college or university. Under this graduation plan, the student will select one of two major options. Plan B is designed for non-transfer students.

COUNSELING

Requirements for transferring to a four-year college or university vary depending on the college of your choice. It is strongly recommended that you refer to the specific requirements of the college where you plan to receive your Bachelor's degree. To review specific transfer and course requirements schedule an appointment with a counselor from the Los Angeles Valley College Counseling Department.

EMPLOYMENT OPPORTUNITIES IN CHILD DEVELOPMENT

There are a variety of job opportunities in the field of child development/early childhood education. Teaching and other opportunities are available both part-time and full-time. With the completion of college course work in Child Development and/or an A.A. or B.A. degree, some career options are:

- Early Childhood, Head Start or Preschool Teacher
- Early Childhood or Preschool Director
- Early Childhood Assistant Teacher or Aide
- Infant or Toddler Teacher
- School Age (Out-of-School) Program Teacher or Aide
- Family Child Care Provider
- Recreation/Playground Leader
- Special Education Aide
- Resource and Referral Specialist
- Family Social Services Specialist
- Disabilities Specialist
- Parent Educator

Job requirements can vary. See a full-time Child Development faculty member for more specific information.

CHILD DEVELOPMENT JOB BOARDS

The Child Development Department maintains a current listing of job opportunities. Check the *JOB BOARD* located in the CDFC Child Development Department building for employment announcements in an early childhood setting and other opportunities. Local schools, centers and agencies regularly contact the Child Development Department seeking qualified employees throughout the semester.

The “Professional Resources and Career Development” page on the Child Development department web site has links to a variety of other local employment opportunities.

CHILD DEVELOPMENT PERMIT

The **California Commission on Teacher Credentialing (CCTC)** offers the following six levels of the Child Development Permit:

- Assistant
- Associate Teacher
- Teacher
- Master Teacher
- Site Supervisor
- Program Director

A School-Age Emphasis authorization can be added to any level of the Child Development Permit. By taking 12 units of core CD courses and both CD 46/CD 47 at LAVC, you will be eligible for the Associate Teacher permit with a School Age emphasis.

A **Child Development Teacher Permit** is a requirement to teach in state and federally funded early childhood education programs, such as Head Start and LAUSD Early Education Centers. The permit must be obtained directly from the California Commission on Teacher Credentialing (CCTC).

To apply for a Permit, you may visit the CCTC website at <http://www.ctc.ca.gov/credentials/CREDS/child-dev-permits.html> or request application information from the **Child Development Training Consortium (CDTC)** at www.childdevelopment.org or (209) 572-6080. There is a link to the Child Development Training Consortium from the LAVC Child Development department home page.

CHILD DEVELOPMENT TEACHER PERMIT REQUIREMENTS

(Refer to Permit Matrix)

OPTION 1:

- ✓ Completion of 24 semester units of course work in Early Childhood Education/Child Development, including core courses:
 - Child/Human Growth and Development (CD 1)
 - Child/Family/Community or Child and Family Relations (CD 11)
 - Programs/Curriculum (CD 3 or CD 4)
- ✓ Completion of 16 semester units in General Education, including one course in each of four G.E. categories:
 - English/Language Arts
 - Social Sciences
 - Math or Science
 - Humanities and/or Fine Arts
- ✓ Completion of 175 days of experience in an instructional capacity (paid or volunteer) in a child care and development program, working at least three (3) hours per day, within the last four (4) years.

Note: Either of the following may be used to partially meet the 24 semester units requirement:

- A supervised fieldwork course (2 or 3 semester units), including both field and course work components, may be used toward the required 24 ECE/CD semester units, *OR* the same fieldwork course may be used to partially meet the experience requirement (cannot be used for both).

OR - Successful completion of the Child Development Associate (CDA) Credential, which may be used for 9 semester units of credit toward the required 24 semester units. (For information about the CDA Credential contact the Council for Early Childhood Professional Recognition at 800/424-4310.)

OPTION 2:

Completion of an A.A. or higher degree in ECE or related field, with 3 semester units in supervised field experience in an ECE setting (CD 22 at LAVC).

OPTION 3:

Completion of equivalent training approved by the California Commission on Teacher Credentialing (CCTC). Equivalent training may include traditional course work taken through a regionally accredited institution of higher education and Commission-approved non-college based training.

CHILD DEVELOPMENT TRAINING CONSORTIUM **BENEFITS FOR STUDENTS**

The **Child Development Training Consortium (CDTC)** is a statewide program funded by the California Department of Education, Child Development Division (CDE/CDD) with Federal Block Grant Child Care and Development Quality Improvement Funds. The Yosemite Community College District administers the program. The program was created in 1982 to address the critical shortage of qualified childcare workers in the state of California. The demand for qualified workers continues to grow. The program also supports the professional growth and development of those already working in the field.

CDTC program services provided to eligible participants are:

COMMUNITY COLLEGE REIMBURSEMENT PROGRAM:

Eligible LAVC Child Development students can apply each semester for tuition reimbursement for college fees. The general eligibility requirements are

- 1) seeking a new or maintaining a currently held Child Development Permit,
AND
- 2) at time of enrollment, must be employed by a child care/development program including licensed family child care homes. Center-based programs must be licensed or eligible for an exception. Programs include:
Child Care Center, Public or Private School Age Child Care
Preschool Center Infant and Toddler Program
Head Start Children's Center
Family Day Care Elementary T.A. (KG)
S.R.L.D.P. (School Readiness Language Development Program)

3) **PROCEDURE:**

- ✓ Obtain an application (Participant Profile form) from your CD class or CD Administration Office in the CDFC
- ✓ Complete form and submit before stated deadline
- ✓ Reimbursement will be paid by check sent to each student after the end of each semester for units completed with a grade of "C" or better

CHILD DEVELOPMENT PERMIT STIPENDS:

- ✓ The CDTC will pay the application processing fees, including fingerprinting, for several categories of Child Development Permits. Check with the College Coordinator or the CDTC for specifics.
- ✓ Application packet information is available in the CD Administration Office in the CDFC or by contacting the CDTC office at (209) 572-6080 or www.childdevelopment.org

All program services are provided on a first-come, first-served basis. Funds are limited.

**For further information, contact the LAVC CDTC Coordinator:
Madlen Aslanian, (818) 947-2600 ext. 8272 or aslanimd@lavc.edu**

PROFESSIONAL ORGANIZATIONS

Membership in the **National Association for the Education of Young Children (NAEYC)** offers a number of valuable services and many opportunities for early childhood educators to come together and exchange ideas and to continue their professional development. The association sponsors workshops and conferences (local, statewide and national), other training opportunities, educational awards and grants, and much more.

Membership in the NAEYC also includes membership with the **California Association for the Education of Young Children (CAEYC)** and the **Southern California Association for the Education of Young Children (SCAEYC – LA Metro area)** or the **Southern California Valley Association for the Education of Young Children (SCVAEYC – San Fernando Valley area)**.

As a member you become part of the nation's largest membership organization of early childhood professionals and others dedicated to improving the quality of services for young children and their families. NAEYC's nearly 102,000 members believe in the importance of the early years—birth through eight—the critical years of development.

To become a member or if you would like more information, please contact the **SCVAEYC Membership Chair**: Elizabeth Dickerson at (661) 618-9824 or elizabeth.d700@sbcglobal.net

Check the Child Development department home page at <http://lavc.edu/child%5Fdevelopment/workshops.html>, bulletin boards or classrooms for a calendar of department organized workshops and special events.

CRIMINAL RECORD CLEARANCE

(Refer to State of California Title 22 Licensing Requirements, Article 3, Section 80019)

In order to insure the safety and well being of young children, the state of California requires a criminal record review and clearance of any individual prior to supervising or caring for children. This requirement also includes students enrolled in the college practicum classes, Child Development 22 and 23.

The criminal record review and clearance consists of a fingerprint check and Child Abuse Central Index check processed through the Department of Justice. Results of this review will either be to approve or deny an individual the necessary clearance, which is a licensing requirement to work with children.

Individuals or students applying for this clearance are responsible to pay the charges for this process.

Frequently asked questions by Child Development students:

1. When do I need to complete this criminal record clearance?

Prior to employment in any early childhood setting or school.
Prior to participating in the Child Development Practicum CD 22 or 23.

NOTE: In CD 22, the procedure for applying for this clearance will be explained by the instructor. This clearance is required for all students who are not currently working with young children.

2. How do I get this clearance?

Employers will explain the process to applicants.
The instructor for CD 22 will explain to process to students.

3. What do I do if I have a conviction on my record?

BEFORE you apply for the criminal record clearance, it is your responsibility to obtain a Criminal Record Exemption. The department does *NOT* have information on who to contact and what you must do for this clearance. Finding the appropriate resources and determining what needs to be done to obtain the Criminal Record Exemption is your responsibility.

4. Can I enroll in CD 22 if I have a conviction on my record, or a warrant for arrest or I am currently awaiting trial?

NO. You must have obtained the Criminal Record Exemption or cleared the warrant for your arrest *PRIOR* to enrolling in CD 22 or CD 23.

5. What about traffic tickets?

Unpaid traffic tickets eventually go to warrant and this will make you ineligible for the necessary criminal record clearance. You must resolve this issue *BEFORE* you begin the criminal record clearance process and/or before you enroll in CD 22 or 23.

6. What happens if I cannot get a criminal record clearance?

You will *NOT* be able to enroll in CD 22 or CD 23.

You will *NOT* be able to work in any early childhood setting, program or any school.

7. What if I have recently been fingerprinted for some other purpose, such as immigration?

You will have to be fingerprinted *AGAIN*. The criminal record clearance to work with children is sent to a separate office from other fingerprint information.

In addition, in order to work with children, you also need the Child Abuse Central Index check that is completed along with the fingerprint check for working with children.

8. Can I go to any Police station to be fingerprinted?

NO. There are specific locations in the area that have the necessary resources and equipment for the required process. In class, instructors for CD 22 will explain the process and will provide you with information needed to direct you to the correct locations.

9. Is this the only time that I will need to be fingerprinted in order to work with children?

NO. You will need to be fingerprinted again if you apply to work for any school district program. You will need to be fingerprinted again the first time that you apply for any Children's Center Permit from the State of California.

10. Can I be fingerprinted if I do not have valid identification?

NO. In order to be fingerprinted you must have valid identification.

Child Development Permit Matrix - with Alternative Qualification Options Indicated

Permit Title	Education Requirement (Option 1 for all permits)	Experience Requirement (Applies to Option 1 Only)	Alternative Qualifications (with option numbers indicated)	Authorization	Five Year Renewal
Assistant (Optional)	Option 1: 6 units of Early Childhood Education (ECE) or Child Development (CD)	None	Option 2: Accredited HERO program (including ROP)	Authorizes the holder to care for and assist in the development and instruction of children in a child care and development program under the supervision of an Associate Teacher, Teacher, Master Teacher, Site Supervisor or Program Director.	105 hours of professional growth*****
Associate Teacher	Option 1: 12 units ECE/CD including core courses**	50 days of 3+ hours per day within 2 years	Option 2: Child Development Associate (CDA) Credential.	Authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise an Assistant and an aide.	Must complete 15 additional units toward a Teacher Permit. Must meet Teacher requirements within 10 years.
Teacher	Option 1: 24 units ECE/CD including core courses** plus 16 General Education (GE) units*	175 days of 3+ hours per day within 4 years	Option 2: AA or higher in ECE/CD or related field with 3 units supervised field experience in ECE/CD setting	Authorizes the holder to provide service in the care, development and instruction of children in a child care and development program, and supervise an Associate Teacher, Assistant and an aide.	105 hours of professional growth*****
Master Teacher	Option 1: 24 units ECE/CD including core courses** plus 16 GE units* plus 6 specialization units plus 2 adult supervision units	350 days of 3+ hours per day within 4 years	Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	Authorizes the holder to provide service in the care, development and instruction of children in a child care and development program, and supervise a Teacher, Associate Teacher, Assistant and an aide. The permit also authorizes the holder to serve as a coordinator of curriculum and staff development.	105 hours of professional growth*****
Site Supervisor	Option 1: AA (or 60 units) which includes: • 24 ECE/CD units with core courses** plus 6 administration units plus 2 adult supervision units	350 days of 3+ hours per day within 4 years including at least 100 days of supervising adults	Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 3: Admin. credential *** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 4: Teaching credential**** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting	Authorizes the holder to supervise a child care and development program operating at a single site; provide service in the care, development, and instruction of children in a child care and development program; and serve as a coordinator of curriculum and staff development.	105 hours of professional growth*****
Program Director	Option 1: BA or higher (does not have to be in ECE/CD) including: • 24 ECE/CD units with core courses** plus 6 administration units plus 2 adult supervision units	One year of Site Supervisor experience	Option 2: Admin. credential *** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting; or Option 3: Teaching credential**** with 12 units of ECE/CD, plus 3 units supervised field experience in ECE/CD setting, plus 6 units administration; or Option 4: Master's Degree in ECE/CD or Child/Human Development	Authorizes the holder to supervise a child care and development program operating in a single site or multiple sites; provide service in the care, development, and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.	105 hours of professional growth*****

NOTE: All unit requirements listed above are semester units. All course work must be completed with a grade of C or better from a regionally accredited college. Spanish translation is available.

*One course in each of four general education categories, which are degree applicable: English/Language Arts; Math or Science; Social Sciences; Humanities and/or Fine Arts.

**Core courses include child/human growth & development; child/family/community or child and family relations; and programs/curriculum. You must have a minimum of three semester units or four quarter units in each of the core areas.

***Holders of the Administrative Services Credential may serve as a Site Supervisor or Program Director.

****A valid Multiple Subject or a Single Subject in Home Economics.

*****Professional growth hours must be completed under the guidance of a Professional Growth Advisor. Call (209) 572-6080 for assistance in locating an advisor.

7/10

This matrix was prepared by the Child Development Training Consortium. To obtain a permit application visit our website at www.childdevelopment.org or call (209) 572-6080.

CHILD DEVELOPMENT PERMIT WITH A SCHOOL-AGE EMPHASIS

PERMIT TITLE	SCHOOL-AGE EMPHASIS EDUCATION REQUIREMENT	EXPERIENCE REQUIREMENT	SCHOOL-AGE EMPHASIS ALTERNATIVE QUALIFICATION	AUTHORIZATION	FIVE YEAR RENEWAL
Assistant (Optional)	6 units Early Childhood Education (ECE) or Child Development (CD) 3 units of the 6 must be in School-Age	None	None	Authorizes the holder to care for and assist in the development and instruction of children in a child care and development program under the supervision of an Associate Teacher, Teacher, Master Teacher, Site Supervisor or Program Director.	105 hours of professional growth*****
Associate Teacher	12 units ECE/CD including core units** 6 units of the 12 must be in School-Age	50 days of 3+ hours per day within 2 years	None	Authorizes the holder to provide service in the care, development, and instruction of children in a child care and development program, and supervise an Assistant and an aide.	Must complete 15 additional units toward a Teacher Permit. Must meet Teacher requirements within 10 years.
Teacher	24 units ECE/CD including core units** <u>plus</u> 16 General Education (GE) units* 12 units of the 24 must be in School-Age	175 days of 3+ hours per day within 4 years	Option 2: AA or higher in Early Childhood Education (ECE) with 3 semester units of supervised field experience in a school-age (SA) setting <u>or</u> AA or higher in SA education with 3 semester units of supervised field experience in ECE .	Authorizes the holder to provide service in the care, development and instruction of children in a child care and development program, and supervise an Associate Teacher, Assistant and an aide.	105 hours of professional growth*****
Master Teacher	24 units ECE/CD including core units** <u>plus</u> 16 General Education (GE) units* <u>plus</u> 6 specialization units <u>plus</u> 2 adult supervision units 12 units of the 24 must be in School-Age	350 days of 3+ hours per day within 4 years	Option 2: BA or higher with 12 units of ECE or SA, <u>plus</u> 3 units of supervised field experience in ECE or SA setting. Of the 12 units, 6 units must be in ECE and the other 6 units must be SA	Authorizes the holder to provide service in the care, development and instruction of children in a child care and development program, and supervise a Teacher, Associate Teacher, Assistant and an aide. The permit also authorizes the holder to serve as a coordinator of curriculum and staff development.	105 hours of professional growth*****
Site Supervisor	AA (or 60 units) including: • 24 ECE/CD units with core courses** <u>plus</u> 6 administration units <u>plus</u> 2 adult supervision units 12 units of the 24 must be in School-Age	350 days of 3+ hours per day within 4 years, including at least 100 days of supervising adults	Option 2: BA or higher (does not have to be in ECE/CD) with 12 units of ECE/CD, <u>plus</u> 3 units supervised field experience in ECE/CD setting; <u>or</u> Option 3: Admin. credential *** with 12 units of ECE/CD, <u>plus</u> 3 units supervised field experience in ECE/CD setting; <u>or</u> Option 4: Teaching credential**** with 12 units of ECE/CD, <u>plus</u> 3 units supervised field experience in ECE/CD setting Of the 12 units, 6 units must be in ECE and the other 6 units must be SA	Authorizes the holder to supervise a child care and development program operating at a single site; provide service in the care, development, and instruction of children in a child care and development program; and serve as a coordinator of curriculum and staff development.	105 hours of professional growth*****
Program Director	BA or higher including: • 24 ECE/CD units with core courses** <u>plus</u> 6 administration units <u>plus</u> 2 adult supervision units 12 units of the 24 must be in School-Age	One year of site supervisor experience.	Option 2: Admin. credential *** with 12 units of ECE/CD, <u>plus</u> 3 units supervised field experience in ECE/CD setting; <u>or</u> Option 3: Teaching credential**** with 12 units of ECE/CD, <u>plus</u> 3 units supervised field experience in ECE/CD setting, <u>plus</u> 6 units administration; <u>or</u> Option 4: Master's Degree in ECE/CD or Child/Human Development Of the 12 units, 6 units must be in ECE and the other 6 units must be SA	Authorizes the holder to supervise a child care and development program operating in a single site or multiple sites; provide service in the care, development, and instruction of children in a child care and development program; and serve as coordinator of curriculum and staff development.	105 hours of professional growth*****

NOTE: All unit requirements listed above are semester units. All course work must be completed with a grade of C or better from a regionally accredited college. Spanish translation is available.

*One course in each of four general education categories, which are degree applicable: English/Language Arts; Math or Science; Social Sciences: Humanities and/or Fine Arts.

**Core courses include child/human growth & development; child/family/community or child family relations; and programs/curriculum. You must have a minimum of three semester units or four quarter units in the core areas.

***Holders of the Administrative Services Credential may serve as a Site Supervisor or Program Director.

****A valid Multiple Subject or a Single Subject in Home Economics.

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