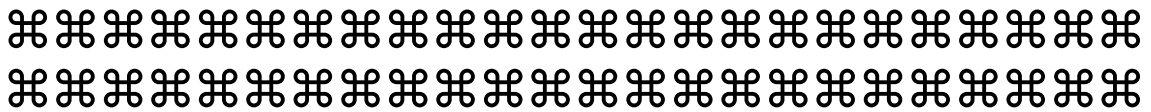


2007-08

# Child Development Programs



Dear Student,

Welcome to the Los Angeles Valley College Child Development Department. This pamphlet has been designed to help guide you in making choices regarding academic and employment opportunities.

The Child Development Department offers a great variety of options; these cover the student who chooses to complete only 12 units to meet minimum requirements to the student who plans to transfer to a four-year college or university.

Use the enclosed information to help make decisions regarding both your educational and career paths. Should you need additional clarification or information, you can meet with a full-time Child Development faculty member. We look forward to assisting you.

Another extensive resource is the Child Development Department web site. At this site, you will find information on degrees and certificates, faculty, workshops and conferences, professional, educational and community resources, and more. To access the web site, go to the LAVC home page at [www.lavc.edu](http://www.lavc.edu), click on "Quick Links" and scroll down to "Child Development".

May your educational experience here at Valley College be both meaningful and rewarding.

Sincerely,

Lauren Okayama, M.A.  
Child Development Department Chair  
818/947-2407    [okayamlf@lavc.edu](mailto:okayamlf@lavc.edu)

DO YOU HAVE THE QUALITIES THAT WILL HELP  
YOU BECOME A HIGH QUALITY CHILD CARE  
TEACHER OR PROVIDER?

Working with young children can be extremely rewarding and satisfying work, it can be the most valuable and important job a person can do. Caring for children can also be very challenging. It is important to have some knowledge about working with young children before you invest time and money into becoming an early childhood educator. It is also important to consider why you want to teach and if you have the qualities and skills you will need in order to provide high quality care for children.

Before you embark on a journey into early childhood education ask yourself these questions:

- ✓ Do I like to be around groups of young children?
- ✓ Am I a patient and tolerant person?
- ✓ Am I creative?
- ✓ Am I able to set limits for children?
- ✓ Am I interested in and willing to learn about cultural and linguistic differences?
- ✓ Am I willing and able to be open to people's beliefs and customs even when they are different from my own?
- ✓ Do I have good communication skills with adults and children?
- ✓ Am I a good decision-maker and can I make a decision quickly if necessary?
- ✓ Am I a good team player?
- ✓ Am I willing to invest time to take classes, participate in professional groups, and continue throughout my career to learn about children's needs and development?
- ✓ Do I have the support system to assist me if I accept a job paying a low wage with the possibility of little or no benefits?
- ✓ Am I willing to be a spokesperson for children, their families, myself and my profession?
- ✓ Do I have the physical stamina and health to care for young children?

Successful early childhood teachers and providers tend to have the following qualities:

- Delight in and are curious about children's development
- Value children's play
- Expect continuous change and challenge
- Are willing to take risks and make mistakes
- Provide time for regular reflection and self-examination
- Seek collaboration and peer support
- Are a watchdog and a whistleblower

*Do you feel you have a will be able to develop these dispositions over time?*

Child care providers who enter the field because of a professional interest in the field and are committed to caring for children, seek out opportunities to learn more about child care and education, and seek out the company of other providers to learn from them about higher quality, warmer, more attentive care, which is associated with better growth and development in children.

### CERTIFICATE PROGRAMS

The Child Development Department offers several certificates that will provide students with course work that prepares them to work in various capacities in the field of early childhood education. These certificates verify to potential employers that the

student has completed the classes that meet state requirements for preschool teachers. Certificates A, B, C,D, E and F meet the State of California requirements for employers working in private preschools and centers. Students must complete all courses with a grade of “C” or better. Refer to each specific certificate for experience requirements.

**ASSOCIATE TEACHER, Private Preschool (Certificate A)**

This certificate meets the educational requirements for a Preschool Teacher as defined in TITLE 22. This certificate prepares the student to teach preschool in the private sector.

**DIRECTOR, Private Preschool (Certificate B)**

This certificate provides the student with the unit requirements needed to direct a preschool in the private sector as defined in TITLE 22.

**SCHOOL-AGE PROGRAMS, Private Program Teacher or Aide (Certificate C)**

This certificate prepares the student to work in programs that provide out-of-school (or day care) to school-aged children. These can be before and after school or full-day programs.

**INFANT AND TODDLER CARE, Private Program Teacher (Certificate D)**

This certificate prepares the student to work in a childcare program that provides infant and/or toddler care as defined in TITLE 22.

**ASSOCIATE TEACHER, Preschool, LITERACY EMPHASIS (Certificate E)**

This certificate meets the educational requirements for a Preschool Teacher as defined in TITLE 22. This certificate prepares the student to teach preschool in the private sector.

**ASSOCIATE TEACHER, Preschool, SPECIAL EDUCATION EMPHASIS (Certificate F)**

This certificate meets the educational requirements for a Preschool Teacher as defined in TITLE 22. This certificate prepares the student to teach preschool in the private sector.

**CHILD DEVELOPMENT OCCUPATIONAL CERTIFICATE, Public Preschool Teacher**

With additional General Education units and required experience, this certificate meets the requirements for the Child Development Teacher Permit as defined under TITLE 5. For additional information, refer to the Child Development Permit requirements.

**APPLYING FOR A CERTIFICATE**

Certificate applications may be obtained from the Child Development department office located in MS 112 or in the Office of Academic Affairs located in Administration, room 101. Students applying for a certificate must return the completed application to the Office of Academic Affairs. For courses not completed at Los Angeles Valley College a complete set of official transcripts must accompany the application. Certificates will be mailed to the student’s address listed on the application form.

Certificates are awarded for the completion of the specific units as listed on each certificate. You can receive certificates and then complete additional requirements for employment that can include experience working with young children.

**ASSOCIATE TEACHER, PRIVATE PRESCHOOL  
CERTIFICATE A**

**REQUIRED COURSES:**

|           |  | <u>Units:</u> |
|-----------|--|---------------|
| CD 1      | Child Growth and Development               | 3             |
| CD 3 or 4 | Creative Experiences for Children, I or II | 3             |

|  |  |                 |
|--|--|-----------------|
| CD 11                                      | Home, School and Community Relations             | <u>3</u>        |
|  |  | <b>9</b>        |
| <i>Plus one course from the following:</i> |  |                 |
| CD 2                                       | Early Childhood Principles and Practices         | 3               |
| CD 10                                      | Child health                                     | 3               |
| CD 35                                      | Fostering Literacy Development in Young Children | 3               |
| CD 42                                      | The Child in a Diverse Society                   | 3               |
| CD 48                                      | Positive Guidance in Early Childhood Settings    | <u>3</u>        |
|  | <b>Total</b>                                     | <b>12 units</b> |

Completion of 12 units meets the State Department of Social Services minimum requirements for Child Care Center Associate Teacher in private, for profit and non-profit centers as defined in Title 22.

All courses must be completed with a grade of “C” or better.

The completion of this certificate meets the educational requirements for a Preschool Teacher as defined in Title 22.

The satisfactory completion of at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, under the supervision of a person who would qualify as a teacher or director meets the experience requirements as outlined in Title 22.

Meeting both the educational and experience requirements will make the student eligible to teach in a private preschool as defined in Title 22.

**DIRECTOR, PRIVATE PRESCHOOL  
CERTIFICATE B**

|                          |  |               |
|--------------------------|--|---------------|
| <b>REQUIRED COURSES:</b> |  | <u>Units:</u> |
| CD 1                     | Child Growth and Development               | 3             |
| CD 3 or 4                | Creative Experiences for Children, I or II | 3             |

|  |   |                 |
|--|---|-----------------|
| CD 11                                      | Home, School and Community Relations                          | 3               |
| CD 38 *                                    | Administration and Supervision of Early Childhood Programs I  | <u>3</u>        |
|  |   | <b>12</b>       |
| <i>Plus one course from the following:</i> |   |                 |
| CD 2                                       | Early Childhood Principles and Practices                      | 3               |
| CD 10                                      | Child Health  |                 |
| CD 34 *                                    | Observation and Assessment of Children                        | 3               |
| CD 35                                      | Fostering Literacy Development in Young Children              | 3               |
| CD 39*                                     | Administration and Supervision of Early Childhood Programs II | 3               |
| CD 42                                      | The Child in a Diverse Society                                | 3               |
| CD 44*                                     | Programs for Children with Special Needs, I                   | 3               |
| CD 45*                                     | Programs for Children with Special Needs, II                  | 3               |
| CD 48                                      | Positive Guidance in Early Childhood Settings                 | <u>3</u>        |
|  | <b>Total</b>  | <b>15 units</b> |

*\*This course has a prerequisite.*

Completion of 15 units meets the State Department of Social Services minimum requirements for Child Care Center Director in private, for profit and non-profit centers as defined in Title 22.

All courses must be completed with a grade of "C" or better.

The completion of this certificate meets the educational requirements for a Preschool Director as defined in Title 22.

The satisfactory completion of a least four years of teaching experience in a licensed day care center or comparable group child care program will meet the experience requirements as outlined in Title 22.

Meeting both the educational and experience requirements will make the student eligible to direct a private preschool as defined in Title 22.

**SCHOOL-AGE PROGRAMS, PRIVATE PROGRAMS**  
**TEACHER OR AIDE**  
**CERTIFICATE C**

|                         |                              |              |
|-------------------------|------------------------------|--------------|
| <i>REQUIRED COURSES</i> |                              | <u>Units</u> |
| CD 1                    | Child Growth and Development | 3            |

|   |   |                        |
|---|---|------------------------|
| CD 3 or 4   | Creative Experiences for Children, I or II        | 3                      |
| CD 11   | Home, School and Community Relations              | 3                      |
| CD 46   | School Age Programs I                             | (3)                    |
|   | OR  |                        |
| CD 47   | School Age Programs II                            | (3)                    |
|   |   | <u>12</u>              |
| <i>Plus one or two courses (minimum of 3 units) from the following:</i> |   |                        |
| CD 2  | Early Childhood Principles and Practices          | 3                      |
| CD 10   | Child Health                                      | 3                      |
| CD 35   | Fostering Literacy Development in Young Children  | 3                      |
| CD 36   | Literature for Early Childhood                    | 1                      |
| CD 37   | School Age Literature                             | 2                      |
| CD 42   | The Child in a Diverse Society                    | 3                      |
| CD 44*  | Programs for Children with Special Needs, I       | 3                      |
| CD 45*  | Programs for Children with Special Needs, II      | 3                      |
| CD 46 or 47   | School Age Programs I or II                       | 3                      |
|   | <i>(Whichever course not already taken above)</i> |                        |
|   | <b>Total</b>                                      | <u><b>15 units</b></u> |

*\*This course has a prerequisite.*

Completion of 15 units meets the State Department of Social Services minimum requirements for Child Care Center School Age Programs Teacher in private, for profit and non-profit centers as defined in Title 22.

All courses must be completed with a grade of "C" or better.

The completion of this certificate meets or exceeds the educational requirements for a School Age Programs Teacher providing day care for school age children in an out-of-school (before and after school or full-day) program as defined in Title 22.

The Satisfactory completion of at least three hours per day for a minimum of 50 days in a six-month period as a paid or volunteer staff member, under the supervision of a person who would qualify as a teacher or director meets the experience requirements as outlined in Title 22.

Meeting both the educational and experience requirements will make the student eligible to teach in an out-of-school day care program.

**INFANT AND TODDLER CARE, PRIVATE PROGRAM TEACHER  
CERTIFICATE D**

| <i>REQUIRED COURSES</i> |  | <u>Units</u> |
|-------------------------|--|--------------|
| CD 1                    | Child Growth and Development               | 3            |
| CD 3 or 4               | Creative Experiences for Children, I or II | 3            |

|  |  |                 |
|--|--|-----------------|
| CD 11                                      | Home, School and Community Relations             | 3               |
| CD 30 *                                    | Infant and Toddler Studies I                     | (3)             |
|  | OR   |                 |
| CD 31*                                     | Infant and Toddler Studies II                    | <u>(3)</u>      |
|  |  | <b>12</b>       |
| <i>Plus one course from the following:</i> |  |                 |
| CD 2                                       | Early Childhood Principles and Practices         | 3               |
| CD 10                                      | Child Health                                     | 3               |
| CD 30* or 31*                              | Infant and Toddler Studies, I or II              | 3               |
|  | <i>(Whichever not already taken above)</i>       |                 |
| CD 34*                                     | Observation and Assessment of Children           | 3               |
| CD 35                                      | Fostering Literacy Development in Young Children | 3               |
| CD 42                                      | The Child in a Diverse Society                   | 3               |
| CD 44*                                     | Programs for Children with Special Needs, I      | 3               |
| CD 45 *                                    | Programs for Children with Special Needs, II     | 3               |
| CD 48                                      | Positive Guidance in Early Childhood Settings    | <u>3</u>        |
|  | <b>Total</b>                                     | <b>15 units</b> |

*\*This course has a prerequisite.*

Completion of 15 units meets the State Department of Social Services minimum requirements for Infant Care Teacher in private, for profit and non-profit centers as defined in Title 22.

All courses must be completed with a grade of "C" or better.

The completion of this Certificate meets or exceeds the educational requirements for an Infant Care Teacher as outlined in Title 22.

The satisfactory completion of at least three hours per day for a minimum of 50 days in a six-month period as a paid or volunteer staff member, under the supervision of a person who would qualify as a teacher or director meets the experience requirements as outlined in Title 22.

Meeting both the educational and experience requirements will make the student eligible to teach infants and toddlers in a private school.

**ASSOCIATE TEACHER, PRIVATE PRESCHOOL,  
LITERACY EMPHASIS  
CERTIFICATE E**

|                          |                              |               |
|--------------------------|------------------------------|---------------|
| <b>REQUIRED COURSES:</b> |                              | <u>Units:</u> |
| CD 1                     | Child Growth and Development | 3             |

|   |  |                 |
|---|--|-----------------|
| CD 4  | Creative Experiences for Children, II            | 3               |
| CD 11                                       | Home, School and Community Relations             | <u>3</u>        |
|   |  | <b>9</b>        |
| <i>Plus three units from the following:</i> |  |                 |
| CD 35                                       | Fostering Literacy Development in Young Children | 3               |
| CD 36                                       | Literature for Early Childhood                   | 1               |
| CD 37                                       | School Age Literature                            | <u>2</u>        |
|   | <b>Total</b>                                     | <b>12 units</b> |

Completion of 12 units meets the State Department of Social Services minimum requirements for Child Care Center Associate Teacher in private, for profit and non-profit centers as defined in Title 22.

All courses must be completed with a grade of “C” or better.

The completion of this certificate meets the educational requirements for a Preschool Teacher as defined in Title 22.

The satisfactory completion of at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, under the supervision of a person who would qualify as a teacher or director meets the experience requirements as outlined in Title 22.

Meeting both the educational and experience requirements will make the student eligible to teach in a private preschool as defined in Title 22.

**ASSOCIATE TEACHER, PRIVATE PRESCHOOL,**  
**SPECIAL EDUCATION EMPHASIS**  
**CERTIFICATE F**

|           |  |   |
|-----------|--|---|
| CD 1      | Child Growth and Development               | 3 |
| CD 3 or 4 | Creative Experiences for Children, I or II | 3 |

|  |  |                 |
|--|--|-----------------|
| CD 11                                      | Home, School and Community Relations         | <u>3</u>        |
|  |  | <b>9</b>        |
| <i>Plus one course from the following:</i> |  |                 |
| CD 44 *                                    | Programs for Children with Special Needs, I  | 3               |
| CD 45 *                                    | Programs for Children with Special Needs, II | <u>3</u>        |
|  | <b>Total</b>                                 | <b>12 units</b> |

*\*This course has a prerequisite.*

Completion of 12 units meets the State Department of Social Services minimum requirements for Child Care Center Associate Teacher in private, for profit and non-profit centers as defined in Title 22.

All courses must be completed with a grade of "C" or better.

The completion of this certificate meets the educational requirements for a Preschool Teacher as defined in Title 22.

The satisfactory completion of at least three hours per day for a minimum of 50 days within a six-month period as a paid or volunteer staff member, under the supervision of a person who would qualify as a teacher or director meets the experience requirements as outlined in Title 22.

Meeting both the educational and experience requirements will make the student eligible to teach in a private preschool as defined in Title 22.

**CHILD DEVELOPMENT OCUPATIONAL CERTIFICATE,  
TEACHER (PRESCHOOL)**

| <i>REQUIRED COURSES</i> |  | <u>Units</u> |
|-------------------------|--|--------------|
| CD 1                    | Child Growth and Development               | 3            |
| CD 3 or 4               | Creative Experiences for Children, I or II | 3            |

|          |                                      |            |
|----------|--------------------------------------|------------|
| CD 11    | Home, School and Community Relations | 3          |
| CD 22 *  | Practicum in Child Development I     | (4)        |
|          | AND                                  |            |
| CD 23    | Practicum in Child Development II    | (4)        |
| Engl 28  | Intermediate Reading or Composition  | (3)        |
|          | OR                                   |            |
| Engl 101 | College Reading and Composition      | <u>(3)</u> |
|          |                                      | <b>20</b>  |

*Plus a minimum of 7 additional units chosen from the following courses to complete a total of 24 units in Child Development:*

*CD 2, CD 3 or 4 (whichever not already taken above), CD 10, CD 30\*, CD 31\*, CD 34, CD 35, CD 36, CD 37, CD 38\*, CD 39\*, CD 42, CD 44\*, CD 45\*, CD 46, CD 47, CD 48*

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**Total 27 units**

*\*This course has a prerequisite.*

With additional G.E. units and required experience, the student will be eligible for the Child Development Teacher Permit as defined under Title 5. Meeting these requirements and obtaining the Permit will enable the student to teach in federal and state preschool programs.

All courses must be completed with a grade of "C" or better.

For additional information, refer to the Child Development Permit requirements.

### ASSOCIATE DEGREES

Students planning to receive an Associate in Arts Degree in Child Development should refer to the current Los Angeles Valley College Catalog or the Child Development Department web site for specific requirements. The college offers two graduation plans. Plan A is recommended for students planning to transfer to a four-year college or university. Under this graduation

plan, the student will select one of five major options. Plan B is designed for non-transfer students.

### **COUNSELING**

Requirements for transferring to a four-year college or university vary depending on the college of your choice. It is strongly recommended that you refer to the specific requirements of the college where you plan to receive your Bachelor's degree. To review specific transfer and course requirements schedule an appointment with a counselor from the Los Angeles Valley College Counseling Department.

### **EMPLOYMENT OPPORTUNITIES IN CHILD DEVELOPMENT**

There are a variety of job opportunities in the field of child development/early childhood education. Teaching and other opportunities are available both part-time and full-time. With the completion of college course work in Child Development and/or an A.A. degree, some career options are:

- \* Early Childhood, Head Start or Preschool Teacher
- \* Early Childhood or Preschool Director
- \* Assistant Teacher or Aide
- \* Infant or Toddler Teacher
- \* School Age (Out-of-School) Program Teacher or Aide
- \* Family Child Care Provider
- \* Recreation/Playground Leader
- \* Special Education Aide
- \* Resource and Referral Specialist
- \* Family Social Services Specialist
- \* Disabilities Specialist

Job requirements can vary. See a full-time Child Development faculty member for more specific information.

### **CHILD DEVELOPMENT JOB BOARDS**

The Child Development Department maintains a current listing of job opportunities. Check the *JOB BOARDS* located in MS 114, MS 110, MS Hallway, B-80 or 81 for job announcements in a preschool and other opportunities. Local schools, centers and agencies regularly contact the Child Development Department seeking qualified employees throughout the semester.

### **CHILD DEVELOPMENT PERMIT**

A Child Development Teacher Permit is a requirement to teach in state and federally funded early childhood education programs, such as Head Start and Children's Centers. The permit must be obtained directly from the State of California Commission on Teacher Credentialing.

To apply for a Permit, request application information from the Child Development Training Consortium at [www.childdevelopment.org](http://www.childdevelopment.org) or

209/572-6080. There is a link to the Child Development Training Consortium from the LAVC Child Development department home page.

CHILD DEVELOPMENT TEACHER PERMIT REQUIREMENTS  
(Refer to Permit Matrix)

OPTION 1:

- ✓ Completion of 24 semester units of course work in Early Childhood Education/Child Development, including core courses:
  - Child/Human Growth and Development (CD 1)
  - Child/Family/Community or Child and Family Relations (CD 11)
  - Programs/Curriculum (CD 3 or CD 4)
- ✓ Completion of 16 semester units in General Education, including one course in each of four G.E. categories:
  - English/Language Arts
  - Social Sciences
  - Math or Science
  - Humanities and/or Fine Arts
- ✓ Completion of 175 days of experience in an instructional capacity (paid or volunteer) in a child care and development program, working at least three (3) hours per day, within the last four (4) years.

Note: Either of the following may be used to partially meet the 24 semester units requirement:

- A supervised fieldwork course (2 or 3 semester units), including both field and course work components, may be used toward the required 24 ECE/CD semester units, OR the same fieldwork course may be used to partially meet the experience requirement (cannot be used for both).
- OR
- Successful completion of the Child Development Associate (CDA) Credential, which may be used for 9 semester units of credit toward the required 24 semester units. (For information about the CDA Credential contact the Council for Early Childhood Professional Recognition at 800/424-4310.)

OPTION 2:

Completion of an A.A. or higher degree in ECE or related field, with 3 semester units in supervised field experience in an ECE setting.

OPTION 3:

Completion of equivalent training approved by the California Commission on Teacher Credentialing (CCTC). Equivalent training may include traditional course work taken through a regionally accredited institution of higher education and Commission-approved non-college based training.

CDTC BENEFITS FOR STUDENTS

The Child Development Training Consortium (CDTC) is a statewide program funded by the California Department of Education, Child Development Division (CDE/CDD) with Federal Block Grant Child Care and Development Quality Improvement Funds. The Yosemite Community College District administers the program. The program was created in 1982 to address the critical shortage of qualified childcare workers in the state of California. The

demand for qualified workers continues to grow. The program also supports the professional growth and development of those already working in the field.

CDTC program services provided to eligible participants are:

COMMUNITY COLLEGE REIMBURSEMENT PROGRAM:

✓ Eligible LAVC Child Development students can apply each semester for

tuition reimbursement for college fees. The general eligibility requirements are

- 1) seeking a new or maintaining a currently held Child Development Permit, AND
- 2) at time of enrollment, must be employed by a child care/development program including licensed family child care homes. Center-based programs must be licensed or eligible for an exception. Programs include:

|   |                                   |
|---|-----------------------------------|
| <i>Child Care Center, Public or Private</i>                       | <i>School Age Child Care</i>      |
| <i>Preschool Center</i>   | <i>Infant and Toddler Program</i> |
| <i>Head Start</i>   | <i>Children's Center</i>          |
| <i>Family Day Care</i>  | <i>Elementary T.A. (KG)</i>       |
| <i>S.R.L.D.P. (School Readiness Language Development Program)</i> |                                   |

- 3) PROCEDURE:

- ✓ Obtain an application (Participant Profile form) from your CD class or CD office, MS 112
- ✓ Complete form and submit before stated deadline
- ✓ Reimbursement will be paid by check sent to each student after the end of each semester for units completed with a grade of "C" or better

CHILD DEVELOPMENT PERMIT STIPENDS:

- ✓ The CDTC will pay the application processing fees, including fingerprinting, for several categories of Child Development Permits. Check with the College Coordinator or the CDTC for specifics.
- Application packet information is available in the CD office MS 112, or by calling the CDTC office, 209/572-6080.

*All program services are provided on a first-come, first-served basis. Funds are limited.*

**For further information, contact the LAVC CDTC Coordinator:  
Madlen Aslanian, 818/947-2600 x. 8272**

PROFESSIONAL ORGANIZATIONS

**National Association for the Education of Young  
Children**

**(NAEYC) /**

**California Association for the Education of Young  
Children**

**(CAEYC) / and**

**Southern California Association for the Education of  
Young**

**Children (SCAEYC) or  
Southern California Valley Association for the  
Education of  
Young Children (SCVAEYC)**

Membership in this association offers a number of valuable services and many opportunities for early childhood educators to come together and exchange ideas and to continue their professional development. The association sponsors workshops and conferences (local, statewide and national), other training opportunities, educational awards and grants and much more.

Membership in CAEYC/SCAEYC also includes membership with the National AIEYC. As a member you become part of the nation's largest membership organization of early childhood professionals and others dedicated to improving the quality of services for young children and their families. NAEYC's nearly 102,000 members believe in the importance of the early years—birth through eight—the critical years of development.

To become a member or if you would like more information, please contact Deborah Wolf, Membership Chair, SCVAEYC at [nurtury@sbcglobal.net](mailto:nurtury@sbcglobal.net) or 818/990-8352.

**Calendar of Events, 2007-08**

- ◆ **OCTOBER 11, 2007**  
**SCVAEYC "Fall Into Fun"**  
**NORTHRIDGE, CA**
- ◆ **NOVEMBER 7-10, 2007**  
**NAEYC ANNUAL CONFERENCE**  
**CHICAGO, IL**
- ◆ **MARCH 8, 2008**  
**SCVAEYC Tour of Schools**  
**SAN FERNANDO VALLEY, CA**
- ◆ **APRIL 3-5, 2008**  
**CAEYC ANNUAL CONFERENCE AND LEADERSHIP DAY**  
**LONG BEACH, CA**

For a complete listing of conferences, both local and nationwide, refer to the National Network for Child Care web site, [www.nncc.org/conf.html](http://www.nncc.org/conf.html)

**CRIMINAL RECORD CLEARANCE**

*(Refer to State of California Title 22 Licensing Requirements, Article 3, Section 80019)*

In order to insure the safety and well being of young children, the state of California requires a criminal record review and clearance of any individual prior to

supervising or caring for children. This requirement also includes students enrolled in the college practicum classes, Child Development 22 and 23.

The criminal record review and clearance consists of a fingerprint check and Child Abuse Central Index check processed through the Department of Justice. Results of this review will either be to approve or deny an individual the necessary clearance which is a licensing requirement to work with children.

Individuals or students applying for this clearance are responsible to pay the charges for this process.

### ***Frequently asked questions by Child Development students:***

1. When do I need to complete this criminal record clearance?

- Prior to employment in any early childhood setting or school.
- Prior to participating in the Child Development Practicum CD22 or 23.

*NOTE:* In Child Development22, the procedure for applying for this clearance will be explained by the instructor. This clearance is required for all students who are not currently working with young children.

2. How do I get this clearance?

- Employers will explain the process to applicants.
- The instructor for CD22 will explain to process to students.

3. What do I do if I have a conviction on my record?

• *BEFORE* you apply for the criminal record clearance, it is your responsibility to obtain a Criminal Record Exemption. The department does *NOT* have information on who to contact and what you must do for this clearance. Finding the appropriate resources and determining what needs to be done to obtain the Criminal Record Exemption is your responsibility.

4. Can I enroll in CD22 if I have a conviction on my record, or a warrant for arrest or I am currently awaiting trial?

• **NO**. You must have obtained the Criminal Record Exemption or cleared the warrant for your arrest *PRIOR* to enrolling in CD22 or CD23.

4. What about traffic tickets?

• Unpaid traffic tickets eventually go to warrant and this will make you ineligible for the necessary criminal record clearance. You must resolve this issue *BEFORE* you begin the criminal record clearance process and/or before you enroll in CD22 or 23.

5. What happens if I cannot get a criminal record clearance?

• You will *NOT* be able to enroll in CD22 or CD23.  
• You will *NOT* be able to work in any early childhood setting, program or any school.

6. What if I have recently been fingerprinted for some other purpose, such as immigration?

- You will have to be fingerprinted *AGAIN*. The criminal record clearance to work with children is sent to a separate office from other fingerprint information.

- In addition, in order to work with children, you also need the Child Abuse Central Index check that is completed along with the fingerprint check for working with children.

7. Can I go to any Police station to be fingerprinted?

- **NO**. There are any specific locations in the area that have the necessary resources and equipment for the required process.

- In class, instructors for CD22 will explain the process and will provide you with information needed to direct you to the correct locations.

8. Is this the only time that I will need to be fingerprinted in order to work with children?

- **NO**. You will need to be fingerprinted again if you apply to work for any school district program. You will need to be fingerprinted again the first time that you apply for any Children's Center Permit from the State of California.

9. Can I be fingerprinted if I do not have valid identification?

- **NO**. In order to be fingerprinted you must have valid identification.

