

## Executive Summary

**Q:**  
A brief recap or highlights of the entire program review document. (500 words or less)

- Highlight major strengths and weakness.
- Highlight areas for improvement over the next 3-6 years.

### Response:

Much has changed over time for the Library, dating back to the College's establishment in 1949. With increased reliance on digital technology and online resources, the Library's role has expanded beyond being information steward and provider. While maintaining access to book, periodical, and other collections remains a crucial function of the Library, we are focusing new attention on the Library's role in teaching students and faculty how to become engaged, intelligent, and self-sufficient contributors to today's information economy by effectively finding, evaluating, and using information.

Years of staffing reductions have been a major hurdle to the Library's growth. While our potential capacity has been bolstered by the recent hiring of two full-time faculty librarians (replacing recent retirements, returning us to baseline levels), progress is substantially hampered by the continued lack of funding for adjunct librarians to sustain coverage of front-line public services; while full-time faculty librarians also participate in library administration and service coordination, collaboration with teaching faculty, campus governance, assessment, grant-seeking, and development of innovative new programs and services. Mid-2015 also saw the departure of both A-shift Circulation Desk library technicians, whose duties are currently covered through temporary staff adjustments (pending hiring to achieve a more sustainable solution).

Despite these challenges, the Library has made significant progress in the past year. In September 2015, we reinstated weekend and evening hours for the first time since 2012. Major technology updates include redesigning our website and implementing OneSearch (a more unified search experience), LibGuides (online research guides), QuestionPoint (24/7 chat reference), and a study room booking system. In 2014-15, in addition to new article databases (JSTOR, LA Times Historical, CINAHL Plus, Communication & Mass Media Complete, National Geographic), we acquired e-book databases (EBSCO eBooks and Safari Books Online); we also acquired streaming media databases (Alexander Street Press Academic Video Online and Music Online), but cancelled them (and part of JSTOR) in 2015-16 due to lack of funds. Through all this, library usage continues to grow.

To reach our potential in supporting student success, the Library requires the following:

- Increased funding for adjunct librarians
- Dedicated IT support (for which we've requested hiring two computer lab assistants) for 139 computers (our open lab, LARC 100, and LARC 106)
- Dedicated access to LARC 100 for Library Science classes and library instruction sessions
- Sustainable funding for books and print periodicals
- A funding commitment sufficient to maintain current database and periodical subscriptions, allowing for inflation
- A permanent custodian (basic cleaning twice daily, vacuuming once weekly).

In terms of budget process, we need greater transparency and a budget based on sustaining (and if possible, enhancing) current services. To meet the constraints imposed by our book and database vendors, and to process new collections in time for each semester, we need budget allocations at the beginning of fiscal year, preceded by meetings between the Library department chair and chief budget officer.

## Participants

**Q:** Please indicate the individuals that participated in the completion of this program review.

### Response:

## Validation & Feedback

### Validation Comments for Program

**Q:**

### Response:

\*Reviewed. KD

### Comments for Review Committees

**Q:**

Response: