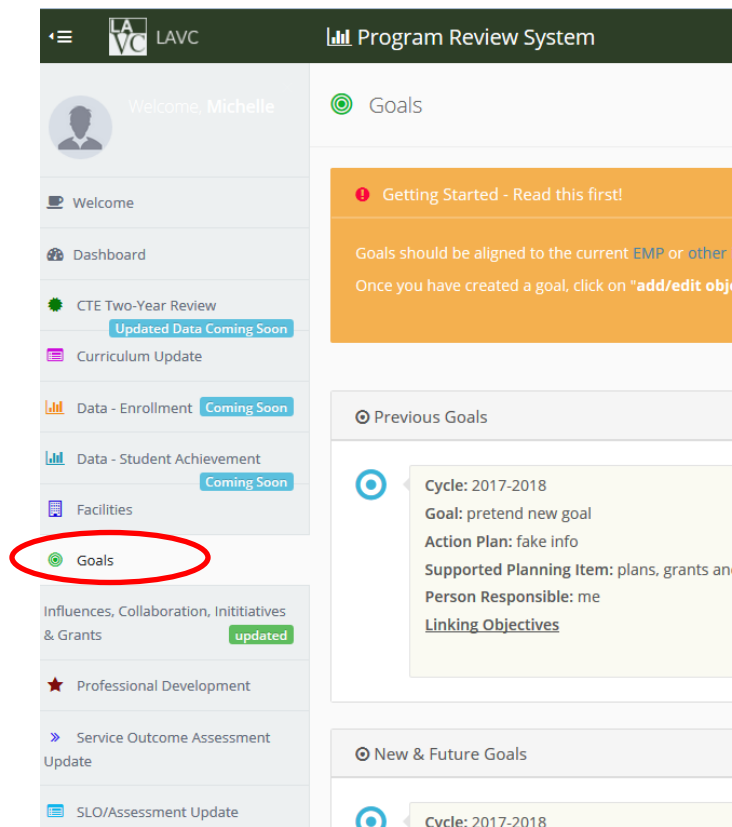
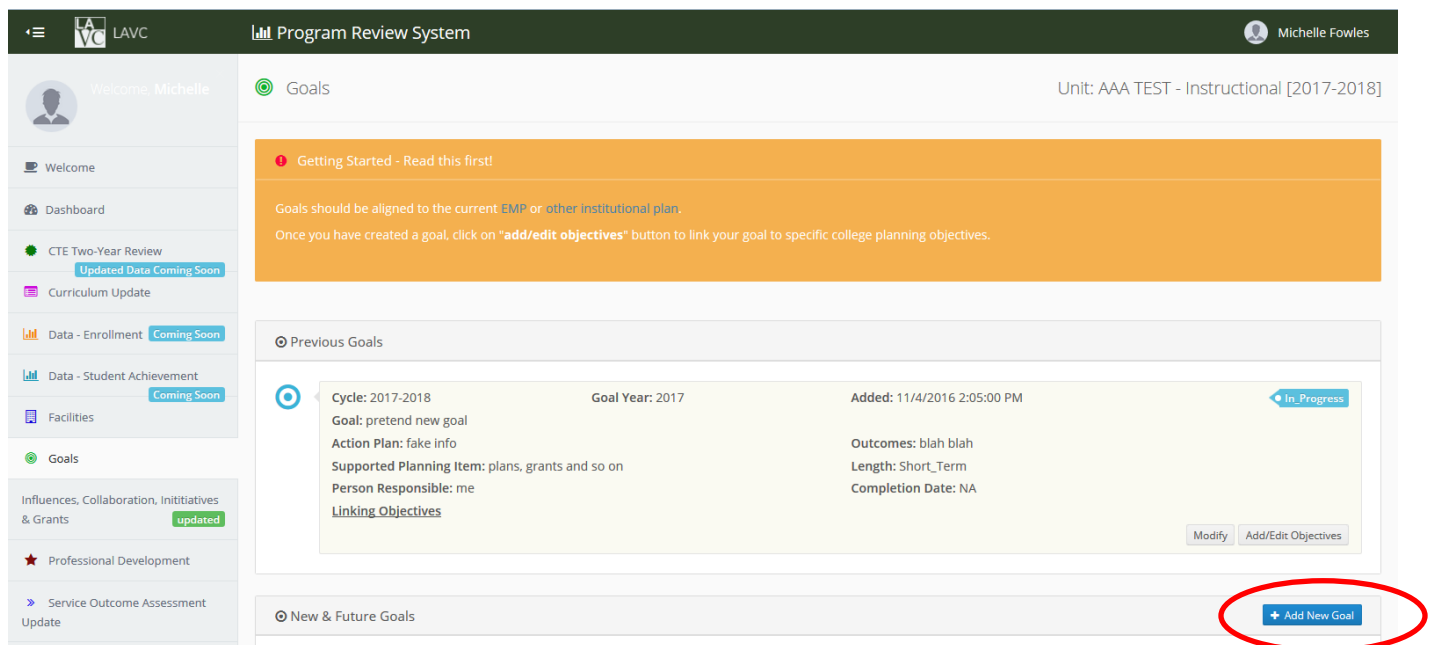


LINKING GOALS IN PROGRAM REVIEW TO INSTITUTIONAL PLANS

Click on the Goals Module within your program review area.



Click on the blue “Add New Goal” or the “Modify” button to create a new goal or update existing goal information.



The “Add/Edit Goal” window will appear.

- Enter or update the Goal, related Action Plan/Activities, the Measurable Outcomes associated with the goal.
- Specify planning items supported by the goal. These are more general or external planning items that guide our work such as grant objectives, district/ external initiatives, state requirements, compliance.
- Specify the Expected Completion Date.
- Specify the goal Length – Short-term (1-2 years), Long-Term (3-6 years)
- Specify the Person Responsible (Lead/Coordinator for the goal)
- Indicate the goals status (In Progress, Fulfilled, Discontinued)

Add/Edit Goal

Goal

Action Plan / Activities

Measurable Outcomes

Specify the planning item supported by this goal: e.g. EMP objectives, Technology Plan, Grant objective/requirement, Compliance..

Expected Completion Date

Goal Length Short_Term

Goal Year YYYY

Person Responsible

Status In_Progress

Once the goals has been established, Click Save.

Specify the planning item supported by this goal: e.g. EMP objectives, Technology Plan, Grant objective/requirement, Compliance..

Expected Completion Date:

Goal Length:

Goal Year:

Person Responsible:

Status:

This is a past goal

Once you have added a goal, it will appear in the main window. You may now “Add/Edit Objectives” by clicking the button in the lower right corner of the goal.

Cycle: 2017-2018 Goal Year: 2017 Added: 11/4/2016 2:05:00 PM In_Progress
 Goal: pretend new goal
 Action Plan: fake info
 Supported Planning Item: plans, grants and so on
 Person Responsible: me
 Outcomes: blah blah
 Length: Short_Term
 Completion Date: NA
 Linking Objectives

The “Add/Edit Objectives” will appear. Click on the Master Plan Drop-Down menu.

Add/Edit Goal Objectives

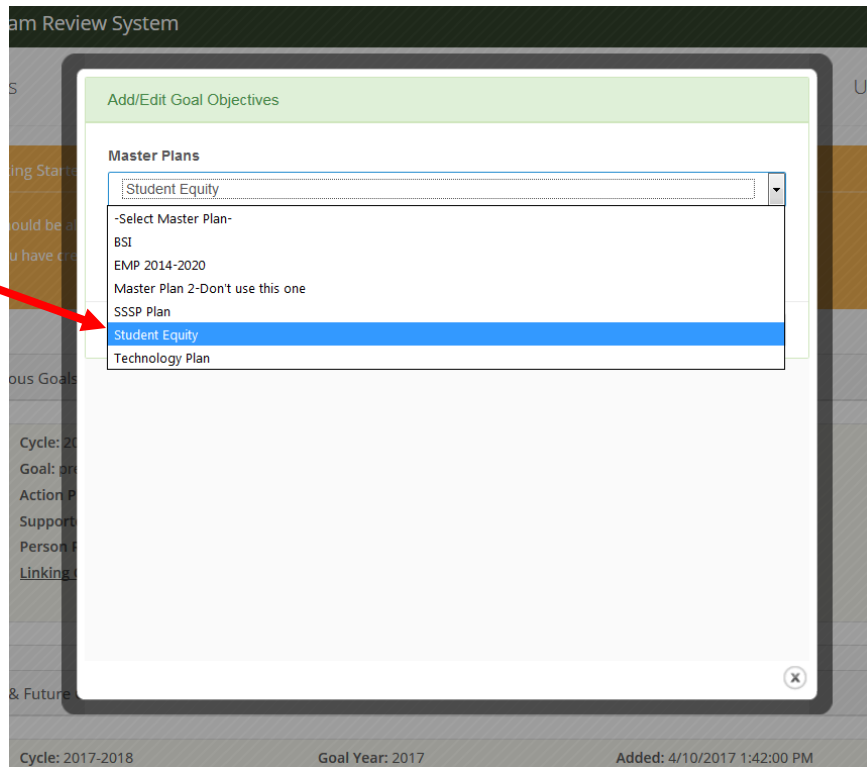
Master Plans

-Select Master Plan-

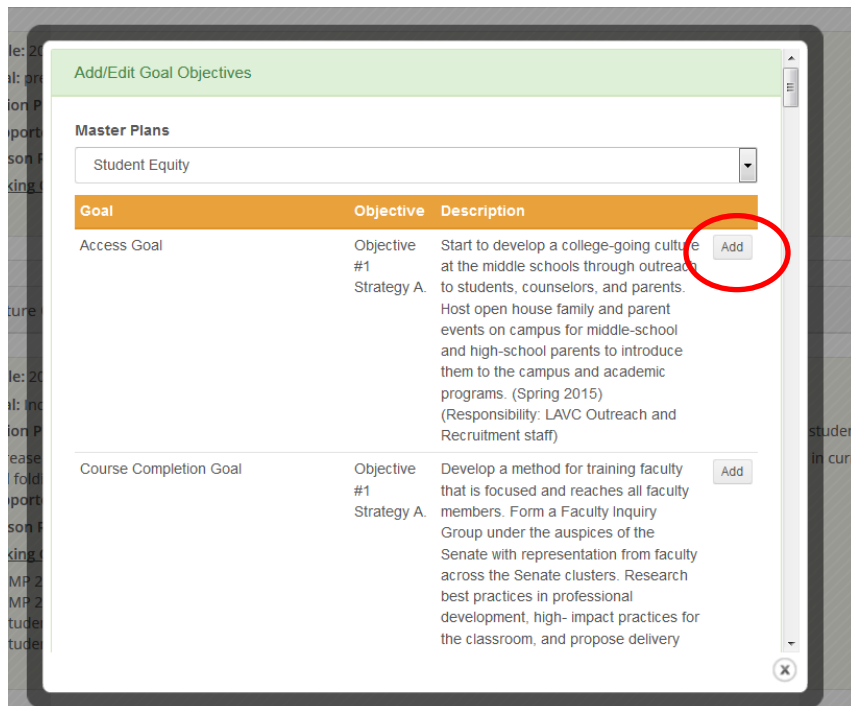
Defined Objectives

No Objectives/Goals. Select a Master Plan from the dropdown to add an objective.

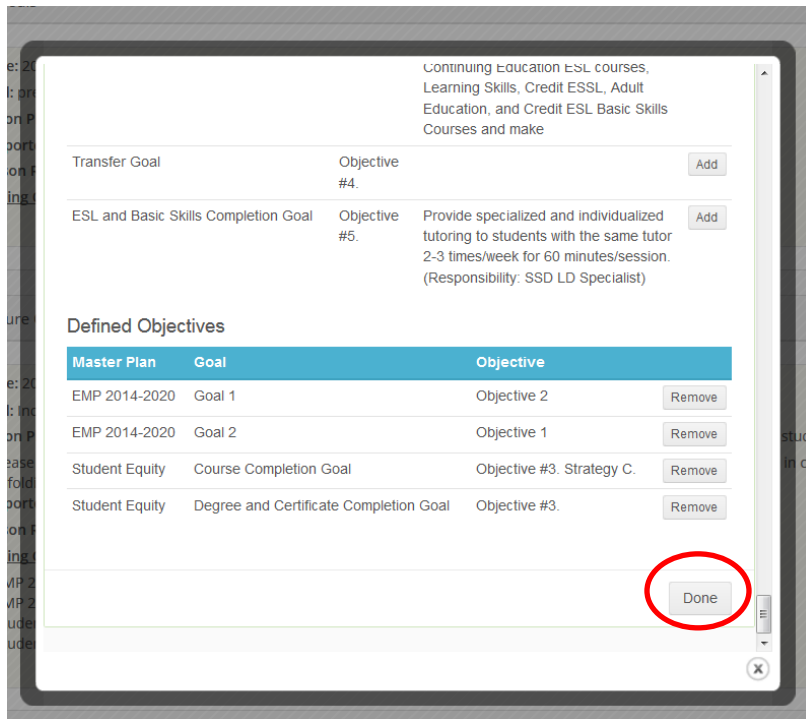
The various plans will appear. Select the Equity Plan from the list.



The goals and Objectives for the plan will appear. Click Add to link items that your goal supports/aligns with.



Add as many goals and objectives as you deem appropriate. Click Done when complete.



The linked items will appear in the goals window.

New & Future Goals

Cycle: 2017-2018 **Goal Year:** 2017 **Added:** 4/10/2017 1:42:00 PM

Goal: Increase the number of Purple students completing an Origami Certificate.

Action Plan: Develop recruitment and informational materials. Target activities to increase participation of the Purple group. Explore ways to shorten Paper Pathway and folding readiness.

Supported Planning Item: EMP, Equity, Origami Awareness STEAM Grant

Person Responsible: Professor Paper

Outcomes: Number of Purple student enrollments. Number of Purple students completing Origami certificate in current year compared to prior.

Length: Short_Term

Completion Date: July 2018

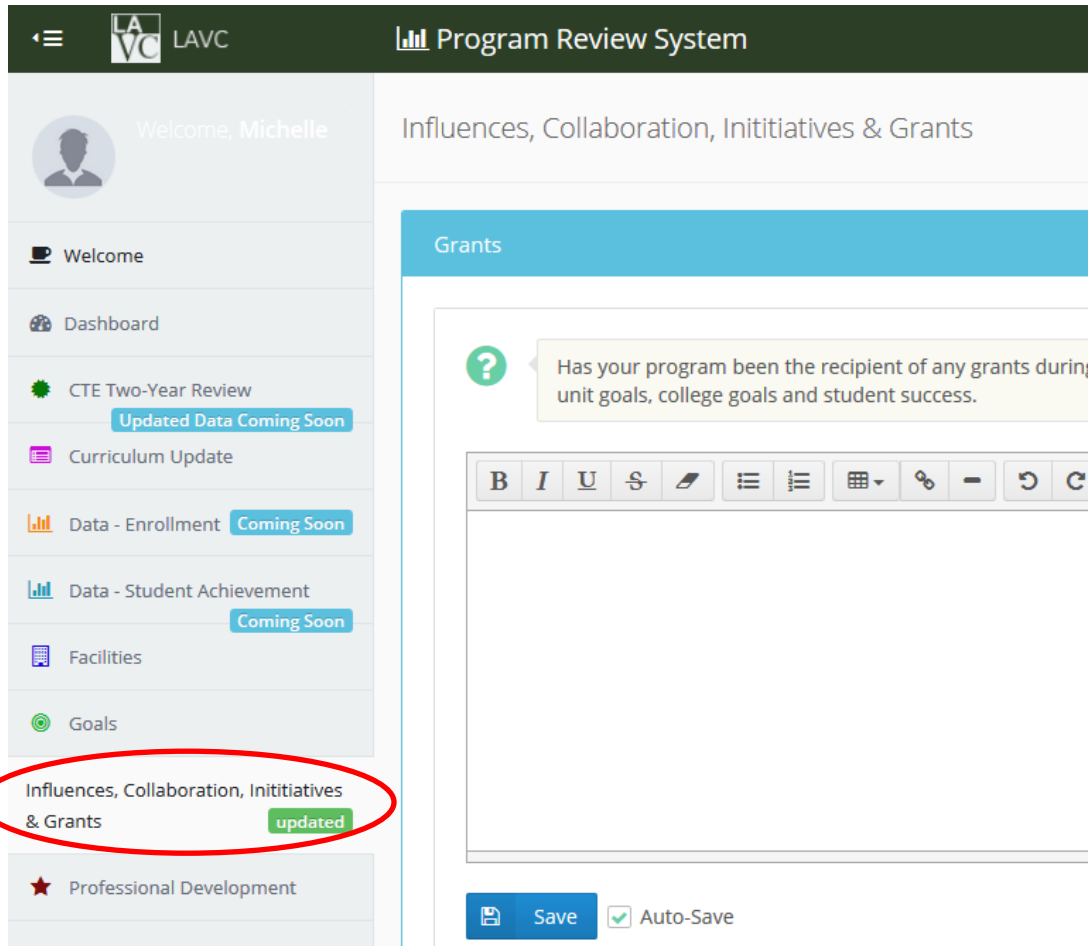
Linking Objectives

- EMP 2014-2020 - Goal 1 - Objective 2
- EMP 2014-2020 - Goal 2 - Objective 1
- Student Equity - Course Completion Goal - Objective #3. Strategy C.
- Student Equity - Degree and Certificate Completion Goal - Objective #3.

Modify Add

REPORTING OUT ON EQUITY, SSSP, BSI AND OTHER COLLABORATIONS IN PROGRAM REVIEW

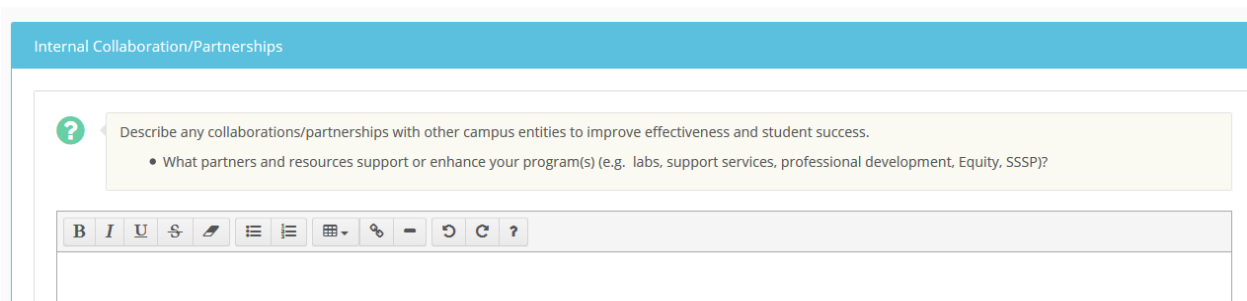
Click on the Influences, Collaboration, Initiatives & Grants Module in Program Review



Respond to the prompt. Provide information about activities supporting and/or supported by the Plan.

Describe any collaborations/partnerships with other campus entities to improve effectiveness and student success.

- What partners and resources support or enhance your program(s) (e.g. labs, support services, professional development, **Equity**, SSSP)?



Click Save.