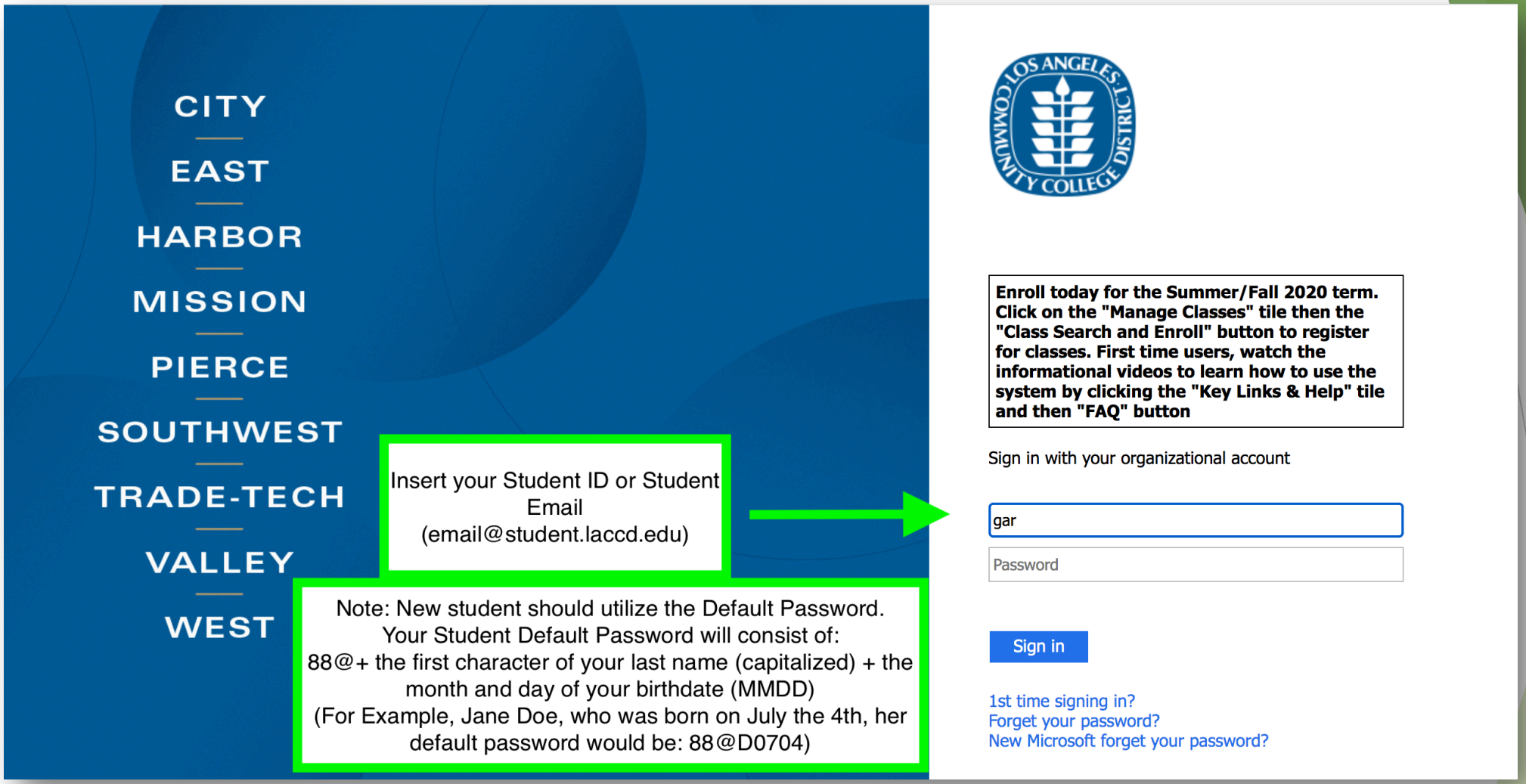
Class Enrollment at Los Angeles Valley College (LAVC).

Enrollment Dates, Class Search, Course Information, View Holds

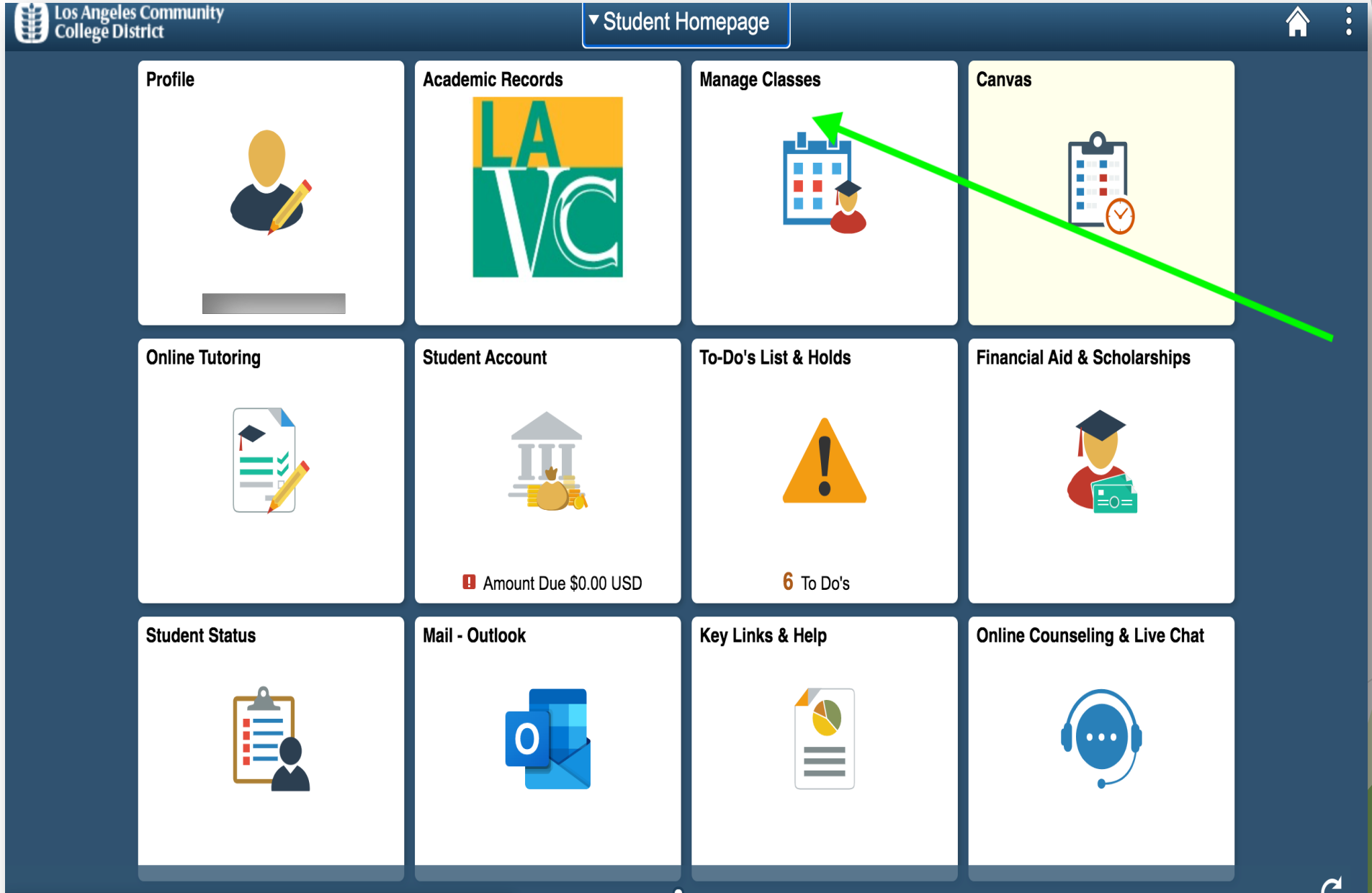
Welcome Center



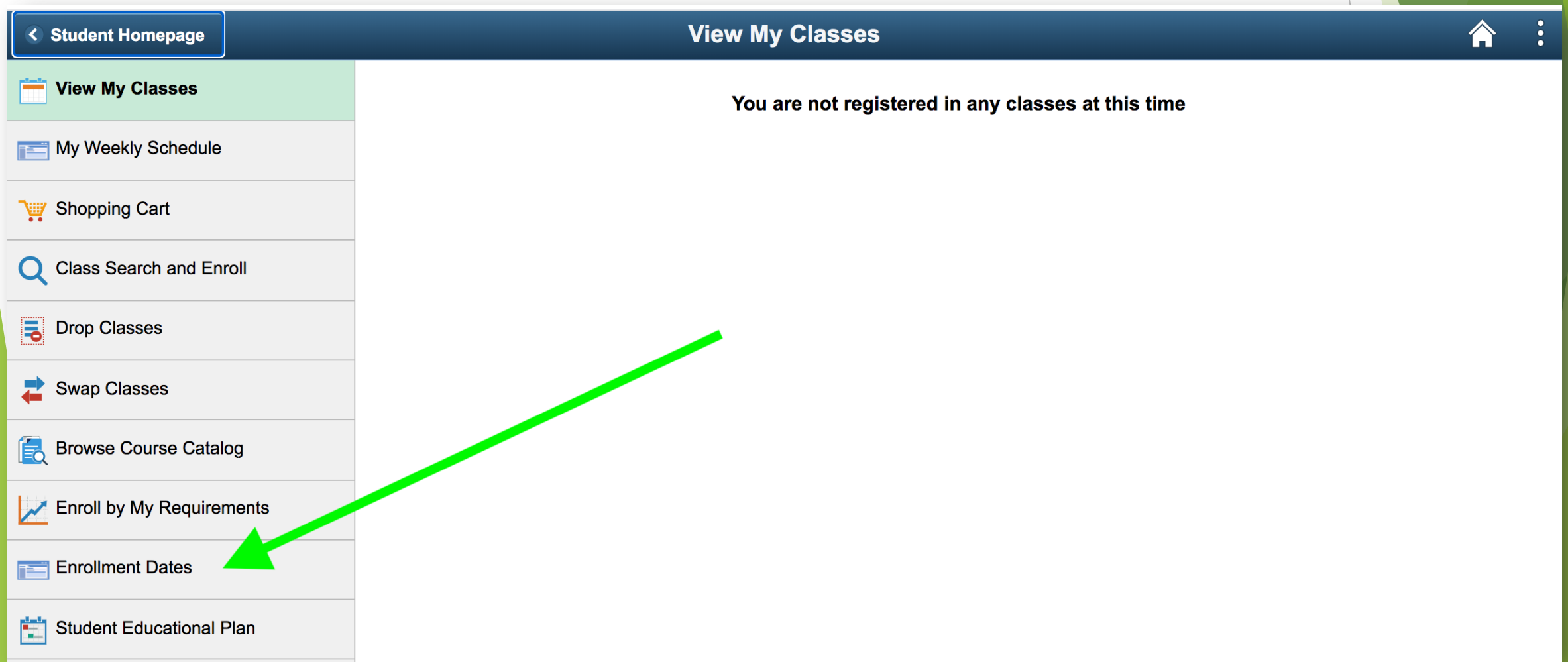
Click the link to access your Student Information System (SIS)

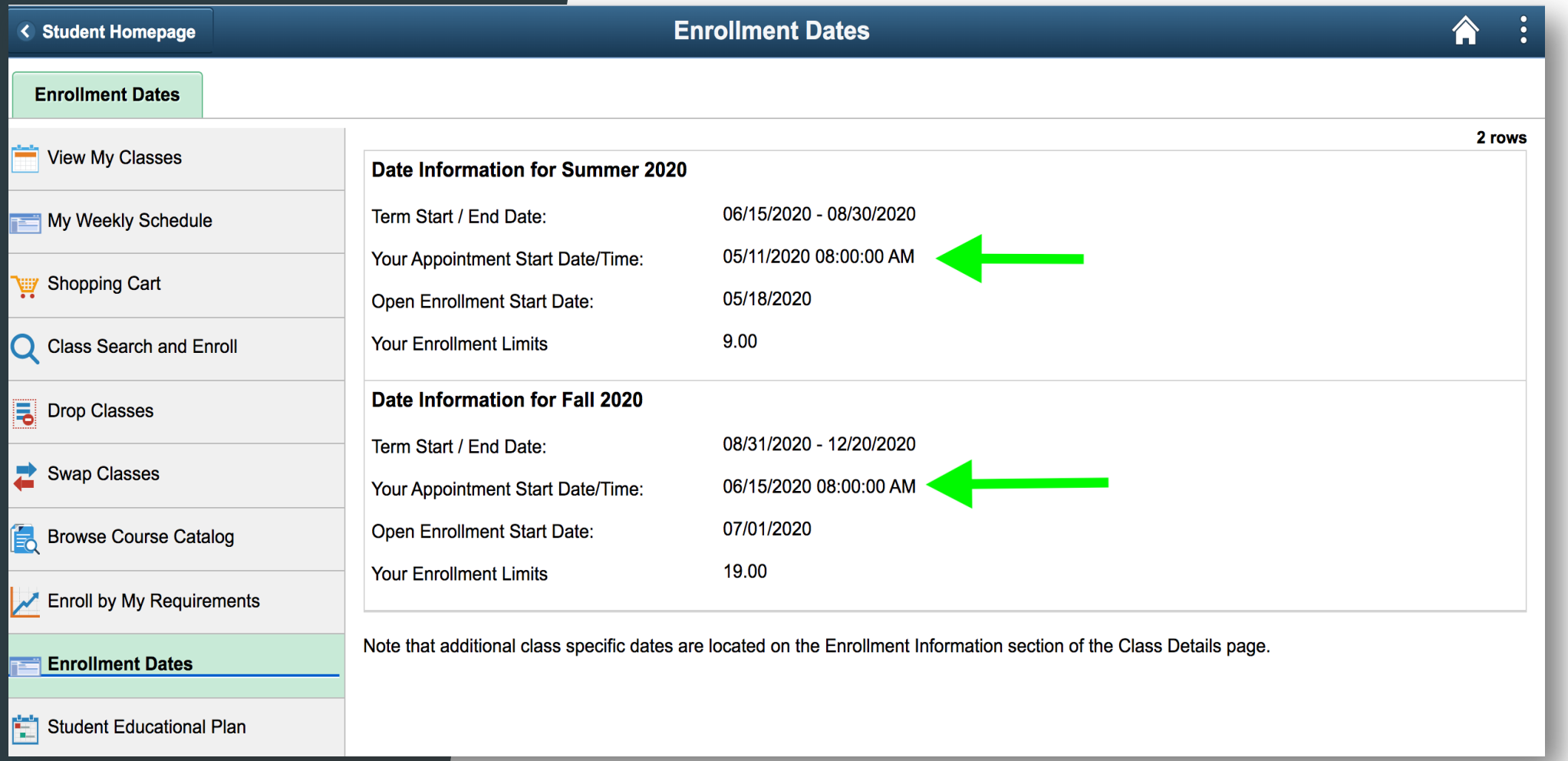
https://sso.laccd.edu/adfs/ls/idpinitiatedsignon.aspx?loginToRp=csprd.laccd.edu

- Once you log onto your student portal, you will be in your student homepage. From here select Manage Classes.



- Please select ‘Enrollment Date’ on the left side of your screen.
- Please be advise that you can only register on or after your enrollment date and time.



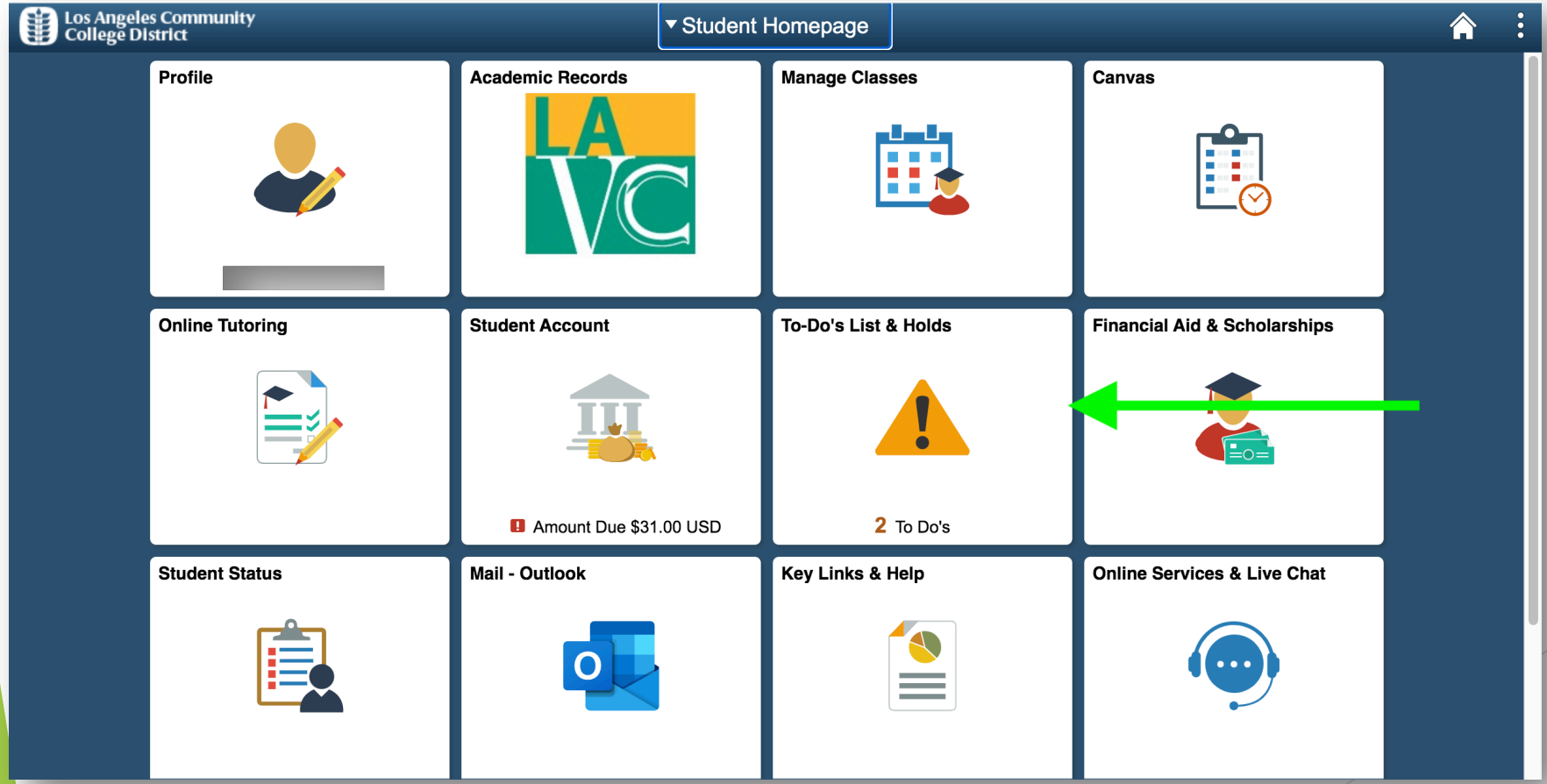


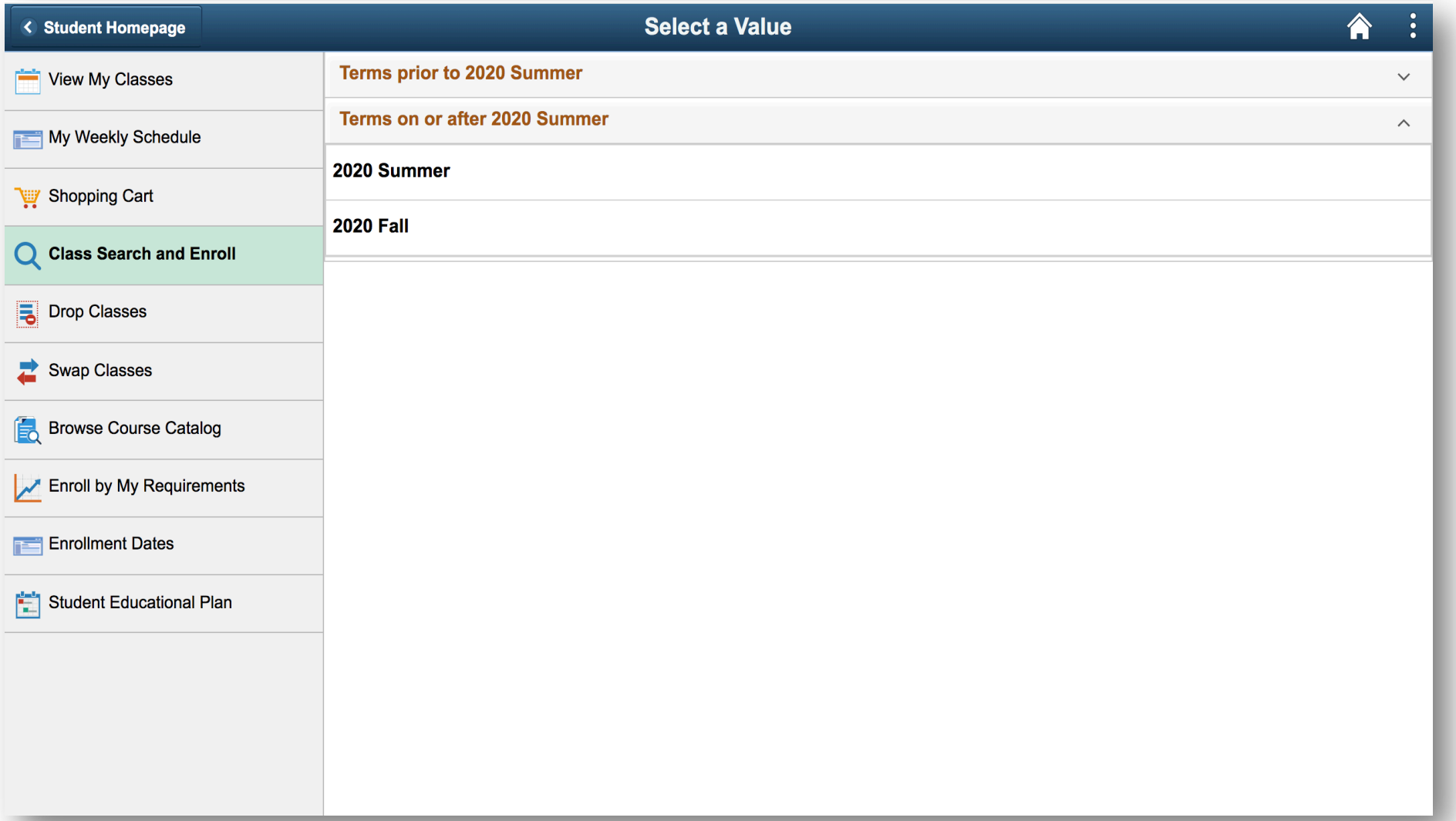
- Your Appointment Start Date/Time - This is your specific date to register for the semester.

TIP:

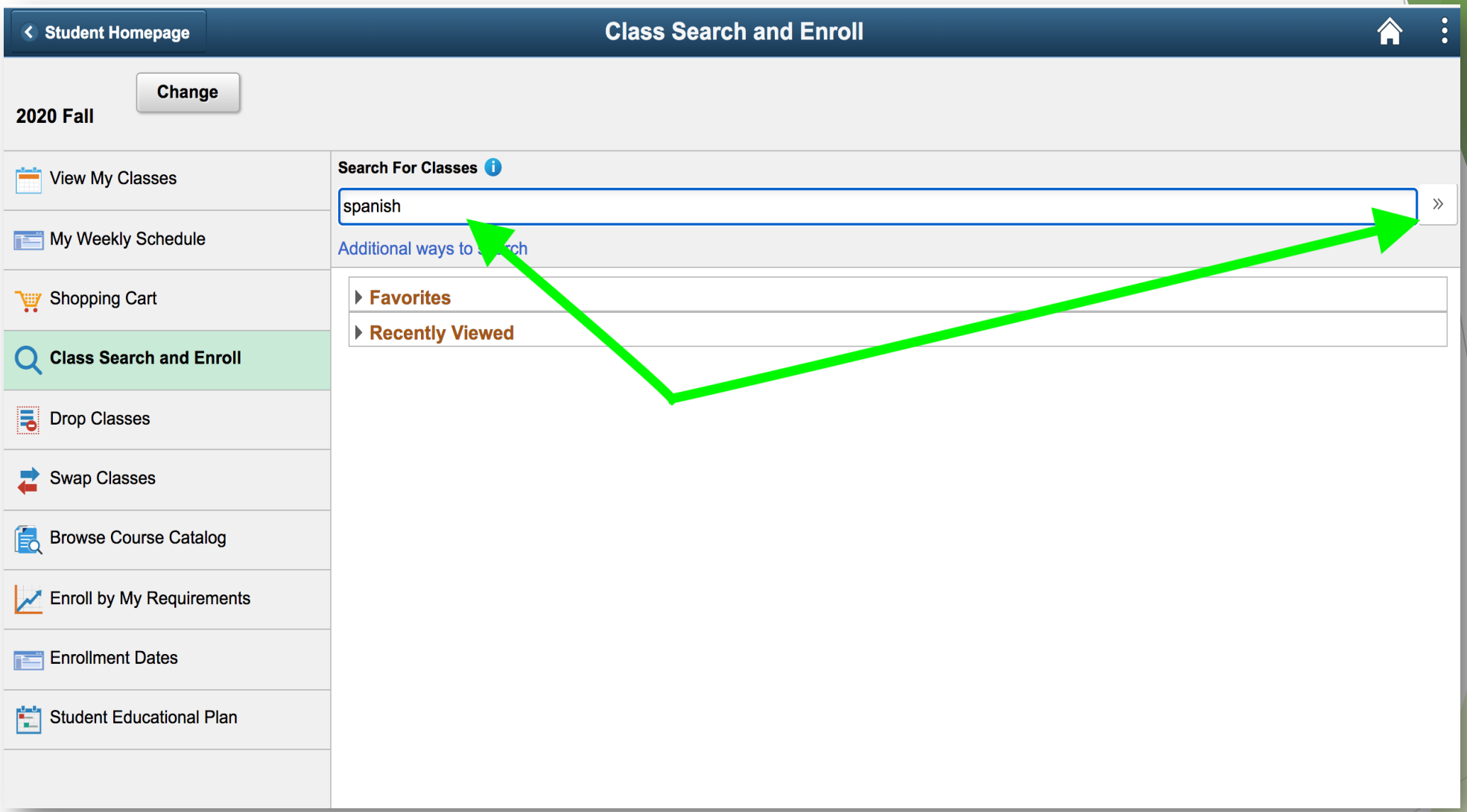
After viewing the Enrollment Date, we encourage students to check for holds before your specific ‘Enrollment Date’, so you have enough time to remove them. A hold prevents you from enrolling for a class.

To check for a holds please go to your Student Homepage and click “To-Do List & Holds”.



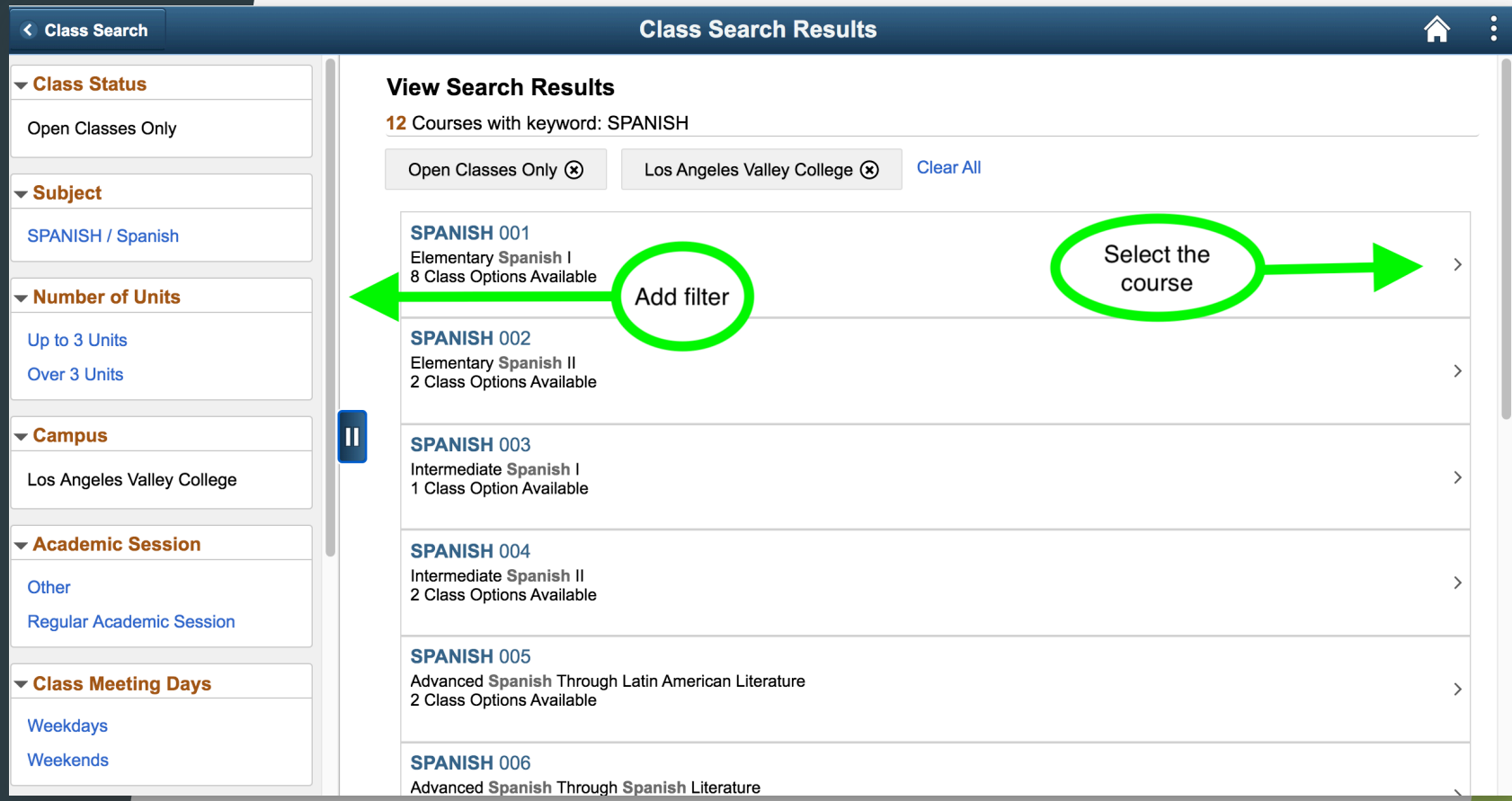


- After you have your Enrollment Date, Please click on “Class Search and Enroll” then select the semester.



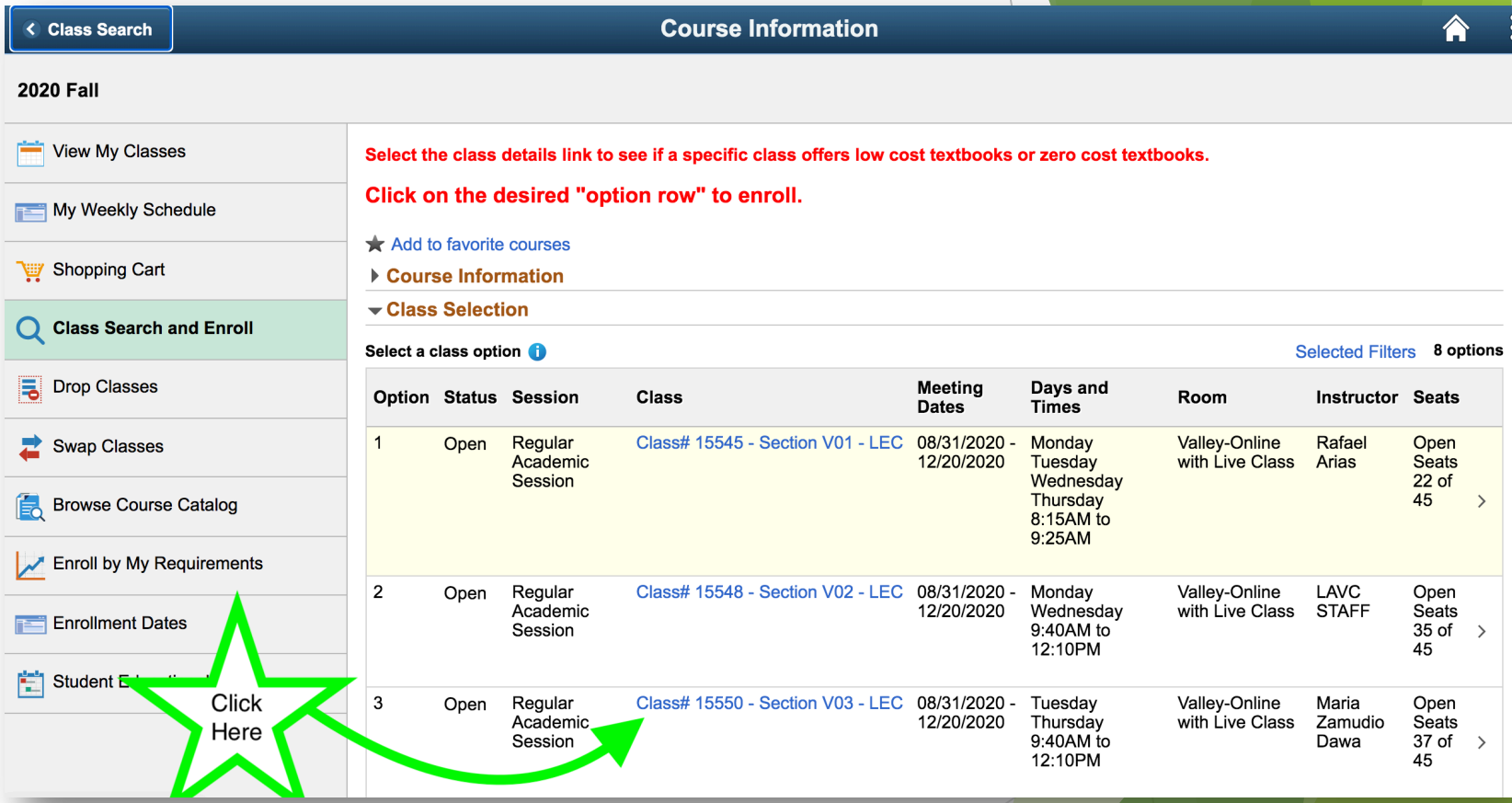
- You may search for your class by typing key terms in the search box.

- If applicable you may add another filter to limit the search on the left side of your screen.
- You may explore other courses within LACCD, if you need to take a course outside of LAVC please meet with your Counselor to make sure it fits your program of study.
- Please select the course, from the search, to view the course information. We will click on Spanish 001.



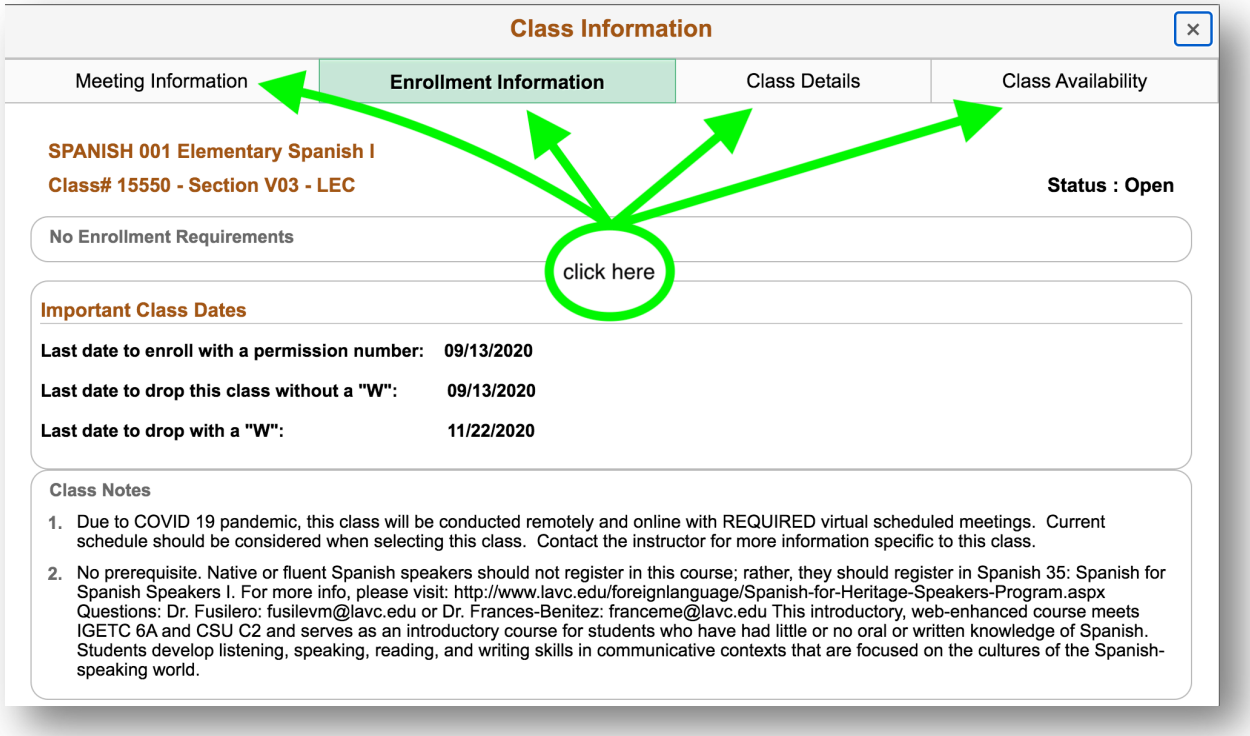
Course Information

To see the details of a specific class section, you may click an option from the list of classes. We have selected the third option.



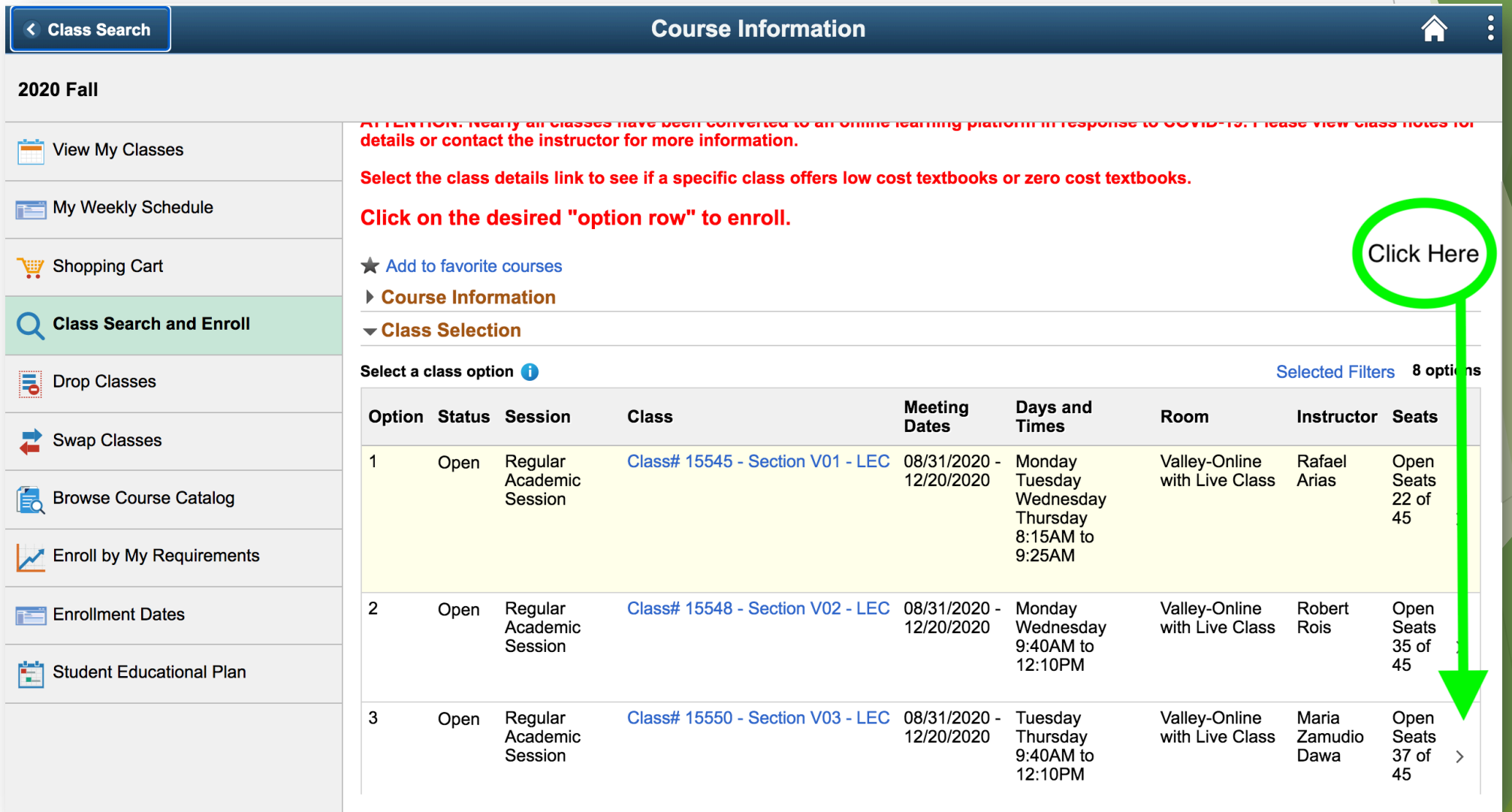
The class information sub-page will appear, you will view the enrollment information, meeting information, and class details, and class availability.

NOTE: The important dates can be viewed under Enrollment Information.



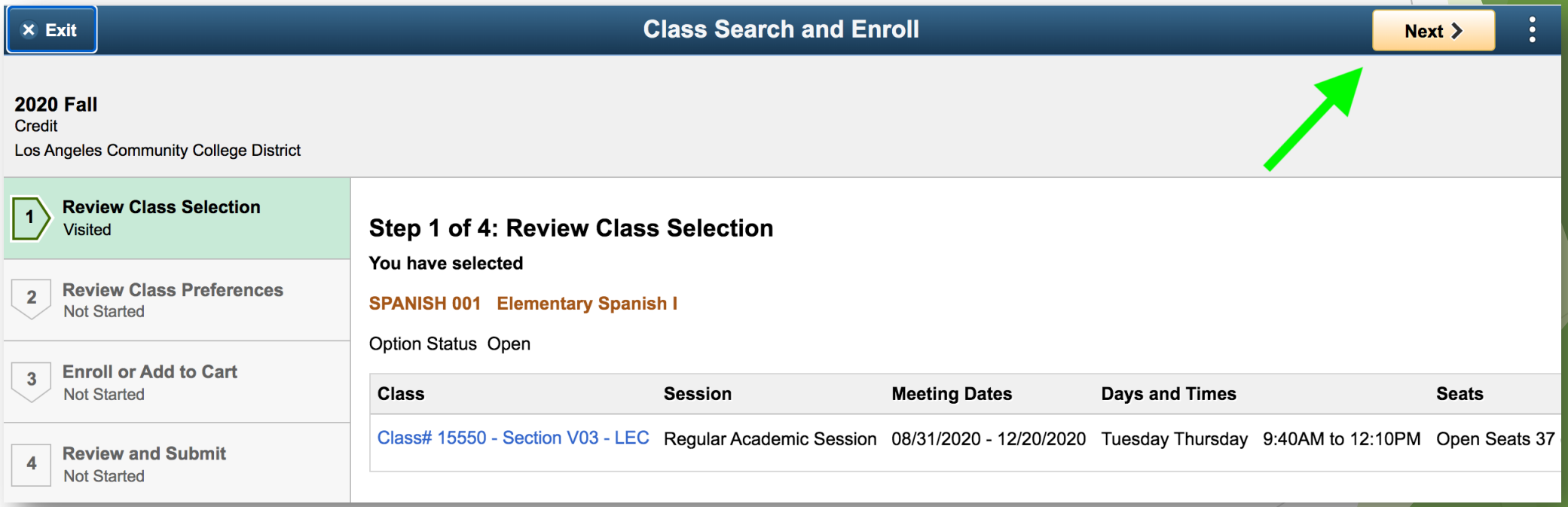
Class Enrollment Page

To select a class for enrollment purposes, please select the class from the list and the class search and enrollment page will display.



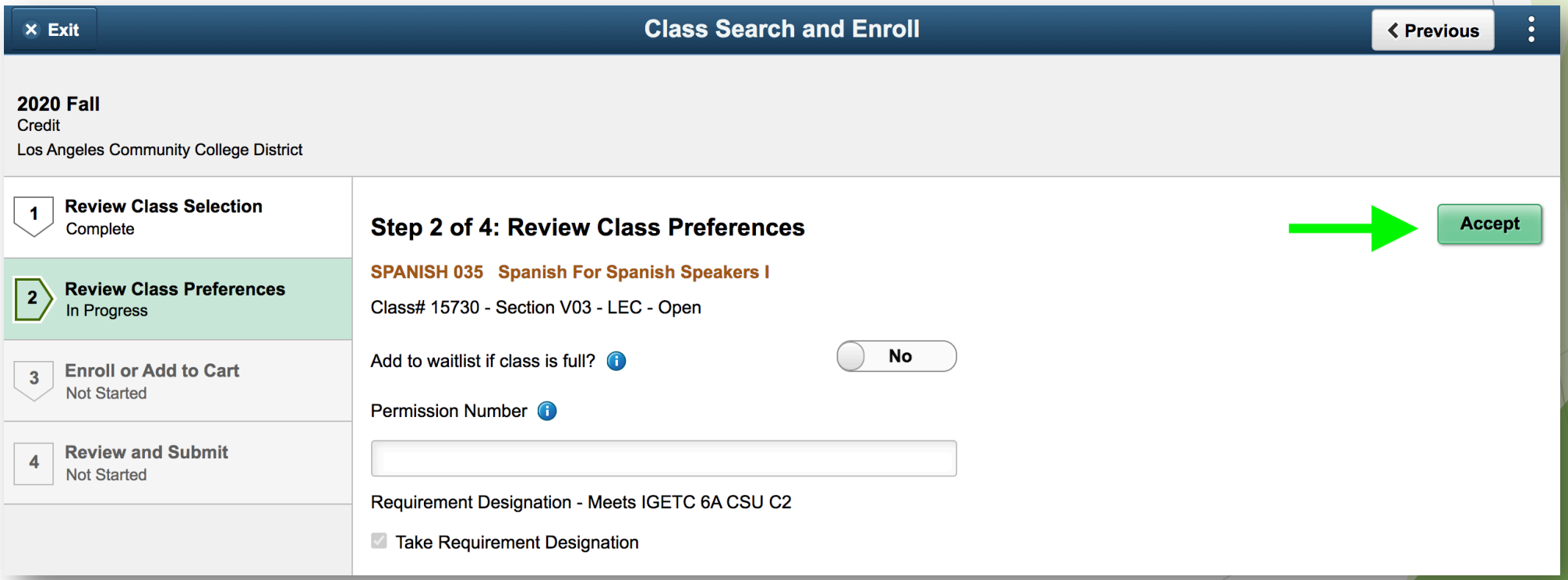
Review Class Selection

The system will display the Review Class Selection. After you reviewed the class selection please select the ‘Next’ button.



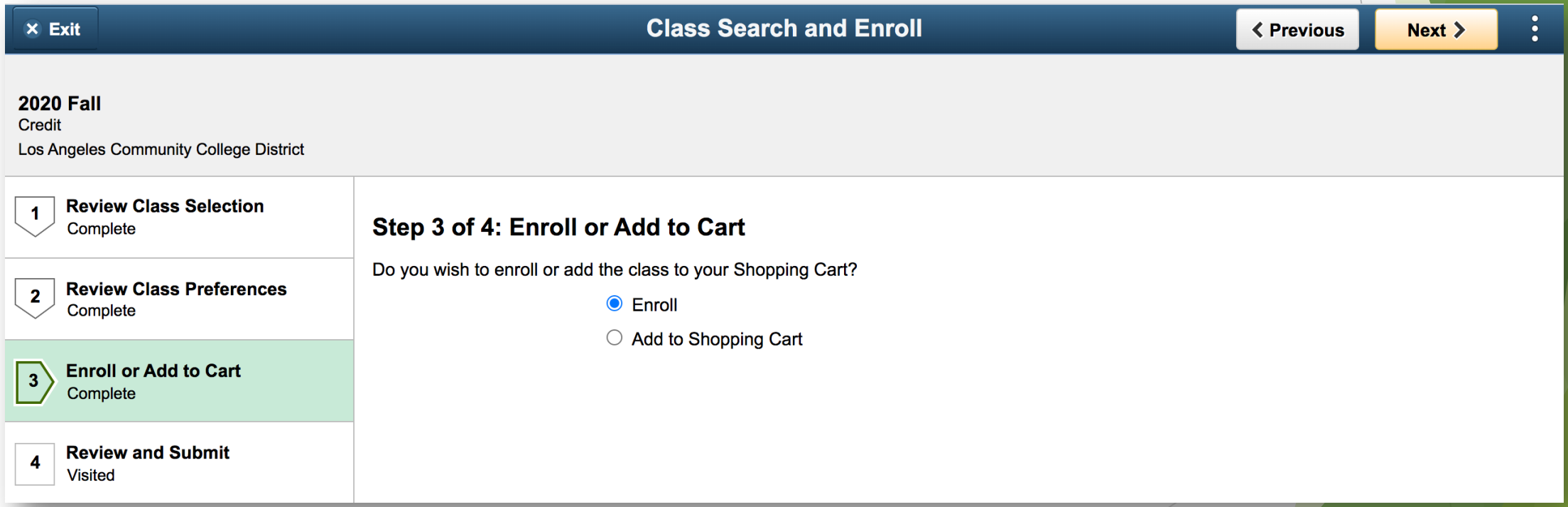
Review Class Preferences

If you have a permission number or want to be in the waitlist, you may do so in this section. After reviewing the page, you need to select ‘ACCEPT’.



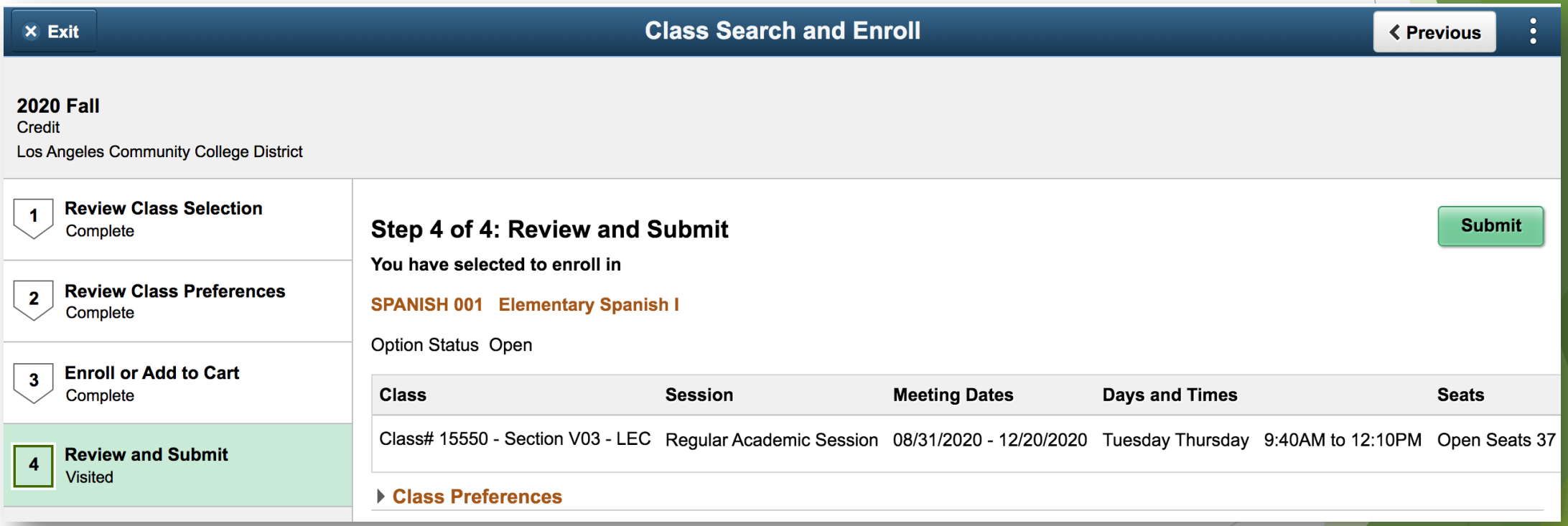
Enroll or Add to Cart

We are now on step 3, enroll or Add to Cart, you may choose to enroll or add the class to your Shopping Cart. Then, you may select 'Next' to move on.

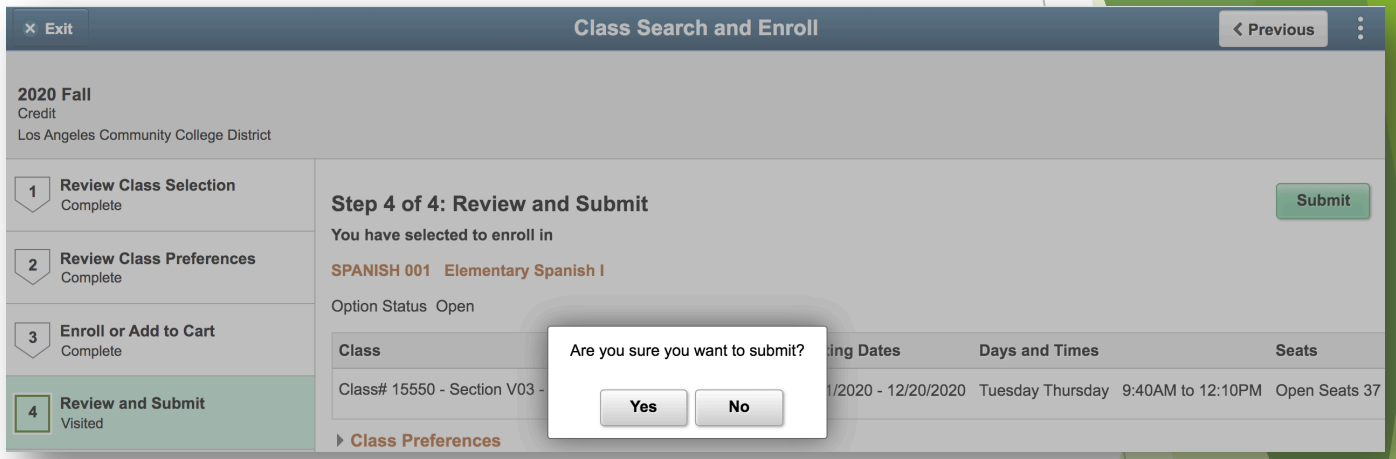
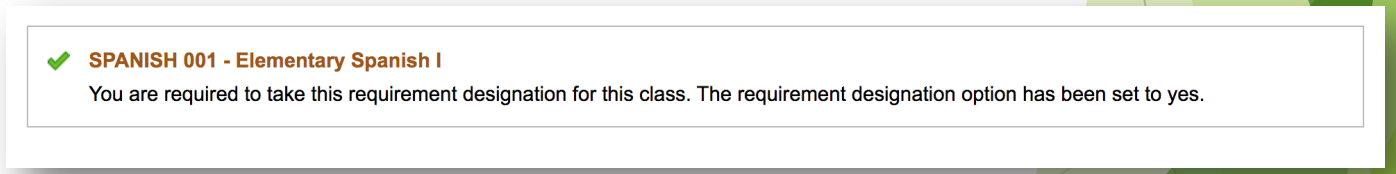


Review and Submit

The last step is to review and submit. Once your selection was been review, you may click ‘SUBMIT’.



Successful Enrollment

The system will display a “Are you sure you want to submit” message to confirm the enrollment in the class. Please select ”Yes” to continue.

After selecting yes, the system will confirm that the enrollment has been successful by displaying the green check mark next to the course.