

# Class Enrollment at Los Angeles Valley College (LAVC).

Enrollment Dates, Class Search, Course Information, View Holds



Welcome Center

CITY  
—  
EAST  
—  
HARBOR  
—  
MISSION  
—  
PIERCE  
—  
SOUTHWEST  
—  
TRADE-TECH  
—  
VALLEY  
—  
WEST

Insert your Student ID or Student  
Email  
(email@student.laccd.edu)

Note: New student should utilize the Default Password.  
Your Student Default Password will consist of:  
88@+ the first character of your last name (capitalized) + the  
month and day of your birthdate (MMDD)  
(For Example, Jane Doe, who was born on July the 4th, her  
default password would be: 88@D0704)



**Enroll today for the Summer/Fall 2020 term. Click on the "Manage Classes" tile then the "Class Search and Enroll" button to register for classes. First time users, watch the informational videos to learn how to use the system by clicking the "Key Links & Help" tile and then "FAQ" button**

Sign in with your organizational account

Sign in

[1st time signing in?](#)  
[Forget your password?](#)  
[New Microsoft forget your password?](#)

Click the link to  
access your Student  
Information System  
(SIS)

<https://sso.laccd.edu/adfs/ls/idpinitiatedsignon.aspx?loginToRp=csprd.laccd.edu>

- ▶ Once you log onto your student portal, you will be in your student homepage. From here select Manage Classes.

Los Angeles Community College District

Student Homepage

Profile

Academic Records

Manage Classes

Canvas

Online Tutoring

Student Account

To-Do's List & Holds

Financial Aid & Scholarships

Student Status

Mail - Outlook

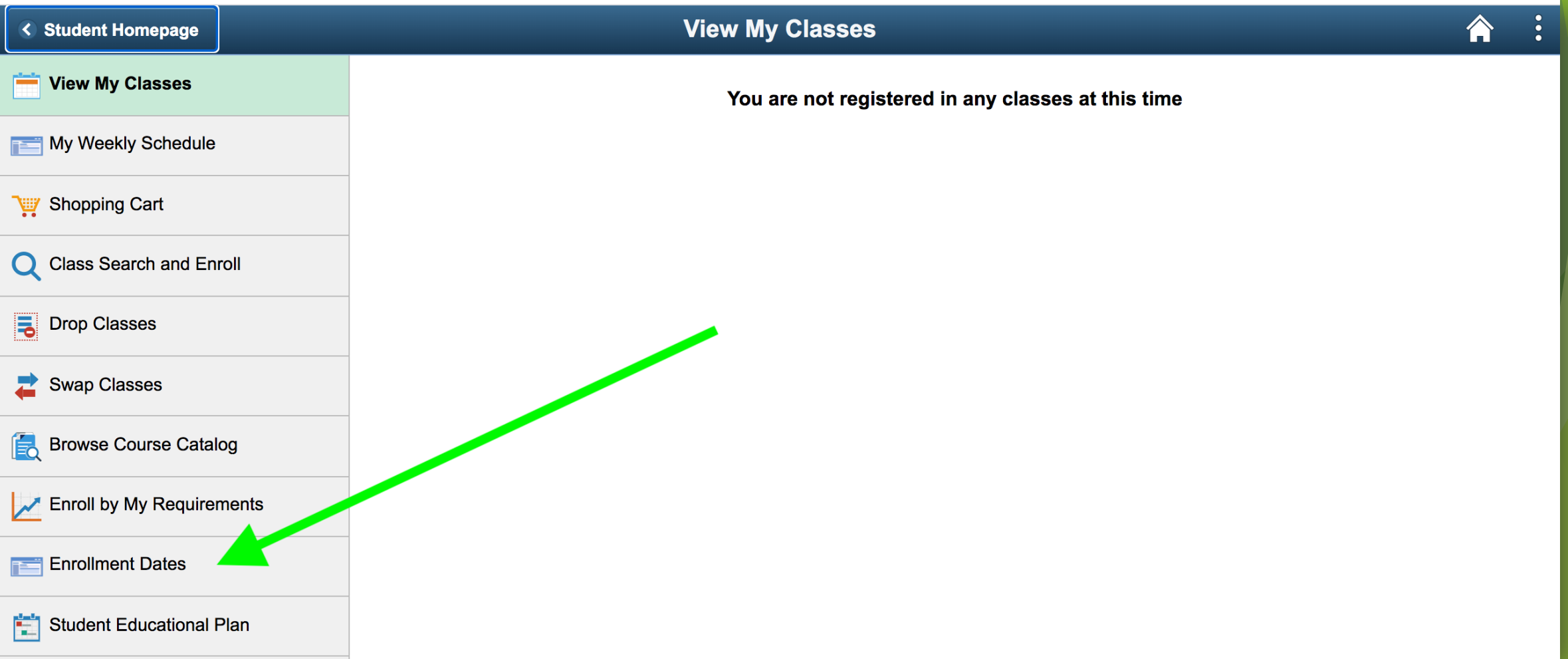
Key Links & Help

Online Counseling & Live Chat

Amount Due \$0.00 USD



6 To Do's

- ▶ Please select 'Enrollment Date' on the left side of your screen.
- ▶ Please be advise that you can only register on or after your enrollment date and time.













The screenshot displays a student portal interface. At the top, a dark blue header contains a back arrow and the text "Student Homepage" on the left, "View My Classes" in the center, and a home icon and a three-dot menu icon on the right. Below the header is a light green sidebar menu with the following items: "View My Classes" (with a calendar icon), "My Weekly Schedule" (with a calendar icon), "Shopping Cart" (with a shopping cart icon), "Class Search and Enroll" (with a magnifying glass icon), "Drop Classes" (with a document icon), "Swap Classes" (with a double-headed arrow icon), "Browse Course Catalog" (with a document and magnifying glass icon), "Enroll by My Requirements" (with a line graph icon), "Enrollment Dates" (with a calendar icon), and "Student Educational Plan" (with a calendar icon). A large green arrow points from the bottom left towards the "Enrollment Dates" option. The main content area on the right is white and contains the text "You are not registered in any classes at this time" centered.




Student Homepage Enrollment Dates  

**Enrollment Dates** 2 rows


-  View My Classes
-  My Weekly Schedule
-  Shopping Cart
-  Class Search and Enroll
-  Drop Classes
-  Swap Classes
-  Browse Course Catalog
-  Enroll by My Requirements
-  **Enrollment Dates**
-  Student Educational Plan

**Date Information for Summer 2020**

Term Start / End Date:	06/15/2020 - 08/30/2020
Your Appointment Start Date/Time:	05/11/2020 08:00:00 AM 
Open Enrollment Start Date:	05/18/2020
Your Enrollment Limits	9.00

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**Date Information for Fall 2020**

Term Start / End Date:	08/31/2020 - 12/20/2020
Your Appointment Start Date/Time:	06/15/2020 08:00:00 AM 
Open Enrollment Start Date:	07/01/2020
Your Enrollment Limits	19.00

Note that additional class specific dates are located on the Enrollment Information section of the Class Details page.

- ▶ Your Appointment Start Date/Time - This is your specific date to register for the semester.



## TIP:

After viewing the Enrollment Date, we encourage students to check for holds before your specific 'Enrollment Date', so you have enough time to remove them. A hold prevents you from enrolling for a class.

To check for a holds please go to your Student Homepage and click "To-Do List & Holds".





The screenshot displays the Student Homepage interface for the Los Angeles Community College District. The dashboard is organized into a grid of 12 tiles. The top navigation bar includes the college logo, the text "Los Angeles Community College District", a dropdown menu for "Student Homepage", a home icon, and a settings icon. The tiles are arranged as follows:

- Profile:** Shows a person icon and a pencil, with a grey bar below.
- Academic Records:** Features the LACVC logo.
- Manage Classes:** Shows a calendar icon with a graduation cap.
- Canvas:** Shows a clipboard icon with a checkmark and a clock.
- Online Tutoring:** Shows a document icon with a pencil and a graduation cap.
- Student Account:** Shows a building icon with a crown and coins, and a red notification icon with the text "Amount Due \$31.00 USD".
- To-Do's List & Holds:** Shows a yellow warning triangle with an exclamation mark and the text "2 To Do's". A green arrow points to this tile from the right.
- Financial Aid & Scholarships:** Shows a graduation cap icon with a document.
- Student Status:** Shows a clipboard icon with a person silhouette.
- Mail - Outlook:** Shows the Outlook logo.
- Key Links & Help:** Shows a document icon with a pie chart.
- Online Services & Live Chat:** Shows a headset icon.











Student Homepage Select a Value 🏠 ⋮


View My Classes	<b>Terms prior to 2020 Summer</b> <span>▼</span>
My Weekly Schedule	<b>Terms on or after 2020 Summer</b> <span>▲</span>
Shopping Cart	<b>2020 Summer</b>
<b>Class Search and Enroll</b>	<b>2020 Fall</b>
Drop Classes	
Swap Classes	
Browse Course Catalog	
Enroll by My Requirements	
Enrollment Dates	
Student Educational Plan	

- ▶ After you have your Enrollment Date, Please click on “Class Search and Enroll” then select the semester.

[← Student Homepage](#) **Class Search and Enroll**  



2020 Fall

-  View My Classes
-  My Weekly Schedule
-  Shopping Cart
-  **Class Search and Enroll**
-  Drop Classes
-  Swap Classes
-  Browse Course Catalog
-  Enroll by My Requirements
-  Enrollment Dates
-  Student Educational Plan

**Search For Classes** 

[Additional ways to search](#)

-  **Favorites**
-  **Recently Viewed**

- ▶ You may search for your class by typing key terms in the search box.

- ▶ If applicable you may add another filter to limit the search on the left side of your screen.
- ▶ You may explore other courses within LACCD, if you need to take a course outside of LAVC please meet with your Counselor to make sure it fits your program of study.
- ▶ Please select the course, from the search, to view the course information. We will click on Spanish 001.

The screenshot shows a web interface for "Class Search Results". On the left is a sidebar with filter categories: Class Status (Open Classes Only), Subject (SPANISH / Spanish), Number of Units (Up to 3 Units, Over 3 Units), Campus (Los Angeles Valley College), Academic Session (Other, Regular Academic Session), and Class Meeting Days (Weekdays, Weekends). The main content area is titled "View Search Results" and shows "12 Courses with keyword: SPANISH". It includes filter buttons for "Open Classes Only", "Los Angeles Valley College", and "Clear All". A list of courses is displayed, with the first one, "SPANISH 001 Elementary Spanish I", highlighted. A green circle labeled "Add filter" points to the "Open Classes Only" button, and another green circle labeled "Select the course" with an arrow points to the right of the first course entry.

Course ID	Course Name	Class Options Available
SPANISH 001	Elementary Spanish I	8 Class Options Available
SPANISH 002	Elementary Spanish II	2 Class Options Available
SPANISH 003	Intermediate Spanish I	1 Class Option Available
SPANISH 004	Intermediate Spanish II	2 Class Options Available
SPANISH 005	Advanced Spanish Through Latin American Literature	2 Class Options Available
SPANISH 006	Advanced Spanish Through Spanish Literature	

## Course Information

To see the details of a specific class section, you may click an option from the list of classes. We have selected the third option.

[< Class Search](#) Course Information [Home](#)

**2020 Fall**

- View My Classes
- My Weekly Schedule
- Shopping Cart
- Class Search and Enroll**
- Drop Classes
- Swap Classes
- Browse Course Catalog
- Enroll by My Requirements
- Enrollment Dates
- Student Enrollment

Select the class details link to see if a specific class offers low cost textbooks or zero cost textbooks.

Click on the desired "option row" to enroll.

★ Add to favorite courses

► Course Information

▼ Class Selection

Select a class option ⓘ Selected Filters 8 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	Regular Academic Session	<a href="#">Class# 15545 - Section V01 - LEC</a>	08/31/2020 - 12/20/2020	Monday Tuesday Wednesday Thursday 8:15AM to 9:25AM	Valley-Online with Live Class	Rafael Arias	Open Seats 22 of 45 >
2	Open	Regular Academic Session	<a href="#">Class# 15548 - Section V02 - LEC</a>	08/31/2020 - 12/20/2020	Monday Wednesday 9:40AM to 12:10PM	Valley-Online with Live Class	LAVC STAFF	Open Seats 35 of 45 >
3	Open	Regular Academic Session	<a href="#">Class# 15550 - Section V03 - LEC</a>	08/31/2020 - 12/20/2020	Tuesday Thursday 9:40AM to 12:10PM	Valley-Online with Live Class	Maria Zamudio Dawa	Open Seats 37 of 45 >

**Click Here** →

The class information sub-page will appear, you will view the enrollment information, meeting information, and class details, and class availability.

NOTE: The important dates can be viewed under Enrollment Information.

**Class Information**

Meeting Information | **Enrollment Information** | Class Details | Class Availability

**SPANISH 001 Elementary Spanish I**  
**Class# 15550 - Section V03 - LEC** **Status : Open**

No Enrollment Requirements

**Important Class Dates**

**Last date to enroll with a permission number:** 09/13/2020  
**Last date to drop this class without a "W":** 09/13/2020  
**Last date to drop with a "W":** 11/22/2020

**Class Notes**

1. Due to COVID 19 pandemic, this class will be conducted remotely and online with REQUIRED virtual scheduled meetings. Current schedule should be considered when selecting this class. Contact the instructor for more information specific to this class.
2. No prerequisite. Native or fluent Spanish speakers should not register in this course; rather, they should register in Spanish 35: Spanish for Spanish Speakers I. For more info, please visit: <http://www.lavc.edu/foreignlanguage/Spanish-for-Heritage-Speakers-Program.aspx>  
Questions: Dr. Fusilero: [fusilevm@lavc.edu](mailto:fusilevm@lavc.edu) or Dr. Frances-Benitez: [franceme@lavc.edu](mailto:franceme@lavc.edu) This introductory, web-enhanced course meets IGETC 6A and CSU C2 and serves as an introductory course for students who have had little or no oral or written knowledge of Spanish. Students develop listening, speaking, reading, and writing skills in communicative contexts that are focused on the cultures of the Spanish-speaking world.



# Class Enrollment Page

To select a class for enrollment purposes, please select the class from the list and the class search and enrollment page will display.

**2020 Fall**

**Course Information**

**2020 Fall**

View My Classes

My Weekly Schedule

Shopping Cart

**Class Search and Enroll**

Drop Classes

Swap Classes

Browse Course Catalog

Enroll by My Requirements

Enrollment Dates

Student Educational Plan

**ATTENTION:** Nearly all classes have been converted to an online learning platform in response to COVID-19. Please view class notes for details or contact the instructor for more information.

Select the class details link to see if a specific class offers low cost textbooks or zero cost textbooks.

**Click on the desired "option row" to enroll.**

★ Add to favorite courses

▶ Course Information

▼ Class Selection

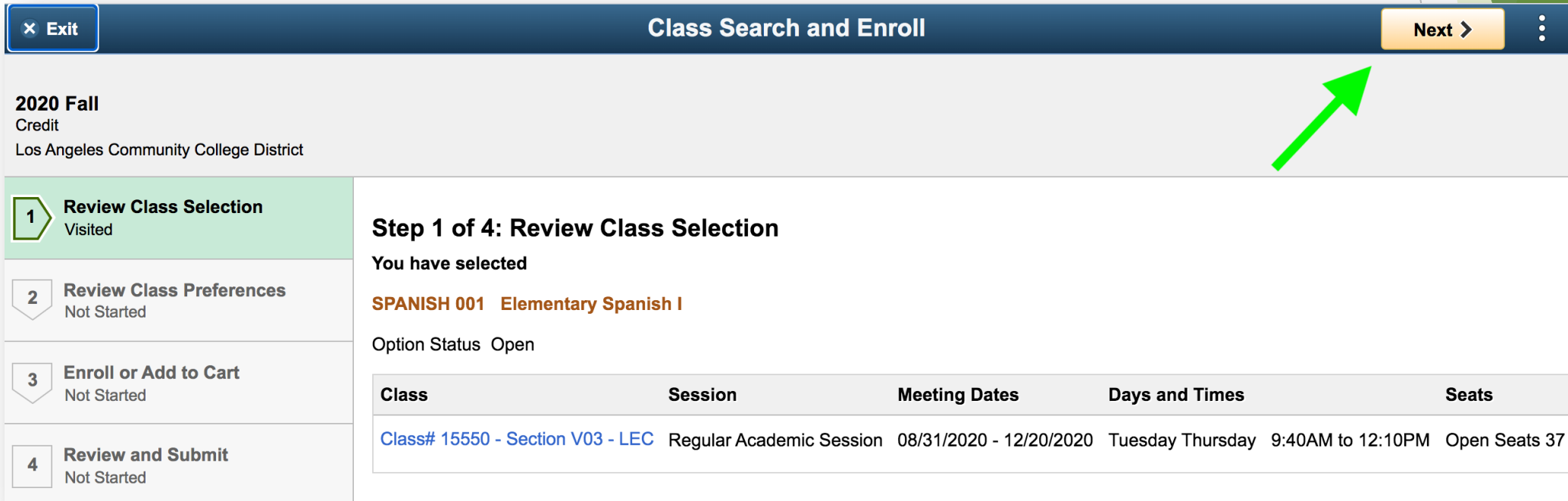
Select a class option ⓘ Selected Filters 8 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	Regular Academic Session	<a href="#">Class# 15545 - Section V01 - LEC</a>	08/31/2020 - 12/20/2020	Monday Tuesday Wednesday Thursday 8:15AM to 9:25AM	Valley-Online with Live Class	Rafael Arias	Open Seats 22 of 45
2	Open	Regular Academic Session	<a href="#">Class# 15548 - Section V02 - LEC</a>	08/31/2020 - 12/20/2020	Monday Wednesday 9:40AM to 12:10PM	Valley-Online with Live Class	Robert Rois	Open Seats 35 of 45
3	Open	Regular Academic Session	<a href="#">Class# 15550 - Section V03 - LEC</a>	08/31/2020 - 12/20/2020	Tuesday Thursday 9:40AM to 12:10PM	Valley-Online with Live Class	Maria Zamudio Dawa	Open Seats 37 of 45 >

Click Here

## Review Class Selection

The system will display the Review Class Selection. After you reviewed the class selection please select the 'Next' button.



**Class Search and Enroll**

2020 Fall  
Credit  
Los Angeles Community College District

**1 Review Class Selection**  
Visited

**2 Review Class Preferences**  
Not Started

**3 Enroll or Add to Cart**  
Not Started

**4 Review and Submit**  
Not Started

**Step 1 of 4: Review Class Selection**

You have selected

**SPANISH 001 Elementary Spanish I**

Option Status Open

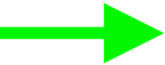
Class	Session	Meeting Dates	Days and Times	Seats
Class# 15550 - Section V03 - LEC	Regular Academic Session	08/31/2020 - 12/20/2020	Tuesday Thursday 9:40AM to 12:10PM	Open Seats 37

## Review Class Preferences

If you have a permission number or want to be in the waitlist, you may do so in this section. After reviewing the page, you need to select 'ACCEPT'.

× Exit **Class Search and Enroll** < Previous ⋮

**2020 Fall**  
Credit  
Los Angeles Community College District

<b>1</b> Review Class Selection Complete	<b>Step 2 of 4: Review Class Preferences</b> <b>SPANISH 035 Spanish For Spanish Speakers I</b> Class# 15730 - Section V03 - LEC - Open Add to waitlist if class is full? <span>i</span> <input type="checkbox"/> No Permission Number <span>i</span> <input type="text"/> Requirement Designation - Meets IGETC 6A CSU C2 <input checked="" type="checkbox"/> Take Requirement Designation	 <input type="button" value="Accept"/>
<b>2</b> Review Class Preferences In Progress		
<b>3</b> Enroll or Add to Cart Not Started		
<b>4</b> Review and Submit Not Started		

## Enroll or Add to Cart

We are now on step 3, enroll or Add to Cart, you may choose to enroll or add the class to your Shopping Cart. Then, you may select 'Next' to move on.

× Exit **Class Search and Enroll** < Previous Next > ⋮

**2020 Fall**  
Credit  
Los Angeles Community College District

<b>1</b> <b>Review Class Selection</b> Complete	<b>Step 3 of 4: Enroll or Add to Cart</b> Do you wish to enroll or add the class to your Shopping Cart? <input checked="" type="radio"/> Enroll <input type="radio"/> Add to Shopping Cart
<b>2</b> <b>Review Class Preferences</b> Complete	
<b>3</b> <b>Enroll or Add to Cart</b> Complete	
<b>4</b> <b>Review and Submit</b> Visited	

## Review and Submit

The last step is to review and submit. Once your selection was been review, you may click 'SUBMIT'.

[Exit](#) **Class Search and Enroll** [Previous](#)

**2020 Fall**  
Credit  
Los Angeles Community College District

**1** Review Class Selection  
Complete

**2** Review Class Preferences  
Complete

**3** Enroll or Add to Cart  
Complete

**4** Review and Submit  
Visited

### Step 4 of 4: Review and Submit

You have selected to enroll in

**SPANISH 001 Elementary Spanish I**

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Class# 15550 - Section V03 - LEC	Regular Academic Session	08/31/2020 - 12/20/2020	Tuesday Thursday 9:40AM to 12:10PM	Open Seats 37

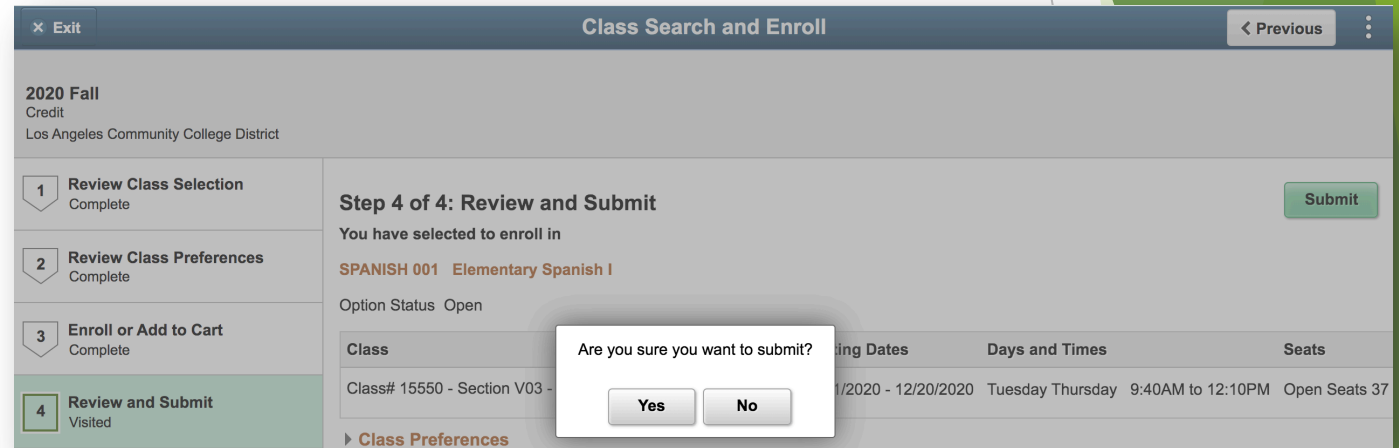
[Class Preferences](#)

[Submit](#)

## Successful Enrollment

The system will display a “Are you sure you want to submit” message to confirm the enrollment in the class. Please select “Yes” to continue.

After selecting yes, the system will confirm that the enrollment has been successful by displaying the green check mark next to the course.



The screenshot shows a web application window titled "Class Search and Enroll". The interface includes a navigation bar with "Exit" and "Previous" buttons. The main content area is divided into a sidebar and a main panel. The sidebar contains a progress indicator with four steps: "Review Class Selection Complete", "Review Class Preferences Complete", "Enroll or Add to Cart Complete", and "Review and Submit Visited". The main panel displays "Step 4 of 4: Review and Submit" and lists the selected course: "SPANISH 001 Elementary Spanish I". A confirmation dialog box is overlaid on the screen, asking "Are you sure you want to submit?" with "Yes" and "No" buttons. Below the dialog, a table lists class details: "Class# 15550 - Section V03 -", "ing Dates 1/2020 - 12/20/2020", "Days and Times Tuesday Thursday 9:40AM to 12:10PM", and "Seats Open Seats 37".

✔ **SPANISH 001 - Elementary Spanish I**  
You are required to take this requirement designation for this class. The requirement designation option has been set to yes.